



Gig Harbor Fire & Medic One

AGENDA
Commissioners' Meeting
October 14, 2025
5:00 P.M.

- Call to Order/Pledge of Allegiance
- Approval of the Agenda
- Commissioner Absence
- Communications
- Approve minutes from **September 23, 2025**, Commissioner meeting.
- Accounts Payable & Payroll Approvals

Accounts Payable (Checks)	
Check #'s 2371– 2442	\$347,797.95
Check #'s 2444 – 2446	\$14,741.29
Check #'s 2459 – 2484	\$1,705,200.06
ACCOUNTS PAYABLE TOTALS	\$2,067,739.30

Payroll (Checks & ACH Transfers)	
Check #'s 2361 – 2370	\$319,943.97
Check #'s 2447 – 2458	\$529,146.54
ACH Payroll Transfer (Drafts)	\$588,110.74
ACH Payroll Transfer	\$1,363,108.90
PAYROLL TOTALS	\$2,800,310.15

GRAND TOTAL CHECKS & ACH TRANSFERS	\$4,868,049.45
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- Local 3390 Reports
- Chiefs Reports
- Standing Committee Reports
- Financial Report – Krystal Hackmeister
- Chairman's Report
- 2022 Bond Update



Gig Harbor Fire & Medic One

- **OLD BUSINESS**
 - Reschedule November 11 Board Meeting (Veteran's Day)

- **NEW BUSINESS**
 - Retiree Medical Program Application FC Doan
 - 700 Radio System FC Doan
 - 2026 Budget Timeline Krystal Hackmeister
 - Resolution – Canceled Warrant Krystal Hackmeister
 - Station 51 Bid Award DC Johnson

- Open Public Comment (*state your name for the record, you will have 3 minutes*)

- **GOOD OF THE ORDER**

- **SPECIAL INTERESTS/UPCOMING EVENTS**

- **EXECUTIVE SESSION**
 - Pursuant to RCW 42.30.140(4)(b) to discuss collective bargaining.

Adjourn Meeting. Next regular meeting: **Tuesday, October 28, 2025, at 5:00 PM**



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

September 23, 2025

Chairman Entze called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Entze, Sutich, Urvina, Nelson and Fleming; Fire Chief D. Doan; Deputy Chiefs P. Oldenburg, N. Langlow, J. Johnson, and S. Booth; Division Chief S. Peterson, IS Manager T. Wagenmann, Technology & Communications Specialist M. Herzog, Executive Assistant L. Medved, HR Manager J. Grunder, and Finance Director K. Hackmeister (virtually).

OATH OF OFFICE

Chief Doan swore in the newly appointed Fire Commissioner, Mathew Fleming.

APPROVAL OF THE AGENDA

Chairman Entze noted an amendment to the agenda, stating that the planned executive session would not be held. Commissioners Urvina and Nelson moved and seconded approval of the agenda. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

COMMUNICATIONS

MINUTES AND VOUCHERS

Commissioners Sutich and Urvina moved and seconded approval of September 9, 2025, meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Urvina moved and seconded a motion to approve accounts payable checks #2281 – 2360, for a total consideration of \$1,066,378.63. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

DC Langlow reported:

- Three Entry Level Firefighters are staffed as 3rd on engines and are full counters.
- Seven new lateral hires started on shift this week; expect them to staff as 3rd on engines after 9 – 15 shifts.
- FF/PM Pirolo deployed to Oregon today; we expect additional staff to be requested.
- Ladder Truck Research Committee Update
 - Phase 1: Identify any service gaps this could fill – COMPLETED
 - Phase 2: Evaluate the road network and which options fill the most gaps and evaluate.
 - Phase 3: Operational response plan and staffing discussion.

DC Booth reported:

- FF J. Huscroff will start as the new fire inspector on November 1.

FC Doan reported:

- Attending Pierce County Fire Chiefs meeting on Thursday. Will report back on current assignments to review the master ILA, develop a strategy with 700 radio users to identify a path forward to address the spike in radio fees, and partner with SS911 to identify metrics and ways to monitor call processing time.
- Attending King County Leadership Summit next week with DC Langlow and DC Booth.
- Invited to teach a one-day leadership class with Chelan District 5.

STANDING COMMITTEE REPORTS

- Negotiations are ongoing. Next meeting is October 8th and will provide an update in executive session at the board meeting on October 14th.
- Chairman Entze appointed Commissioner Fleming to the vacant committee spots for Policy and Procedure and Risk and Insurance.

