



Gig Harbor Fire & Medic One

AGENDA
Commissioners' Meeting
April 14, 2026
5:00 P.M.

1. Call to Order/Pledge of Allegiance
2. Approval of the Agenda
3. Recognition – FC Doan’s 5-Year Pin
4. Commissioner Absence
5. Communications
 - a. Letter from Spokane County Fire Chief Matt Vinci
6. Approve minutes from **March 24, 2026**, Commissioner meeting.
7. Accounts Payable & Payroll Approvals

| Accounts Payable (Checks) | |
|------------------------------------|---------------------|
| Check #'s 3354 – 3427, 3440 – 3448 | \$655,601.28 |
| ACCOUNTS PAYABLE TOTALS | \$655,601.28 |

| Payroll (Checks & ACH Transfers) | |
|---|-----------------------|
| Check #'s 3428 – 3439 | \$503,310.04 |
| ACH Payroll Transfer (Drafts) | \$287,719.25 |
| ACH Payroll Transfer | \$625,406.57 |
| PAYROLL TOTALS | \$1,416,435.86 |

| | |
|---|-----------------------|
| GRAND TOTAL CHECKS & ACH TRANSFERS | \$2,072,037.14 |
|---|-----------------------|

8. Chiefs Reports
9. Chairman’s Report
10. **OLD BUSINESS**
11. **NEW BUSINESS**
12. Open Public Comment (state your name for the record, you will have 3 minutes)
13. **GOOD OF THE ORDER**



Gig Harbor Fire & Medic One

14. SPECIAL INTERESTS/UPCOMING EVENTS

Adjourn Meeting. Next regular meeting: **Tuesday, April 28, 2026, at 5:00 PM**



FIRE & RESCUE

CARING FOR YOUR FAMILY, HOME, AND COMMUNITY

March 27, 2026

Gig Harbor Fire and Medic One
Board of Commissioners
10222 Bujacich Road
Gig Harbor, WA 98332

Dear Board of Fire Commissioners,

On behalf of Spokane County Fire District 9, I would like to extend our sincere appreciation for the opportunity to host Fire Chief Dennis Doan as a presenter to our fire officers on February 24, 2026.

Chief Doan delivered an exceptionally informative and highly professional presentation that set both the tone and foundation for our new fire officer development program. His ability to connect leadership principles with real-world application made a lasting impact on everyone in attendance. It is clear that his reputation as a national leader is well deserved, he brings a remarkable depth of experience, insight, and perspective that greatly enriched our program.

We are truly grateful and honored to have had Chief Doan serve as our first presenter. His contribution has elevated the standard we hope to carry forward as we continue developing our officers.

Please extend our thanks to Chief Doan, as well as to your Board, for supporting this opportunity. We deeply value the relationship with your highly respected Fire District. Should there ever be anything we can do to reciprocate your generosity, please do not hesitate to let us know.

With sincere appreciation,

A handwritten signature in dark ink that reads 'Matthew Vinci'.

Matthew Vinci
Fire Chief



Gig Harbor Fire & Medic One

BOARD OF COMMISSIONERS MEETING MINUTES

March 24, 2026

Chairman Entze called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Entze, Urvina, Nelson, and Fleming (virtually); Fire Chief D. Doan; Deputy Chief's P. Oldenburg, S. Booth, N. Langlow, Division Chiefs T. Wescott and S. Peterson, IS Manager T. Wagenmann, Technology & Communications Specialist M. Herzog, EA L. Medved, and various department members.

APPROVAL OF THE AGENDA

Commissioners Urvina and Nelson moved and seconded approval of the agenda. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

COMMUNICATIONS

MINUTES AND VOUCHERS

Commissioners Urvina and Hayden moved and seconded approval of the March 10, 2026, meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Urvina moved and seconded a motion to approve accounts payable checks #3282 – 3313, 3324 – 3353, and payroll checks #3314 – 3323 and ACH payroll transfers, as outlined in the agenda for a total consideration of \$2,560,867.04. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

STANDING COMMITTEE REPORTS

FINANCIAL REPORT

CHAIRMAN'S REPORT

2022 CAPITAL BOND PROJECTS UPDATE

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

GOOD OF THE ORDER

- Those watching online should remain online to watch the promotional and award ceremony.

SPECIAL INTEREST/UPCOMING EVENTS

ADJOURNMENT

There being no further business to discuss, Chairman Entze adjourned the meeting at 5:03 p.m. The next regular meeting will be 4/14/2026.

