



Gig Harbor Fire & Medic One

AGENDA
Commissioners' Meeting
March 24, 2026
5:00 P.M.

1. Call to Order/Pledge of Allegiance
2. Approval of the Agenda
3. Commissioner Absence
4. Communications
5. Approve minutes from **March 10, 2026**, Commissioner meeting.
6. Accounts Payable & Payroll Approvals

Accounts Payable (Checks)	
Check #'s 3282 – 3313, 3324 – 3353	\$1,326,906.84
ACCOUNTS PAYABLE TOTALS	\$1,326,906.84

Payroll (Checks & ACH Transfers)	
Check #'s 3314 – 3323	\$303,772.21
ACH Payroll Transfer (Drafts)	\$278,954.57
ACH Payroll Transfer	\$651,233.42
PAYROLL TOTALS	\$1,233,960.20

GRAND TOTAL CHECKS & ACH TRANSFERS	\$2,560,867.04
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7. Chiefs Reports
8. Chairman's Report
9. **OLD BUSINESS**
10. **NEW BUSINESS**
11. Open Public Comment (state your name for the record, you will have 3 minutes)
12. **GOOD OF THE ORDER**
13. **SPECIAL INTERESTS/UPCOMING EVENTS**

Adjourn Meeting. Next regular meeting: **Tuesday, April 14, 2026, at 5:00 PM**



Gig Harbor Fire & Medic One

BOARD OF COMMISSIONERS MEETING MINUTES

March 10, 2026

Chairman Entze called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Entze, Urvina, Nelson, and Fleming (virtually); Fire Chief D. Doan (virtually); Deputy Chief's P. Oldenburg, S. Booth, N. Langlow, Division Chiefs T. Wescott and S. Peterson, Finance Director K. Hackmeister (virtually), IS Manager T. Wagenmann, HR Manager, J. Gunder, Technology & Communications Specialist M. Herzog, and EA L. Medved.

APPROVAL OF THE AGENDA

Commissioners Nelson and Urvina moved and seconded approval of the agenda. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

Commissioners Hayden will be absent from the Board Meeting on 3/10/2026. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMUNICATIONS

MINUTES AND VOUCHERS

Commissioners Urvina and Nelson moved and seconded approval of the February 24, 2026, meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Urvina moved and seconded a motion to approve accounts payable checks #3211 – 3248, 3261 – 3281, and payroll checks #3249 – 3260 and ACH payroll transfers, as outlined in the agenda for a total consideration of \$1,728,493.50. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

DC Oldenburg reported:

- A welcome reception for the new Fleet Mechanic, Ryan Rohaly, will be held on Monday, March 16 at 8:00 a.m. in Burgess.

DC Langlow reported:

- Received the State Farm Good Neighbors Grant in the amount of \$10,000, which will help offset the costs of Crunch Time as it returns this year. Appreciation was expressed to DC Corrigan and State Farm Representative Kent Cashman for their support.
- Sixteen members, including Chiefs Booth and Wescott, participated in the Stair Climb on Sunday. Paramedic Mike Ritter completed the climb in 13 minutes and 51 seconds, placing 18th out of 2,000 participants. Appreciation was extended to team captain FF Ryan Shervanick and the entire team for raising \$27,000.
- LT Phillips will serve in a temporary appointment covering BC O'Leary, who is on long-term leave due to an injury. Once LT Phillips is promoted permanently, LT Harris will assume the temporary assignment for BC O'Leary.

DC Booth reported:

- The Accident Prevention Program (APP) review has been completed, thanks to significant work by the safety committee and AA Karen Simmonds. The updated policies will be rolled out organization-wide in monthly installments.
- Hazard Mitigation Plan was passed by the State with no recommendations. FEMA requested revisions but they will be delayed due to them being furloughed.
- Fire Prevention Team moved to Station 50 yesterday.
- Grail Galleri Cancer Screening event was successful, with approximately 100 participants, including about 80 LEOFF members. A second screening date will be offered on April 2nd from 9:00 a.m. to 1:00 p.m. Appreciation was expressed to DC Oldenburg for approving payment for all current affiliated employees, including Commissioners. Those interested in testing should reply to AA Karen Simmonds.

