



Gig Harbor Fire & Medic One

AGENDA
Commissioners' Meeting
September 9, 2025
5:00 P.M.

1. Call to Order/Pledge of Allegiance
2. Approval of the Agenda
3. Commissioner Absence
4. Communications
5. Approve minutes from **August 26, 2025**, Commissioner meeting.
6. Accounts Payable & Payroll Approvals

Accounts Payable (Checks)	
Check #'s 2216 – 2268	\$219,607.77
ACCOUNTS PAYABLE TOTALS	\$219,607.77

Payroll (Checks & ACH Transfers)	
Check #'s 2215, 2269 – 2280	\$595,448.53
ACH Payroll Transfer (Drafts)	\$277,060.43
ACH Payroll Transfer	\$619,135.43
PAYROLL TOTALS	\$1,491,644.39

GRAND TOTAL CHECKS & ACH TRANSFERS	\$1,711,252.16
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7. Local 3390 Reports
8. Chiefs Reports
9. Standing Committee Reports
10. Financial Report – Krystal Hackmeister
11. Chairman's Report
12. 2022 Bond Update
13. **OLD BUSINESS**
14. **NEW BUSINESS**
 - a. Mutual Aid Report – DC Langlow



Gig Harbor Fire & Medic One

15. Open Public Comment (state your name for the record, you will have 3 minutes)
16. **GOOD OF THE ORDER**
17. **SPECIAL INTERESTS/UPCOMING EVENTS**
18. **EXECUTIVE SESSION**
 - Pursuant to RCW 42.30.140(4)(b) to discuss collective bargaining.

Adjourn Meeting. Next regular meeting: **Tuesday, September 23, 2025, at 5:00 PM**



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

August 26, 2025

Chairman Entze called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Entze, Sutich, Urvina, and Nelson; Fire Chief D. Doan; Deputy Chiefs P. Oldenburg, N. Langlow, J. Johnson, and S. Booth; Division Chief S. Peterson, IS Manager T. Wagenmann, Technology & Communications Specialist M. Herzog, Executive Assistant L. Medved, HR Manager J. Grunder (virtually).

APPROVAL OF THE AGENDA

Commissioners Sutich and Urvina moved and seconded approval of the agenda. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

COMMUNICATIONS

MINUTES AND VOUCHERS

Commissioners Sutich and Urvina moved and seconded approval of the August 12, 2025, meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Urvina moved and seconded a motion to approve accounts payable checks #2148 – 2149 and #2160 – 2214, and payroll checks #2150 – 2159, for a total consideration of \$3,025,563.08. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

DC Oldenburg reported:

- Cyber security consultants have completed their assessment, and we are confident in our security measures. There was no security breach. A final report will be shared once it's available.

DC Langlow reported:

- FF/Paramedic Pirola and Metters deployed to Montana, with Pirola serving as Medic Unit Leader and Metters as a Line Medic. Deployment facilitated through emergency reciprocity agreements between Washington State Department of Health and Montana Department of Health.

DC Booth reported:

- Awarded the grant for binder lifts.
- DexaFit testing is now available to department members, offering multiple scans and testing options. Additionally, we've welcomed a new counselor, Justin Mootz.

FC Doan reported:

- Panelist for police chief interviews on September 5th.

- Contract negotiations have begun and will be discussed further during executive session.
- A meeting is being planned with 700 radio users to address the pay increase and discuss a path forward.

STANDING COMMITTEE REPORTS

FINANCIAL REPORT

CHAIRMAN'S REPORT

- Negotiations are ongoing.

2022 CAPITAL BOND PROJECTS UPDATE

DC Johnson reported:

- **Stations 53/57:** Final payment has been made.
- **Station 50:** Finalized claim amounts from insurance; finance will process them next week.
- **Training Campus:**
 - Concrete pour on 2nd floor of training tower is complete. CMU blocks will be installed, which will obstruct the view of the Support Building.
 - Drywall installation on 1st floor of support building is complete, and work on the elevator is ongoing.
- **Station 51:** Went to bid today on The News Tribune and Daily Journal of Commerce.