Chairman/Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Attest: District Secretary

| |
|---|
| Checks/Bank Drafts 3/24/26 - 4/10/26 |
|---|

| ACCOUNTS PAYABLE: | | | | | Dollar Amount | TOTAL |
|--------------------------|---------------------------|---------|------------|-----------------|------------------------|------------------------|
| Bank Drafts: | DFT0001626 | through | DFT0001636 | 4/10/26 Payroll | \$ 287,719.25 | \$ 287,719.25 |
| | | | | | | \$ - |
| | TOTAL BANK DRAFTS: | | | | \$ 287,719.25 | \$ 287,719.25 |
| Check Numbers: | 3354 | through | 3401 | General | \$ 183,873.18 | \$ 183,873.18 |
| | 3402 | through | 3405 | Capital | \$ 387,558.87 | \$ 387,558.87 |
| | 3406 | through | 3426 | General | \$ 54,905.99 | \$ 54,905.99 |
| | 3427 | through | 3427 | Capital | \$ 18,799.24 | \$ 18,799.24 |
| | 3428 | through | 3439 | 4/10/26 Payroll | \$ 505,310.04 | \$ 505,310.04 |
| | 3440 | through | 3448 | General | \$ 10,464.00 | \$ 10,464.00 |
| | TOTAL CHECKS: | | | | \$ 1,160,911.32 | \$ 1,160,911.32 |

| | |
|--------------------------------|------------------------|
| ACCOUNTS PAYABLE TOTAL: | \$ 1,448,630.57 |
|--------------------------------|------------------------|

| | | | |
|------------------------|-----------------|---------------|---------------|
| ACH Payroll Transfer : | 4/10/26 Payroll | \$ 625,406.57 | \$ 625,406.57 |
|------------------------|-----------------|---------------|---------------|

| | | |
|--|---------------------|------------------------|
| | GRAND TOTAL: | \$ 2,074,037.14 |
|--|---------------------|------------------------|

| |
|--|
| ** ALL CHECKS WERE PRINTED BY PCFD5 ** |
|--|



Pierce County Fire Protection District No.5

Check Report

By Check Number

Date Range: 03/24/2026 - 04/10/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------------------|----------------------------------|--------------|--------------|-----------------|----------------|------------|
| Bank Code: Payroll-Payroll | | | | | | |
| 73 | DECISION POINT | 04/10/2026 | Bank Draft | 0.00 | 47,701.36 | DFT0001626 |
| 73 | DECISION POINT | 04/10/2026 | Bank Draft | 0.00 | 35,383.01 | DFT0001627 |
| 73 | DECISION POINT | 04/10/2026 | Bank Draft | 0.00 | 39,632.66 | DFT0001628 |
| 73 | DECISION POINT | 04/10/2026 | Bank Draft | 0.00 | 4,720.98 | DFT0001629 |
| 283 | DSHS - DIV OF CHILD SUPPORT | 04/10/2026 | Bank Draft | 0.00 | 439.50 | DFT0001630 |
| 303 | FIDELITY INVESTMENTS | 04/10/2026 | Bank Draft | 0.00 | 5,468.08 | DFT0001631 |
| 303 | FIDELITY INVESTMENTS | 04/10/2026 | Bank Draft | 0.00 | 500.00 | DFT0001632 |
| 303 | FIDELITY INVESTMENTS | 04/10/2026 | Bank Draft | 0.00 | 4,712.50 | DFT0001633 |
| 14 | Internal Revenue Service - EFTPS | 04/10/2026 | Bank Draft | 0.00 | 28,403.54 | DFT0001634 |
| 14 | Internal Revenue Service - EFTPS | 04/10/2026 | Bank Draft | 0.00 | 424.32 | DFT0001635 |
| 14 | Internal Revenue Service - EFTPS | 04/10/2026 | Bank Draft | 0.00 | 120,333.30 | DFT0001636 |

Bank Code Payroll Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-------------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 11 | 11 | 0.00 | 287,719.25 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 11 | 11 | 0.00 | 287,719.25 |