STANDING COMMITTEE REPORTS

- Negotiations Committee is attending the District's first mediation meeting tomorrow.

FINANCIAL REPORT

- Krystal Hackmeister presented the January 2026 financial report, which now includes separate sections for Capital Bond and Capital Non-Bond funds. Capital Non-Bond, previously included in operating expenses, consists of one-time funds that may span multiple years.
- The Capital Non-Bond fund has an approximate balance of \$6 million and covers equipment replacement (including radios), fleet needs (Type 1, Type 3, and water tender), and facility improvements as outlined in the report.
- The December 2025 financial report will be reviewed within the next 1–2 months.

CHAIRMAN'S REPORT

2022 CAPITAL BOND PROJECTS UPDATE

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

GOOD OF THE ORDER

- Reminder to complete your F-1 Financial Statement with PDC.
- Washington Fire Commissioners Spring Conference is at Clearwater in May and Chelan in June.

SPECIAL INTEREST/UPCOMING EVENTS

- Promotional and Medal of Merit Ceremonies will be held at our next meeting on March 24.

ADJOURNMENT

There being no further business to discuss, Chairman Entze adjourned the meeting at 5:19 p.m. The next regular meeting will be 3/24/2026.

Chairman/Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Attest: District Secretary

DRAFT

Checks/Bank Drafts 3/11/26 - 3/25/26

ACCOUNTS PAYABLE:					Dollar Amount	TOTAL
Bank Drafts:	DFT0001615	through	DFT0001625	3/25/26 Payroll	\$ 278,954.57	\$ 278,954.57
						\$ -
	TOTAL BANK DRAFTS:				\$ 278,954.57	\$ 278,954.57
Check Numbers:	3282	through	3312	General	\$ 147,249.83	\$ 147,249.83
	3313	through	3313	Capital	\$ 5,495.00	\$ 5,495.00
	3314	through	3323	3/25/26 Payroll	\$ 303,772.21	\$ 303,772.21
	3324	through	3350	General	\$ 103,159.53	\$ 103,159.53
	3351	through	3353	Capital	\$ 1,071,002.48	\$ 1,071,002.48
	TOTAL CHECKS:				\$ 1,630,679.05	\$ 1,630,679.05

ACCOUNTS PAYABLE TOTAL:	\$ 1,909,633.62
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ACH Payroll Transfer :	3/25/26 Payroll	\$ 651,233.42	\$ 651,233.42
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GRAND TOTAL:	\$ 2,560,867.04
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** ALL CHECKS WERE PRINTED BY PCFD5 **



Pierce County Fire Protection District No.5

Check Report

By Check Number

Date Range: 03/11/2026 - 03/25/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Payroll-Payroll						
73	DECISION POINT	03/25/2026	Bank Draft	0.00	48,088.86	DFT0001615
73	DECISION POINT	03/25/2026	Bank Draft	0.00	35,383.01	DFT0001616
73	DECISION POINT	03/25/2026	Bank Draft	0.00	40,236.83	DFT0001617
73	DECISION POINT	03/25/2026	Bank Draft	0.00	4,720.98	DFT0001618
283	DSHS - DIV OF CHILD SUPPORT	03/25/2026	Bank Draft	0.00	439.50	DFT0001619
303	FIDELITY INVESTMENTS	03/25/2026	Bank Draft	0.00	5,468.08	DFT0001620
303	FIDELITY INVESTMENTS	03/25/2026	Bank Draft	0.00	500.00	DFT0001621
303	FIDELITY INVESTMENTS	03/25/2026	Bank Draft	0.00	4,712.50	DFT0001622
14	Internal Revenue Service - EFTPS	03/25/2026	Bank Draft	0.00	27,924.14	DFT0001623
14	Internal Revenue Service - EFTPS	03/25/2026	Bank Draft	0.00	505.92	DFT0001624
14	Internal Revenue Service - EFTPS	03/25/2026	Bank Draft	0.00	110,974.75	DFT0001625

