



Gig Harbor Fire & Medic One

RESOLUTION 2025-03
October 14, 2025

BE IT RESOLVED by the Board of Fire Commissioners of Pierce County Fire Protection District No. 5 to cancel municipal warrant(s) not received or lost by vendors and warrant(s) issued in error as follows:

WHEREAS, Pierce County Fire Protection District No. 5 issued the following check(s) and warrant(s) which were lost and/or not received by the vendor; and

<u>Warrant/Check No.</u>	<u>Amount</u>	<u>Check Date</u>	<u>Vendor</u>
1741674	\$20.85	4/30/24	Melissa Sebren
1768408	\$530.20	11/6/24	Joseph L Urvina
1770017	\$729.65	11/13/24	Glass Works
1775120	\$245.03	12/18/24	Kimballs Hands On Detailing
1777314	\$83.74	12/30/24	Krystal Hackmeister
1015	\$1,074.77	1/18/25	Titus Will Ford
1609	\$1,911.58	5/1/25	Titus Will Ford

WHEREAS, Pierce County Fire Protection District No. 5 issued the following warrant(s) which were issued in error; and

<u>Warrant/Check(s) No.</u>	<u>Amount</u>	<u>Check Date</u>	<u>Vendor</u>
1748594	\$675.00	6/17/24	Eric T. Quinn (Duplicate Pmt)
1761503	\$125.00	9/18/24	Hemleys Handy Kans (Duplicate Pmt)
1768399	\$85.00	11/6/24	Rice Fergus Miller (Duplicate Pmt)
1770028	\$1,062.81	11/13/24	Peninsula Light Co. (Issued to Wrong Vendor)
1775119	\$1,062.51	12/18/24	Interstate Batteries of Oly (Issued to Wrong Vendor)
1061	\$477.38	1/20/25	Uline (Issued to Wrong Vendor)
1115	\$16,879.40	2/25/25	BHT Business Svcs (Key Bank Pos Pay Issue)
1208	\$954.36	2/21/25	Verathon (Issued Wrong Amt)
1878	\$2,001.12	6/25/25	WA Cares Fund (Issued Wrong Amt)
2153	\$103,660.43	8/21/25	GHFFU Health & Welfare Trust (Pos Pay Name Conflict)

WHEREAS, Pierce County Fire Protection District No. 5 financial system generated the following check numbers(s) which were generated as VOIDS and were not issued:

Check No.	Date Issued	Amount
1286	3/7/25	\$0.00
1846	6/13/25	\$0.00
2061	7/25/25	\$0.00
2102	8/1/25	\$0.00
2188	8/22/25	\$0.00
2189	8/22/25	\$0.00
2305	9/12/25	\$0.00
2339	9/19/25	\$0.00


NOW, THEREFORE BE IT HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS:

1. The above-listed warrants shall be canceled and the Pierce County Auditor shall transfer all records of these warrants so as to leave the funds as if such warrants had never been drawn.
2. Said amount for the following checks and warrants shall be reissued by Pierce County Fire Protection District No. 5 by and included in the following itemized list below:

Prior Warrant/ Check No.	Reissued Check No.	Amount	Reissue Date	Vendor
1768408	1775136	\$530.20	12/18/24	Joseph L. Urvina
1741674	1106	\$20.85	8/22/25	Melissa Sebren
1115	1214	\$16,879.40	2/25/25	BHT Business Svcs
1770017	1482	\$729.65	4/10/25	GlassWorks
1775120	1596	\$245.03	5/1/25	Kimballs Hands on Detailing
1777314	1783	\$267.54	5/30/25	Krystal Hackmeister
1015, 1609	2068	\$3,427.83	7/25/25	Titus Will Ford
1208	1670	\$1,984.81	5/8/25	Verathon
1878	1936	\$1,526.16	6/25/25	WA Cares Fund
2153	2215	\$103,660.43	8/28/25	GHFFU Health & Welfare Trust

Approved at a regular meeting of the Board of Fire Commissioners, Pierce County Fire District No. 5, this 14th day of October, 2025.

PIERCE COUNTY FIRE PROTECTION
DISTRICT NO. 5


Kevin L. Entze (Oct 17, 2025 16:39:38 PDT)
 Chairman


Line 11 (Oct 17, 2025 17:04:36 PDT)
 Commissioner

B. R. Nelson
Commissioner

Tom Sutich
Tom Sutich (Oct 17, 2025 10:35:29 PDT)
Commissioner

M.P.
Matthew Fleming (Oct 17, 2025 22:11:46 PDT)
Commissioner

Attest:

Dennis Doan
District Secretary












2025-10-14 Agenda Packet FINAL


Final Audit Report


2025-10-20


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