Check Report

Date Range: 03/24/2026 - 04/10/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|--------------|--------------|-----------------|----------------|--------|
| Bank Code: Pooled Cash-Pooled Cash | | | | | | |
| 3099 | MATTILA, ALYSSA | 03/24/2026 | Regular | 0.00 | 130.00 | 3354 |
| 557 | AT&T MOBILITY | 03/27/2026 | Regular | 0.00 | 374.35 | 3355 |
| 2314 | BCBS OF ARIZONA | 03/27/2026 | Regular | 0.00 | 436.06 | 3356 |
| 425 | BLUECOSMO | 03/27/2026 | Regular | 0.00 | 382.52 | 3357 |
| 461 | C & K GARAGE DOORS & OPENERS LLC | 03/27/2026 | Regular | 0.00 | 1,919.77 | 3358 |
| 3120 | CENTRAL WELDING SUPPLY | 03/27/2026 | Regular | 0.00 | 935.52 | 3359 |
| 1239 | CENTURYLINK | 03/27/2026 | Regular | 0.00 | 2,326.08 | 3360 |
| 3005 | CINTAS CORP | 03/27/2026 | Regular | 20.28 | 1,076.16 | 3361 |
| 3005 | CINTAS CORP | 03/27/2026 | Regular | 4.46 | 236.69 | 3362 |
| 2433 | COCHRANE, ANDY | 03/27/2026 | Regular | 0.00 | 255.00 | 3363 |
| VEN00045 | CSD Attorneys at Law PS | 03/27/2026 | Regular | 0.00 | 496.00 | 3364 |
| 107 | DEPT LABOR & INDUSTRIES | 03/27/2026 | Regular | 0.00 | 240.89 | 3365 |
| 261 | DOBBS PETERBILT - TACOMA 1 | 03/27/2026 | Regular | 0.00 | 924.36 | 3366 |
| 2122 | EAST PIERCE FIRE & RESCUE | 03/27/2026 | Regular | 0.00 | 48.49 | 3367 |
| 3219 | EMS TECHNOLOGY SOLUTIONS | 03/27/2026 | Regular | 0.00 | 15,134.00 | 3368 |
| 2962 | FOURNIER INS SOLUTIONS | 03/27/2026 | Regular | 0.00 | 106,898.87 | 3369 |
| 3286 | HAAS, JOSEF MAX | 03/27/2026 | Regular | 0.00 | 255.00 | 3370 |
| 3125 | HARBOR AUDIOLOGY | 03/27/2026 | Regular | 0.00 | 95.00 | 3371 |
| VEN00204 | Hardwoods Specialty Products US LP | 03/27/2026 | Regular | 0.00 | 1,331.25 | 3372 |
| 337 | HERZOG, MELISSA | 03/27/2026 | Regular | 0.00 | 649.00 | 3373 |
| 3089 | HI TECH CLEANERS | 03/27/2026 | Regular | 0.00 | 70.37 | 3374 |
| 2283 | HUGHES FIRE EQUIPMENT INC | 03/27/2026 | Regular | 0.00 | 2,456.91 | 3375 |
| 561 | HUMANA INSURANCE CO | 03/27/2026 | Regular | 0.00 | 108.60 | 3376 |
| 353 | JOHN A CAMPBELL MD PC | 03/27/2026 | Regular | 0.00 | 7,860.00 | 3377 |
| 2565 | JORGENSON, SCOTT | 03/27/2026 | Regular | 0.00 | 255.00 | 3378 |
| VEN00206 | Justin Rudebaugh | 03/27/2026 | Regular | 0.00 | 649.00 | 3379 |
| 528 | LIFE ASSIST INC | 03/27/2026 | Regular | 0.00 | 7,218.99 | 3380 |
| 529 | MACDONALD MILLER FACILITY SOLUTIONS LLC | 03/27/2026 | Regular | 0.00 | 4,885.18 | 3381 |