FINANCIAL REPORT

CHAIRMAN'S REPORT

2022 CAPITAL BOND PROJECTS UPDATE

DC Johnson reported:

- **Station 51:** Bids are due at 2PM on September 30th. The contract states a 550-day build time, which begins the day after the notice to proceed. If awarding at the October 14th meeting, the completion date would be April 18, 2027.
- **Station 53/57:** Finalizing warranty items with the contractor.
- **Station 50:** Working on a credit; expect final payment within the week.
- **Training Campus:** Roofing on the support building is nearly complete, awaiting delivery of metal roofing. Paint, doors, and tile installation started on the 1st floor today. Structural wall pour on 2nd floor started last week at the training tower, and CMU walls will be next.

OLD BUSINESS

NEW BUSINESS

- Station 51 Bid Closure (September 30th)
 - There is a possibility for a special meeting the week of October 6th to award the bid. If needed, it will be on zoom and only take 15 minutes.
- November 11th Board Meeting Conflict
 - Consider canceling or moving the meeting to a different date, possibly the 10th. This will be confirmed at the next meeting to align with the budget schedule.

PUBLIC COMMENT

GOOD OF THE ORDER

SPECIAL INTERESTS/UPCOMING EVENTS

- Pierce County Fire Commissioners Meeting on Thursday at 6PM
- Scarecrow event at Sehmel Park on October 4th

ADJOURNMENT

There being no further business to discuss, Chairman Entze adjourned the meeting at 5:28 p.m.

The next regular meeting will be Tuesday, October 14, at 5:00 p.m.

Chairman/Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Attest: District Secretary

DRAFT

Checks/Bank Drafts Issued 9/20/25 -10/10/25
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ACCOUNTS PAYABLE:

					Dollar Amount			TOTAL
Bank Drafts:	DFT0001403	through	DFT0001417	9/25/25 Payroll	\$ 296,788.62	\$		296,788.62
	DFT0001418	through	DFT0001432	10/10/25 Payroll	\$ 291,322.12	\$		291,322.12
	TOTAL BANK DRAFTS:				\$ 588,110.74	\$		588,110.74
Check Numbers:	2361	through	2370	9/25/25 Payroll	\$ 319,943.97	\$		319,943.97
	2371	through	2401	General	\$ 82,704.51	\$		82,704.51
	2402	through	2404	Capital	\$ 141,811.53	\$		141,811.53
	2405	through	2445	General	\$ 137,584.14	\$		137,584.14
	2446	through	2446	Capital	\$ 722.25	\$		722.25
	2447	through	2458	10/10/25 Payroll	\$ 529,146.54	\$		529,146.54
	2459	through	2483	General	\$ 125,158.84	\$		125,158.84
	2484	through	2484	Capital	\$ 1,580,041.22	\$		1,580,041.22
	SUB-TOTAL CHECKS:				\$ 2,917,113.00	\$		2,917,113.00
	2443	through	2443	VOID	\$ (283.19)	\$		(283.19)
	TOTAL CHECKS:				\$ 2,916,829.81	\$		2,916,829.81

ACCOUNTS PAYABLE TOTAL: \$ 3,504,940.55

ACH Payroll Transfer :	9/25/25 Payroll	\$	706,049.48	\$	706,049.48
	10/10/25 Payroll	\$	657,059.42	\$	657,059.42

GRAND TOTAL: \$ 4,868,049.45

**** ALL CHECKS WERE PRINTED BY PCFD5 ****

CHECK APPROVAL:

October 10, 2025
APPROVED BY Perry Oldenburg

PAYROLL:

Dollar Amount

TOTAL

Check Nos:	2447	through	2458	\$	529,146.54	\$	529,146.54
	(Benefit & L&I Monthly Payment)						
	ACH Payroll Transfer Amount:			\$	657,059.42	\$	657,059.42
	Decision Point ACH Payroll Transfer Amount:			\$	126,495.53	\$	126,495.53
	Div of Child Support ACH Payroll Transfer Amount:			\$	439.50	\$	439.50
	Fidelity ACH Payroll Transfer Amount:			\$	10,482.50	\$	10,482.50
	941 ACH Payroll Transfer Amount:			\$	153,904.59	\$	153,904.59