Bank Code Payroll Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	11	11	0.00	278,954.57
EFT's	0	0	0.00	0.00
	11	11	0.00	278,954.57

Check Report

Date Range: 03/11/2026 - 03/25/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Pooled Cash-Pooled Cash						
557	AT&T MOBILITY	03/13/2026	Regular	0.00	5,687.28	3282
1239	CENTURYLINK	03/13/2026	Regular	0.00	1,651.57	3283
3005	CINTAS CORP	03/13/2026	Regular	4.21	223.78	3284
3005	CINTAS CORP	03/13/2026	Regular	19.59	1,039.64	3285
37	CLAIBORNE, LARRY	03/13/2026	Regular	0.00	298.60	3286
2332	COPELAND, ROBERT	03/13/2026	Regular	0.00	202.90	3287
3312	CUSTOM PRINTS NW LLC	03/13/2026	Regular	0.00	636.07	3288
VEN00205	Dept of Social & Health Services	03/13/2026	Regular	0.00	68,122.78	3289
474	DM RECYCLING	03/13/2026	Regular	0.00	367.00	3290
350	EAN SERVICES LLC	03/13/2026	Regular	0.00	311.14	3291
VEN00108	Embroidery by Cozy Inc	03/13/2026	Regular	0.00	212.50	3292
52	GIG HARBOR CITY OF	03/13/2026	Regular	0.00	1,475.31	3293
376	GOODMAN, CHRIS	03/13/2026	Regular	0.00	995.97	3294
2788	GRAY LUMBER CO	03/13/2026	Regular	0.00	651.32	3295
2661	INDUSTRIAL SCIENTIFIC CORP	03/13/2026	Regular	0.00	1,904.48	3296
3225	KELLEY CREATE - LEASE PYMTS	03/13/2026	Regular	0.00	2,245.62	3297
298	KIMBALLS HANDS ON DETAILING LLC	03/13/2026	Regular	0.00	1,132.46	3298
587	LEVEL 3 COMMUNICATIONS LLC	03/13/2026	Regular	0.00	2,162.09	3299
1359	MURREYS DISPOSAL CO INC	03/13/2026	Regular	0.00	1,846.45	3300
534	PCRCO LLC	03/13/2026	Regular	0.00	329.64	3301
19	PENINSULA LIGHT CO - ELECTRIC	03/13/2026	Regular	0.00	849.99	3302
420	POMPS TIRE SERVICE INC	03/13/2026	Regular	0.00	1,030.87	3303
193	SNURE LAW OFFICE PSC	03/13/2026	Regular	0.00	1,260.00	3304
80	SPRAGUE PEST SOLUTIONS	03/13/2026	Regular	0.00	226.82	3305
VEN00028	Stryker Medical	03/13/2026	Regular	0.00	413.81	3306
1957	TITUS WILL FORD	03/13/2026	Regular	0.00	47.19	3307
171	ULINE	03/13/2026	Regular	0.00	1,937.23	3308
1945	UNIFIED OFFICE SERVICES	03/13/2026	Regular	0.00	474.44	3309
1820	WESTBAY AUTO PARTS	03/13/2026	Regular	0.00	397.42	3310
3004	WILCOX & FLEGEL	03/13/2026	Regular	0.00	6,877.34	3311
VEN00205	Dept of Social & Health Services	03/13/2026	Regular	0.00	42,238.12	3312
557	AT&T MOBILITY	03/13/2026	Regular	0.00	5,495.00	3313
1925	AFLAC	03/19/2026	Regular	0.00	1,622.27	3314
107	DEPT LABOR & INDUSTRIES	03/19/2026	Regular	0.00	50,999.54	3315
67	EMPLOYMENT SECURITY DEPT - PFMLA	03/19/2026	Regular	0.00	10,805.31	3316
3176	Gig Harbor Firefighters Union Health & Welfare	03/19/2026	Regular	0.00	102,846.49	3317
388	GIG HARBOR PENINSULA FF ASSOCIATION	03/19/2026	Regular	0.00	435.00	3318
2307	VISION SERVICE PLAN - AT	03/19/2026	Regular	0.00	115.46	3319
515	WA CARES FUND - LTC	03/19/2026	Regular	0.00	1,892.34	3320
526	WA State Treasurer Dept of Retirement System	03/19/2026	Regular	0.00	117,145.88	3321
525	WASHINGTON PER SYSTEM EMP	03/19/2026	Regular	0.00	10,484.92	3322
980	WASHINGTON STATE TREASURER	03/19/2026	Regular	0.00	7,425.00	3323
1956	BANKERS LIFE & CASUALTY CO	03/20/2026	Regular	0.00	18,926.27	3324
2059	CBS REPORTING INC	03/20/2026	Regular	0.00	220.93	3325
3120	CENTRAL WELDING SUPPLY	03/20/2026	Regular	0.00	682.13	3326
3005	CINTAS CORP	03/20/2026	Regular	19.53	1,035.75	3327
3005	CINTAS CORP	03/20/2026	Regular	14.98	794.57	3328
2478	COMCAST	03/20/2026	Regular	0.00	113.93	3329
2478	COMCAST	03/20/2026	Regular	0.00	8,789.78	3330
3312	CUSTOM PRINTS NW LLC	03/20/2026	Regular	0.00	643.63	3331
261	DOBBS PETERBILT - TACOMA 1	03/20/2026	Regular	0.00	53.06	3332
186	DRUG FREE BUSINESS	03/20/2026	Regular	0.00	5.00	3333
233	EMS CONNECT	03/20/2026	Regular	0.00	886.44	3334
542	GALLS LLC	03/20/2026	Regular	0.00	760.11	3335
22	IMS ALLIANCE	03/20/2026	Regular	0.00	19.74	3336
248	INTERSTATE BATTERIES OF OLYMPIA	03/20/2026	Regular	0.00	2,128.16	3337
VEN00055	Juana Elena Najar Perez	03/20/2026	Regular	0.00	5,588.77	3338
179	LABCORP	03/20/2026	Regular	0.00	23.60	3339
528	LIFE ASSIST INC	03/20/2026	Regular	0.00	3,564.73	3340
19	PENINSULA LIGHT CO - ELECTRIC	03/20/2026	Regular	0.00	10,210.14	3341