| VEN00200 | MES SERVICE COMPANY LLC | 03/27/2026 | Regular | 0.00 | 739.96 | 3382 |
| 520 | PERFORMANCE SYSTEMS INTEGRATION LLC | 03/27/2026 | Regular | 0.00 | 593.47 | 3383 |
| 70 | PIERCE COUNTY BUDGET & FINANCE | 03/27/2026 | Regular | 0.00 | 1,210.00 | 3384 |
| 70 | PIERCE COUNTY BUDGET & FINANCE | 03/27/2026 | Regular | 0.00 | 250.00 | 3385 |
| 572 | PITNEY BOWES INC | 03/27/2026 | Regular | 0.00 | 98.68 | 3386 |
| 420 | POMPS TIRE SERVICE INC | 03/27/2026 | Regular | 0.00 | 1,064.74 | 3387 |
| 2982 | PREMERA BLUE CROSS | 03/27/2026 | Regular | 0.00 | 726.00 | 3388 |
| 98 | PRENTICE PERFECT CLEANING LLC | 03/27/2026 | Regular | 0.00 | 5,600.00 | 3389 |
| 1087 | PUGET SOUND ENERGY | 03/27/2026 | Regular | 0.00 | 1,386.99 | 3390 |
| 514 | RIPPL, DONALD J | 03/27/2026 | Regular | 0.00 | 255.00 | 3391 |
| 3190 | ROGERS, GLENN | 03/27/2026 | Regular | 0.00 | 255.00 | 3392 |
| 80 | SPRAGUE PEST SOLUTIONS | 03/27/2026 | Regular | 0.00 | 113.41 | 3393 |
| VEN00173 | Summit Law Group, PLLC | 03/27/2026 | Regular | 0.00 | 1,716.00 | 3394 |
| 1957 | TITUS WILL FORD | 03/27/2026 | Regular | 0.00 | 6,758.82 | 3395 |
| 171 | ULINE | 03/27/2026 | Regular | 0.00 | 845.48 | 3396 |
| 3115 | UNITED HEALTHCARE | 03/27/2026 | Regular | 0.00 | 110.00 | 3397 |
| 1355 | UNITED RENTALS NW INC | 03/27/2026 | Regular | 0.00 | 1,204.46 | 3398 |
| 2973 | VERIZON WIRELESS - DALLAS | 03/27/2026 | Regular | 0.00 | 2,825.96 | 3399 |
| 1474 | WASHINGTON WATER SERVICE - 1 | 03/27/2026 | Regular | 0.00 | 399.45 | 3400 |
| 1820 | WESTBAY AUTO PARTS | 03/27/2026 | Regular | 0.00 | 70.70 | 3401 |
| VEN00040 | Pease Construction | 03/27/2026 | Regular | 0.00 | 363,148.89 | 3402 |
| 1624 | RICE FERGUS MILLER | 03/27/2026 | Regular | 0.00 | 18,708.75 | 3403 |
| VEN00181 | SPH Enterprises Inc | 03/27/2026 | Regular | 0.00 | 2,948.00 | 3404 |
| 171 | ULINE | 03/27/2026 | Regular | 0.00 | 2,753.23 | 3405 |
| 2617 | BARGREEN ELLINGSON | 04/02/2026 | Regular | 0.00 | 3,216.30 | 3406 |
| 3120 | CENTRAL WELDING SUPPLY | 04/02/2026 | Regular | 0.00 | 233.38 | 3407 |
| 1239 | CENTURYLINK | 04/02/2026 | Regular | 0.00 | 564.50 | 3408 |
| 2478 | COMCAST | 04/02/2026 | Regular | 0.00 | 1,153.48 | 3409 |
| 261 | DOBBS PETERBILT - TACOMA 1 | 04/02/2026 | Regular | 0.00 | 113.46 | 3410 |
| 44 | FIDELITY SOLUTIONS | 04/02/2026 | Regular | 0.00 | 14,334.06 | 3411 |
| 484 | FINNESETH, TREVOR | 04/02/2026 | Regular | 0.00 | 610.88 | 3412 |
| 542 | GALLS LLC | 04/02/2026 | Regular | 0.00 | 5,872.79 | 3413 |