GRAND TOTAL ACCOUNTS PAYABLE & PAYROLL: \$ 1,477,528.08



Pierce County Fire Protection District No.5

Check Report

By Check Number

Date Range: 09/20/2025 - 10/10/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Payroll-Payroll						
73	DECISION POINT	09/25/2025	Bank Draft	0.00	3,677.50	DFT0001403
73	DECISION POINT	09/25/2025	Bank Draft	0.00	32,936.86	DFT0001404
73	DECISION POINT	09/25/2025	Bank Draft	0.00	4,419.57	DFT0001405
73	DECISION POINT	09/25/2025	Bank Draft	0.00	38,905.02	DFT0001406
73	DECISION POINT	09/25/2025	Bank Draft	0.00	1,047.82	DFT0001407
73	DECISION POINT	09/25/2025	Bank Draft	0.00	40,016.01	DFT0001408
73	DECISION POINT	09/25/2025	Bank Draft	0.00	5,386.26	DFT0001409
283	DSHS - DIV OF CHILD SUPPORT	09/25/2025	Bank Draft	0.00	439.50	DFT0001410
303	FIDELITY INVESTMENTS	09/25/2025	Bank Draft	0.00	4,520.00	DFT0001411
303	FIDELITY INVESTMENTS	09/25/2025	Bank Draft	0.00	500.00	DFT0001412
303	FIDELITY INVESTMENTS	09/25/2025	Bank Draft	0.00	3,100.00	DFT0001413
303	FIDELITY INVESTMENTS	09/25/2025	Bank Draft	0.00	975.00	DFT0001414
14	Internal Revenue Service - EFTPS	09/25/2025	Bank Draft	0.00	30,172.93	DFT0001415
14	Internal Revenue Service - EFTPS	09/25/2025	Bank Draft	0.00	513.74	DFT0001416
14	Internal Revenue Service - EFTPS	09/25/2025	Bank Draft	0.00	130,178.41	DFT0001417
73	DECISION POINT	10/10/2025	Bank Draft	0.00	3,677.50	DFT0001418
73	DECISION POINT	10/10/2025	Bank Draft	0.00	32,936.86	DFT0001419
73	DECISION POINT	10/10/2025	Bank Draft	0.00	4,419.57	DFT0001420
73	DECISION POINT	10/10/2025	Bank Draft	0.00	38,905.02	DFT0001421
73	DECISION POINT	10/10/2025	Bank Draft	0.00	1,047.82	DFT0001422
73	DECISION POINT	10/10/2025	Bank Draft	0.00	40,016.01	DFT0001423
73	DECISION POINT	10/10/2025	Bank Draft	0.00	5,492.75	DFT0001424
283	DSHS - DIV OF CHILD SUPPORT	10/10/2025	Bank Draft	0.00	439.50	DFT0001425
303	FIDELITY INVESTMENTS	10/10/2025	Bank Draft	0.00	5,270.00	DFT0001426
303	FIDELITY INVESTMENTS	10/10/2025	Bank Draft	0.00	500.00	DFT0001427
303	FIDELITY INVESTMENTS	10/10/2025	Bank Draft	0.00	3,487.50	DFT0001428
303	FIDELITY INVESTMENTS	10/10/2025	Bank Draft	0.00	1,225.00	DFT0001429
14	Internal Revenue Service - EFTPS	10/10/2025	Bank Draft	0.00	30,025.08	DFT0001430
14	Internal Revenue Service - EFTPS	10/10/2025	Bank Draft	0.00	580.90	DFT0001431
14	Internal Revenue Service - EFTPS	10/10/2025	Bank Draft	0.00	123,298.61	DFT0001432

Bank Code Payroll Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	30	30	0.00	588,110.74
EFT's	0	0	0.00	0.00
	30	30	0.00	588,110.74