Check Report

Date Range: 03/11/2026 - 03/25/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
80	SPRAGUE PEST SOLUTIONS	03/20/2026	Regular	0.00	453.64	3342
278	STATE AUDITORS OFFICE	03/20/2026	Regular	0.00	4,867.95	3343
302	STERICYCLE INC	03/20/2026	Regular	0.00	151.46	3344
600	SYSTEMS DESIGN WEST LLC	03/20/2026	Regular	0.00	7,412.82	3345
VEN00189	TRICARE	03/20/2026	Regular	0.00	290.00	3346
1945	UNIFIED OFFICE SERVICES	03/20/2026	Regular	0.00	98.18	3347
203	US BANK	03/20/2026	Regular	0.00	34,647.54	3348
1474	WASHINGTON WATER SERVICE - 1	03/20/2026	Regular	0.00	156.52	3349
3213	ZOLL MEDICAL CORPORATION	03/20/2026	Regular	0.00	634.68	3350
602	MATERIALS TESTING & CONSULTING INC	03/20/2026	Regular	0.00	6,519.50	3351
VEN00040	Pease Construction	03/20/2026	Regular	0.00	1,033,759.90	3352
1624	RICE FERGUS MILLER	03/20/2026	Regular	0.00	30,723.08	3353

Bank Code Pooled Cash Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	162	72	58.31	1,630,679.05
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	162	72	58.31	1,630,679.05

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	162	72	58.31	1,630,679.05
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	11	11	0.00	278,954.57
EFT's	0	0	0.00	0.00
	173	83	58.31	1,909,633.62

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	3/2026	1,909,633.62
			1,909,633.62

Authorization Signatures

Pierce County Fire District 5

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the district, and that I am authorized to authenticate and certify to said claim.

Chair

Commissioner

Commissioner

Commissioner

Commissioner

District Secretary