Check Report

Date Range: 03/24/2026 - 04/10/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------|--|--------------|--------------|-----------------|----------------|--------|
| 376 | GOODMAN, CHRIS | 04/02/2026 | Regular | 0.00 | 649.00 | 3414 |
| 172 | HASH, ZACKARY | 04/02/2026 | Regular | 0.00 | 295.00 | 3415 |
| 298 | KIMBALLS HANDS ON DETAILING LLC | 04/02/2026 | Regular | 0.00 | 304.39 | 3416 |
| VEN00200 | MES SERVICE COMPANY LLC | 04/02/2026 | Regular | 0.00 | 300.03 | 3417 |
| 420 | POMPS TIRE SERVICE INC | 04/02/2026 | Regular | 0.00 | 1,235.73 | 3418 |
| 395 | QUEST DIAGNOSTICS | 04/02/2026 | Regular | 0.00 | 9,060.60 | 3419 |
| 158 | ROMAINE ELECTRIC - 2 | 04/02/2026 | Regular | 0.00 | 452.13 | 3420 |
| 82 | TACOMA SCREW PRODUCTS INC | 04/02/2026 | Regular | 0.00 | 145.36 | 3421 |
| 1957 | TITUS WILL FORD | 04/02/2026 | Regular | 0.00 | 1,916.57 | 3422 |
| 515 | WA CARES FUND - LTC | 04/02/2026 | Regular | 0.00 | 0.13 | 3423 |
| 1820 | WESTBAY AUTO PARTS | 04/02/2026 | Regular | 0.00 | 141.23 | 3424 |
| 91 | WFCA - WA FIRE COMM ASSN | 04/02/2026 | Regular | 0.00 | 258.03 | 3425 |
| 3004 | WILCOX & FLEGEL | 04/02/2026 | Regular | 0.00 | 14,048.94 | 3426 |
| VEN00170 | Setcom Corporation | 04/03/2026 | Regular | 0.00 | 18,799.24 | 3427 |
| 3290 | BHT BUSINESS SERVICES INDUSTRY | 04/06/2026 | Regular | 0.00 | 14,353.75 | 3428 |
| 333 | COLUMBIA BANK | 04/06/2026 | Regular | 0.00 | 26,479.88 | 3429 |
| 107 | DEPT LABOR & INDUSTRIES | 04/06/2026 | Regular | 0.00 | 51,232.51 | 3430 |
| 67 | EMPLOYMENT SECURITY DEPT - PFMLA | 04/06/2026 | Regular | 0.00 | 10,941.77 | 3431 |
| 388 | GIG HARBOR PENINSULA FF ASSOCIATION | 04/06/2026 | Regular | 0.00 | 435.00 | 3432 |
| 3037 | LOCAL 3390 GHFUHW TRUST | 04/06/2026 | Regular | 0.00 | 248,083.56 | 3433 |
| 3268 | THE HARTFORD | 04/06/2026 | Regular | 0.00 | 8,446.91 | 3434 |
| 315 | TRUSTMARK VOLUNTARY BENEFITS | 04/06/2026 | Regular | 0.00 | 5,285.32 | 3435 |
| 515 | WA CARES FUND - LTC | 04/06/2026 | Regular | 0.00 | 1,868.16 | 3436 |
| 526 | WA State Treasurer Dept of Retirement System | 04/06/2026 | Regular | 0.00 | 119,772.04 | 3437 |
| 525 | WASHINGTON PER SYSTEM EMP | 04/06/2026 | Regular | 0.00 | 10,986.14 | 3438 |
| 980 | WASHINGTON STATE TREASURER | 04/06/2026 | Regular | 0.00 | 7,425.00 | 3439 |
| 836 | CARDINAL HEALTH 112 LLC | 04/06/2026 | Regular | 0.00 | 2,917.32 | 3440 |
| 3005 | CINTAS CORP | 04/06/2026 | Regular | 17.46 | 925.76 | 3441 |
| 3005 | CINTAS CORP | 04/06/2026 | Regular | 4.30 | 227.97 | 3442 |
| 2478 | COMCAST | 04/06/2026 | Regular | 0.00 | 10.56 | 3443 |
| 233 | EMS CONNECT | 04/06/2026 | Regular | 0.00 | 886.44 | 3444 |
| 2661 | INDUSTRIAL SCIENTIFIC CORP | 04/06/2026 | Regular | 0.00 | 1,904.48 | 3445 |
| 212 | LAWSON PRODUCTS | 04/06/2026 | Regular | 0.00 | 538.82 | 3446 |
| 528 | LIFE ASSIST INC | 04/06/2026 | Regular | 0.00 | 3,003.21 | 3447 |
| 1474 | WASHINGTON WATER SERVICE - 1 | 04/06/2026 | Regular | 0.00 | 49.44 | 3448 |

Bank Code Pooled Cash Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|--------------|---------------------|
| Regular Checks | 182 | 95 | 46.50 | 1,160,911.32 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 182 | 95 | 46.50 | 1,160,911.32 |

All Bank Codes Check Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|--------------|---------------------|
| Regular Checks | 182 | 95 | 46.50 | 1,160,911.32 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 11 | 11 | 0.00 | 287,719.25 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 193 | 106 | 46.50 | 1,448,630.57 |

Fund Summary

| Fund | Name | Period | Amount |
|------|-------------|--------|---------------------|
| 999 | Pooled Cash | 3/2026 | 571,432.05 |
| 999 | Pooled Cash | 4/2026 | 877,198.52 |
| | | | 1,448,630.57 |

Authorization Signatures

Pierce County Fire District 5

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the district, and that I am authorized to authenticate and certify to said claim.

Chair

Commissioner

Commissioner

Commissioner

Commissioner

District Secretary