Check Report

Date Range: 09/20/2025 - 10/10/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Pooled Cash-Pooled Cash						
1925	AFLAC	09/22/2025	Regular	0.00	1,829.62	2361
107	DEPT LABOR & INDUSTRIES	09/22/2025	Regular	0.00	55,588.72	2362
67	EMPLOYMENT SECURITY DEPT - PFMLA	09/22/2025	Regular	0.00	8,593.52	2363
3176	Gig Harbor Firefighters Union Health & Welfare	09/22/2025	Regular	0.00	105,217.18	2364
388	GIG HARBOR PENINSULA FF ASSOCIATION	09/22/2025	Regular	0.00	370.00	2365
2307	VISION SERVICE PLAN - AT	09/22/2025	Regular	0.00	77.95	2366
515	WA CARES FUND - LTC	09/22/2025	Regular	0.00	1,800.25	2367
526	WA State Treasurer Dept of Retirement System	09/22/2025	Regular	0.00	127,805.88	2368
525	WASHINGTON PER SYSTEM EMP	09/22/2025	Regular	0.00	10,448.35	2369
980	WASHINGTON STATE TREASURER	09/22/2025	Regular	0.00	8,212.50	2370
2314	BCBS OF ARIZONA	09/26/2025	Regular	0.00	378.40	2371
3120	CENTRAL WELDING SUPPLY	09/26/2025	Regular	0.00	390.84	2372
615	CHECK THE DOSE	09/26/2025	Regular	0.00	535.10	2373
37	CLAIBORNE, LARRY	09/26/2025	Regular	0.00	272.70	2374
2332	COPELAND, ROBERT	09/26/2025	Regular	0.00	185.00	2375
3312	CUSTOM PRINTS NW LLC	09/26/2025	Regular	0.00	98.22	2376
186	DRUG FREE BUSINESS	09/26/2025	Regular	0.00	40.00	2377
542	GALLS LLC	09/26/2025	Regular	0.00	4,143.83	2378
376	GOODMAN, CHRIS	09/26/2025	Regular	0.00	185.00	2379
517	GRAINGER	09/26/2025	Regular	0.00	1,537.42	2380
3089	HI TECH CLEANERS	09/26/2025	Regular	0.00	112.79	2381
561	HUMANA INSURANCE CO	09/26/2025	Regular	0.00	110.10	2382
248	INTERSTATE BATTERIES OF OLYMPIA	09/26/2025	Regular	0.00	1,068.96	2383
528	LIFE ASSIST INC	09/26/2025	Regular	0.00	260.76	2384
420	POMPS TIRE SERVICE INC	09/26/2025	Regular	0.00	3,188.99	2385
2982	PREMERA BLUE CROSS	09/26/2025	Regular	0.00	606.00	2386
310	PUBLIC SAFETY PSYCHOLOGICAL SVCS	09/26/2025	Regular	0.00	2,880.00	2387
1087	PUGET SOUND ENERGY	09/26/2025	Regular	0.00	101.05	2388
1624	RICE FERGUS MILLER	09/26/2025	Regular	0.00	5,867.08	2389
2554	SNURE SEMINARS	09/26/2025	Regular	0.00	350.00	2390
600	SYSTEMS DESIGN WEST LLC	09/26/2025	Regular	0.00	8,279.82	2391
1957	TITUS WILL FORD	09/26/2025	Regular	0.00	766.21	2392
43	TRA-MINW PS	09/26/2025	Regular	0.00	185.00	2393
3115	UNITED HEALTHCARE	09/26/2025	Regular	0.00	83.80	2394
203	US BANK	09/26/2025	Regular	0.00	47,384.35	2395
532	US BANK - INSTANT CARD	09/26/2025	Regular	0.00	1,065.00	2396
1474	WASHINGTON WATER SERVICE - 1	09/26/2025	Regular	0.00	652.03	2397
1820	WESTBAY AUTO PARTS	09/26/2025	Regular	0.00	150.33	2398
91	WFCA - WA FIRE COMM ASSN	09/26/2025	Regular	0.00	50.00	2399
3213	ZOLL MEDICAL CORPORATION	09/26/2025	Regular	0.00	760.55	2400
2617	BARGREEN ELLINGSON	09/26/2025	Regular	0.00	1,015.18	2401
602	MATERIALS TESTING & CONSULTING INC	09/26/2025	Regular	0.00	3,422.50	2402
1624	RICE FERGUS MILLER	09/26/2025	Regular	0.00	137,569.03	2403
VEN00149	Washington State Dept of Ecology	09/26/2025	Regular	0.00	820.00	2404
557	AT&T MOBILITY	10/03/2025	Regular	0.00	5,528.02	2405
VEN00151	Beazley Security LLC	10/03/2025	Regular	0.00	7,500.00	2406
VEN00055	Brighthorizon Lawn Care	10/03/2025	Regular	0.00	5,577.96	2407
108	C.W. NIELSEN MFG. CORP.	10/03/2025	Regular	0.00	29.73	2408
836	CARDINAL HEALTH 112 LLC	10/03/2025	Regular	0.00	2,316.50	2409
3120	CENTRAL WELDING SUPPLY	10/03/2025	Regular	0.00	532.44	2410
3005	CINTAS CORP	10/03/2025	Regular	0.00	2,494.81	2411
3005	CINTAS CORP	10/03/2025	Regular	0.00	761.85	2412
2478	COMCAST	10/03/2025	Regular	0.00	1,176.72	2413
8	CURTIS LN & SONS	10/03/2025	Regular	0.00	10,172.72	2414
3312	CUSTOM PRINTS NW LLC	10/03/2025	Regular	0.00	1,978.60	2415
3219	EMS TECHNOLOGY SOLUTIONS	10/03/2025	Regular	0.00	9,080.40	2416
341	ERIC T QUINN PS	10/03/2025	Regular	0.00	640.00	2417
49	ESO SOLUTIONS INC	10/03/2025	Regular	0.00	3,112.09	2418
44	FIDELITY SOLUTIONS	10/03/2025	Regular	0.00	472.94	2419
2962	FOURNIER INS SOLUTIONS	10/03/2025	Regular	0.00	21.95	2420

Check Report

Date Range: 09/20/2025 - 10/10/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
197	FREIGHTLINER NORTHWEST	10/03/2025	Regular	0.00	6,800.00	2421
517	GRAINGER	10/03/2025	Regular	0.00	178.56	2422
3125	HARBOR AUDIOLOGY	10/03/2025	Regular	0.00	95.00	2423
22	IMS ALLIANCE	10/03/2025	Regular	0.00	133.44	2424
2661	INDUSTRIAL SCIENTIFIC CORP	10/03/2025	Regular	0.00	1,904.48	2425
353	JOHN A CAMPBELL MD PC	10/03/2025	Regular	0.00	5,743.00	2426
3225	KELLEY CREATE - LEASE PYMTS	10/03/2025	Regular	0.00	2,032.11	2427
298	KIMBALLS HANDS ON DETAILING LLC	10/03/2025	Regular	0.00	195.29	2428
528	LIFE ASSIST INC	10/03/2025	Regular	0.00	8,419.30	2429
VEN00107	Momentum Telecom Inc	10/03/2025	Regular	0.00	817.92	2430
534	PCRCO LLC	10/03/2025	Regular	0.00	344.98	2431
98	PRENTICE PERFECT CLEANING LLC	10/03/2025	Regular	0.00	5,600.00	2432
352	ROBBLEES TOTAL SECURITY INC	10/03/2025	Regular	0.00	8,492.55	2433
612	S&S METAL FABRICATION	10/03/2025	Regular	0.00	1,996.44	2434
VEN00153	Safe Kids Snohomish County	10/03/2025	Regular	0.00	55.00	2435
VEN00091	The HON Company LLC	10/03/2025	Regular	0.00	26,182.99	2436
	Void	10/03/2025	Regular	0.00	0.00	2437
1957	TITUS WILL FORD	10/03/2025	Regular	0.00	463.46	2438
VEN00056	U.S. Fire Equipment	10/03/2025	Regular	0.00	1,991.10	2439
2973	VERIZON WIRELESS - DALLAS	10/03/2025	Regular	0.00	209.01	2440
1474	WASHINGTON WATER SERVICE - 1	10/03/2025	Regular	0.00	49.44	2441
510	WATSON, ERIC	10/03/2025	Regular	0.00	181.11	2442
5330	Watson, Ryan D	10/03/2025	Regular	0.00	-283.19	2443
5330	Watson, Ryan D	10/03/2025	Regular	0.00	283.19	2443
1820	WESTBAY AUTO PARTS	10/03/2025	Regular	0.00	112.02	2444
3213	ZOLL MEDICAL CORPORATION	10/03/2025	Regular	0.00	13,907.02	2445
55	CODE RED TRUCKING LLC	10/03/2025	Regular	0.00	722.25	2446
3290	BHT BUSINESS SERVICES INDUSTRY	10/07/2025	Regular	0.00	12,718.87	2447
333	COLUMBIA BANK	10/07/2025	Regular	0.00	26,919.41	2448
107	DEPT LABOR & INDUSTRIES	10/07/2025	Regular	0.00	55,547.54	2449
67	EMPLOYMENT SECURITY DEPT - PFMLA	10/07/2025	Regular	0.00	8,231.60	2450
388	GIG HARBOR PENINSULA FF ASSOCIATION	10/07/2025	Regular	0.00	370.00	2451
3037	LOCAL 3390 GHFUHW TRUST	10/07/2025	Regular	0.00	266,160.20	2452
3268	THE HARTFORD	10/07/2025	Regular	0.00	8,161.44	2453
315	TRUSTMARK VOLUNTARY BENEFITS	10/07/2025	Regular	0.00	5,696.87	2454
515	WA CARES FUND - LTC	10/07/2025	Regular	0.00	1,880.69	2455
526	WA State Treasurer Dept of Retirement System	10/07/2025	Regular	0.00	125,063.56	2456
525	WASHINGTON PER SYSTEM EMP	10/07/2025	Regular	0.00	10,183.86	2457
980	WASHINGTON STATE TREASURER	10/07/2025	Regular	0.00	8,212.50	2458
436	ACTION BUSINESS FURNITURE INC	10/10/2025	Regular	0.00	2,205.94	2459
3255	ACURA SYSTEMS INTERNATIONAL INC	10/10/2025	Regular	0.00	18,083.10	2460
2617	BARGREEN ELLINGSON	10/10/2025	Regular	0.00	132.31	2461
VEN00156	Carolyn J. Martin	10/10/2025	Regular	0.00	366.40	2462
1239	CENTURYLINK	10/10/2025	Regular	0.00	105.64	2463
3005	CINTAS CORP	10/10/2025	Regular	0.00	938.46	2464
474	DM RECYCLING	10/10/2025	Regular	0.00	347.56	2465
44	FIDELITY SOLUTIONS	10/10/2025	Regular	0.00	551.31	2466
50	FOX ISLAND MUTUAL WATER	10/10/2025	Regular	0.00	135.00	2467
52	GIG HARBOR CITY OF	10/10/2025	Regular	0.00	1,702.25	2468
3125	HARBOR AUDIOLOGY	10/10/2025	Regular	0.00	190.00	2469
529	MACDONALD MILLER FACILITY SOLUTIONS LLC	10/10/2025	Regular	0.00	5,538.89	2470
5048	Metters, Michael P	10/10/2025	Regular	0.00	120.00	2471
1359	MURREYS DISPOSAL CO INC	10/10/2025	Regular	0.00	2,192.83	2472
	Void	10/10/2025	Regular	0.00	0.00	2473
19	PENINSULA LIGHT CO - ELECTRIC	10/10/2025	Regular	0.00	4,659.84	2474
1227	PIERCE CO BUDGET & FINANCE	10/10/2025	Regular	0.00	78,120.00	2475
334	PIROLO, DANA	10/10/2025	Regular	0.00	238.00	2476
310	PUBLIC SAFETY PSYCHOLOGICAL SVCS	10/10/2025	Regular	0.00	480.00	2477
1087	PUGET SOUND ENERGY	10/10/2025	Regular	0.00	144.90	2478
412	SEBREN, MELISSA	10/10/2025	Regular	0.00	47.00	2479
80	SPRAGUE PEST SOLUTIONS	10/10/2025	Regular	0.00	417.86	2480

Check Report

Date Range: 09/20/2025 - 10/10/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3302	VIVIAN, PATRICIA	10/10/2025	Regular	0.00	47.00	2481
5330	Watson, Ryan D	10/10/2025	Regular	0.00	76.51	2482
3004	WILCOX & FLEGEL	10/10/2025	Regular	0.00	8,318.04	2483
VEN00040	Pease Construction	10/10/2025	Regular	0.00	1,580,041.22	2484

Bank Code Pooled Cash Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	261	122	0.00	2,917,113.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-283.19
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	261	125	0.00	2,916,829.81

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	261	122	0.00	2,917,113.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-283.19
Bank Drafts	30	30	0.00	588,110.74
EFT's	0	0	0.00	0.00
	291	155	0.00	3,504,940.55

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	9/2025	841,248.63
999	Pooled Cash	10/2025	2,663,691.92
			3,504,940.55

Authorization Signatures

Pierce County Fire District 5

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the district, and that I am authorized to authenticate and certify to said claim.

Chair

Commissioner

Commissioner

Commissioner

Commissioner

District Secretary

CHECK APPROVAL:

September 25, 2025
APPROVED BY Perry Oldenburg

PAYROLL:		Dollar Amount	TOTAL
Check Nos:	2361 through 2370 (Benefit & L&I Monthly Payment)	\$ 319,943.97	\$ 319,943.97
	ACH Payroll Transfer Amount:	\$ 706,049.48	\$ 706,049.48
	Decision Point ACH Payroll Transfer Amount:	\$ 126,389.04	\$ 126,389.04
	Div of Child Support ACH Payroll Transfer Amount:	\$ 439.50	\$ 439.50
	Fidelity ACH Payroll Transfer Amount:	\$ 9,095.00	\$ 9,095.00
	941 ACH Payroll Transfer Amount:	\$ 160,865.08	\$ 160,865.08

GRAND TOTAL ACCOUNTS PAYABLE & PAYROLL: \$ 1,322,782.07



Pierce County Fire Protection District No.5
Monthly Financial Dashboard Report
August-2025 August 31, 2025 Unaudited

OPERATING REVENUES	Budget	August	YTD	% of Budget	Highlights:
Taxes	40,986,414	203,074	22,704,366	55%	Expected
Intergovernmental	1,212,766	156,556	686,004	57%	Expected
Charges for Service	2,482,000	265,206	2,807,992	113%	Expected, Prior year reimbursements
Other/Non-Revenue	1,175,000	100,556	696,485	59%	Planned Reimbursements
Transfers	830,000	-	-	0%	Planned Reimbursements
Total Revenues:	46,686,180	725,392	26,894,847	58%	Expected

OPERATING EXPENSES:	Budget	August	YTD	% of Budget	Highlights:
Salaries	25,145,087	2,104,260	16,276,600	65%	Expected
Benefits	7,534,952	600,382	4,849,920	64%	Expected
Supplies	2,214,703	152,228	977,851	44%	Expected
Services	4,893,635	228,380	2,080,737	43%	Expected
Capital & Improvements	5,694,050	129,994	1,774,816	31%	Expected
Debt Service	-	-	-	0%	N/A
Transfers	1,203,753	-	42,473	4%	Planned Reserve & Debt Payments
Total Expenses:	46,686,180	3,215,244	26,002,398	56%	Expected

EXPENSES BY DIVISION:	Budget	August	YTD	% of Budget	Highlights:
Legislative	372,219	17,999	163,084	44%	Expected
Finance & Admin	4,546,920	290,952	2,229,425	49%	Expected
Operations	27,569,861	2,309,032	17,585,479	64%	Expected
Logistics	11,108,863	456,773	4,762,141	43%	Expected
Health & Safety	1,884,564	114,805	959,507	51%	Expected
Capital/Bond	-	25,685	260,289	0%	Planned Reimbursement to Capital Fund
Transfers	1,203,753	-	42,473	4%	Planned Reserve & Debt Payments
Total Expenses:	46,686,180	3,215,244	26,002,398	56%	Expected

CAPITAL FUND (BOND):	Budget	August	YTD	% of Budget	Highlights:
Project Management	443,416	2,275	10,653	2%	Expected
Training Campus	13,528,637	1,239,369	6,982,464	52%	Expected, Project late start in 2024
Station 57	2,643	24,573	239,514	9062%	Expected, YE project completion in 2025
Station 53	2,643	-	220,524	8344%	Expected, YE project completion in 2025
Station 51	7,863,623	303,218	629,110	8%	Expected
Station 59	817,970	-	-	0%	Expected
Logistics Facility	185,185	-	-	0%	Expected
Station 58	382,609	-	-	0%	Expected
Station 50	1,200,000	-	607,049	51%	Expected
Total Capital Projects:	24,426,726	1,569,435	8,689,314	36%	Expected

ENDING CASH:	12/31/2023	12/31/2024	8/31/2025	Highlights:
General Expense	14,634,628	19,579,541	20,490,332	Reserve Policy & Commitments *Restricted use for eligible projects *Restricted for debt service payments *Restricted, Consortium dissolved in 2023.
Reserve Fund	8,591,088	9,052,001	9,320,166	
Capital Fund*	45,368,751	41,823,903	34,009,199	
Debt Fund (GO BOND)	1,694,489	77,763	1,439,813	
PCSORT*	54,825	-	-	
Total:	70,343,782	70,533,207	65,259,510	

GIG HARBOR FIRE & MEDIC ONE 2026 Budget Timeline

August 8, 2025	Call for budget input / specific requests – submit to appropriate program manager, Division Chief or responsible party
September 29, 2025	Division Budget submittal deadline
October 3, 2025	Capital/Bond Budget deadline
September-October 15, 2025	Review budget submittals/requests with proponents
October 14, 2025	Publish Budget Timeline in Board Packets
October 28, 2025	Preliminary Budget Budget Hearing – Revenue Hearing
November 2025	Final Revisions
November 18, 2025 (Tentative Date) (Special Mtg)	Budget Approval by Board of Fire Commissioners
November 25, 2025	Budget due to County Assessor’s Office

Note: The Board of Fire Commissioners may conduct additional Special Meetings for the specific purpose of further considering budget issues.

RCW 84.55.120

“A taxing district, other than the state, that collects regular levies shall hold a public hearing on revenue sources for the district’s following year’s current expense budget.”



Gig Harbor Fire & Medic One

RESOLUTION 2025-03
October 14, 2025

BE IT RESOLVED by the Board of Fire Commissioners of Pierce County Fire Protection District No. 5 to cancel municipal warrant(s) not received or lost by vendors and warrant(s) issued in error as follows:

WHEREAS, Pierce County Fire Protection District No. 5 issued the following check(s) and warrant(s) which were lost and/or not received by the vendor; and

Warrant/Check No.	Amount	Check Date	Vendor
1741674	\$20.85	4/30/24	Melissa Sebren
1768408	\$530.20	11/6/24	Joseph L Urvina
1770017	\$729.65	11/13/24	Glass Works
1775120	\$245.03	12/18/24	Kimballs Hands On Detailing
1777314	\$83.74	12/30/24	Krystal Hackmeister
1015	\$1,074.77	1/18/25	Titus Will Ford
1609	\$1,911.58	5/1/25	Titus Will Ford

WHEREAS, Pierce County Fire Protection District No. 5 issued the following warrant(s) which were issued in error; and

Warrant/Check(s) No.	Amount	Check Date	Vendor
1748594	\$675.00	6/17/24	Eric T. Quinn (Duplicate Pmt)
1761503	\$125.00	9/18/24	Hemleys Handy Kans (Duplicate Pmt)
1768399	\$85.00	11/6/24	Rice Fergus Miller (Duplicate Pmt)
1770028	\$1,062.81	11/13/24	Peninsula Light Co. (Issued to Wrong Vendor)
1775119	\$1,062.51	12/18/24	Interstate Batteries of Oly (Issued to Wrong Vendor)
1061	\$477.38	1/20/25	Uline (Issued to Wrong Vendor)
1115	\$16,879.40	2/25/25	BHT Business Svcs (Key Bank Pos Pay Issue)
1208	\$954.36	2/21/25	Verathon (Issued Wrong Amt)
1878	\$2,001.12	6/25/25	WA Cares Fund (Issued Wrong Amt)
2153	\$103,660.43	8/21/25	GHFFU Health & Welfare Trust (Pos Pay Name Conflict)

WHEREAS, Pierce County Fire Protection District No. 5 financial system generated the following check numbers(s) which were generated as VOIDS and were not issued:

Check No.	Date Issued	Amount
1286	3/7/25	\$0.00
1846	6/13/25	\$0.00
2061	7/25/25	\$0.00
2102	8/1/25	\$0.00
2188	8/22/25	\$0.00
2189	8/22/25	\$0.00
2305	9/12/25	\$0.00
2339	9/19/25	\$0.00

NOW, THEREFORE BE IT HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS:

1. The above-listed warrants shall be canceled and the Pierce County Auditor shall transfer all records of these warrants so as to leave the funds as if such warrants had never been drawn.
2. Said amount for the following checks and warrants shall be reissued by Pierce County Fire Protection District No. 5 by and included in the following itemized list below:

Prior Warrant/ Check No.	Reissued Check No.	Amount	Reissue Date	Vendor
1768408	1775136	\$530.20	12/18/24	Joseph L. Urvina
1741674	1106	\$20.85	8/22/25	Melissa Sebren
1115	1214	\$16,879.40	2/25/25	BHT Business Svcs
1770017	1482	\$729.65	4/10/25	GlassWorks
1775120	1596	\$245.03	5/1/25	Kimballs Hands on Detailing
1777314	1783	\$267.54	5/30/25	Krystal Hackmeister
1015, 1609	2068	\$3,427.83	7/25/25	Titus Will Ford
1208	1670	\$1,984.81	5/8/25	Verathon
1878	1936	\$1,526.16	6/25/25	WA Cares Fund
2153	2215	\$103,660.43	8/28/25	GHFFU Health & Welfare Trust

Approved at a regular meeting of the Board of Fire Commissioners, Pierce County Fire District No. 5, this 14th day of October, 2025.

PIERCE COUNTY FIRE PROTECTION
DISTRICT NO. 5

Chairman

Commissioner

Commissioner

Commissioner

Commissioner

Attest:

District Secretary

Gig Harbor Fire and Medic One - Station 51

Bid Opening: September 30, 2025 - due by 2:00pm. Opening and recording at 2:15pm

Location: Gig Harbor Fire and Medic One Station 50 Headquarters



BID TABULATION

Order Opened	Bidder	Acknowledgment of Addendum (5) Total Issued (Y/N)	Station 51 Work Bid Amount	Site Work Bid Amount	Total Bid Amount (Lump Sum)	Trench Excavation Safety Provisions (Included in Base Bid)	Principal Subcontractor List Included (Y/N)	Provided Mandatory Information, page 4, (Y/N)	Certification of Compliance with Wage Payment Statutes (Y/N)	Bid Bond Included (Y/N)	Non-Collusion Form Signed (Y/N)	Bidders Qualification Certificate Included (Y/N)
1	Pease Construction	Y	\$ 11,823,240.00	\$ 2,406,010.00	\$ 14,230,250.00	\$ 1,000.00	Y	Y	Y	Y	Y	Y
2	Neeley Construction	Y	\$ 12,236,000.00	\$ 2,500,000.00	\$ 14,737,000.00	\$ 1,000.00	Y	Y	Y	Y	Y	Y
3	Andersen Construction	Y	\$ 13,300,000.00	\$ 3,300,000.00	\$ 16,600,000.00	\$ 500.00	Y	Y	Y	Y	Y	Y
4	GENCAP Construction	Y	\$ 12,550,000.00	\$ 2,452,000.00	\$ 15,002,000.00	\$ 10,000.00	Y	Y	Y	Y	Y	Y
5	Jones & Roberts Co.	Y	\$ 11,751,000.00	\$ 2,000,000.00	\$ 13,751,000.00	\$ 2,500.00	Y	Y	Y	Y	Y	Y
6	FORMA Construction	Y	\$ 12,971,000.00	\$ 2,575,000.00	\$ 15,546,000.00	\$ 4,700.00	Y	Y	Y	Y	Y	Y
7												
8												
9												
11					\$ -	\$ -						
12					\$ -	\$ -						