OLD BUSINESS

- Board Vacancy Position
 - Received 7 applications and recommend holding a special meeting at a later date than originally planned, to interview all candidates. Each interview will be limited to 30 minutes. Candidate qualifications will be reviewed during executive session.
 - We have contacted all candidates with a proposed date and time of September 17th, starting at 2PM. One candidate requested to go first, another to go last, and the remaining will be randomly selected as per board policy.

NEW BUSINESS

- Resolution 2025-02
 - Commissioners Nelson and Urvina moved and seconded the approval of Resolution 2025-02, which approves the Board of Commissioner Policies (1000 Series) and rescinds Resolution 2019-05. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.
- Station 51 Closure – Timeline & Reassignments
 - Closure planned for 18-24 months. Move-out starts the week of September 8th, with completion by September 12th. Building handed over to contractor mid-October.
 - Reassignments during temporary closure
 - Engline 51 to Station 53
 - Medic 51 to Station 52
 - Battalion Chief 51 to Station 56
 - Engine 56 to Station 57

PUBLIC COMMENT

GOOD OF THE ORDER

- Commissioner Sutich introduced Mitch Sagers, a retired Deputy Chief from West Pierce Fire, who is a candidate for the vacant position.

SPECIAL INTERESTS/UPCOMING EVENTS

EXECUTIVE SESSION

At 5:35PM, Chairman Entze announced a 20-minute Executive Session, pursuant to RCW 42.30.110(1)(h) to evaluate the qualifications of a candidate for appointment to elective office and RCW 42.30.140(4)(b) to discuss collective bargaining.

Chairman Entze reconvened the meeting at 5:55PM. No action taken.

ADJOURNMENT

There being no further business to discuss, Chairman Entze adjourned the meeting at 5:55 p.m.

The next regular meeting will be Tuesday, September 9, at 5:00 p.m.

Chairman/Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Attest: District Secretary

Checks/Bank Drafts Issued 8/26/25 - 9/10/25/25

ACCOUNTS PAYABLE:

					Dollar Amount		TOTAL
Bank Drafts:	DFT0001373	through	DFT0001387	Payroll	\$ 277,060.43	\$	277,060.43
TOTAL BANK DRAFTS:					\$ 277,060.43	\$	277,060.43
Check Numbers:	2215	through	2215	Payroll (Replaces CK#2153)	\$ 103,660.43	\$	103,660.43
	2216	through	2268	General	\$ 219,607.77	\$	219,607.77
	2269	through	2280	Payroll	\$ 491,788.10	\$	491,788.10
TOTAL CHECKS:					\$ 815,056.30	\$	815,056.30

ACCOUNTS PAYABLE TOTAL:	\$	1,092,116.73
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ACH Payroll Transfer (9/10/25) :	\$ 619,135.43	\$	619,135.43
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	GRAND TOTAL:	\$	1,711,252.16
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** ALL CHECKS WERE PRINTED BY PCFD5 **



Pierce County Fire Protection District No.5

Check Report

By Check Number

Date Range: 08/26/2025 - 09/10/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Payroll-Payroll						
73	DECISION POINT	09/10/2025	Bank Draft	0.00	3,677.50	DFT0001373
73	DECISION POINT	09/10/2025	Bank Draft	0.00	30,856.69	DFT0001374
73	DECISION POINT	09/10/2025	Bank Draft	0.00	4,419.57	DFT0001375
73	DECISION POINT	09/10/2025	Bank Draft	0.00	37,471.26	DFT0001376
73	DECISION POINT	09/10/2025	Bank Draft	0.00	1,047.82	DFT0001377
73	DECISION POINT	09/10/2025	Bank Draft	0.00	39,315.01	DFT0001378
73	DECISION POINT	09/10/2025	Bank Draft	0.00	5,386.26	DFT0001379
283	DSHS - DIV OF CHILD SUPPORT	09/10/2025	Bank Draft	0.00	439.50	DFT0001380
303	FIDELITY INVESTMENTS	09/10/2025	Bank Draft	0.00	4,520.00	DFT0001381
303	FIDELITY INVESTMENTS	09/10/2025	Bank Draft	0.00	500.00	DFT0001382
303	FIDELITY INVESTMENTS	09/10/2025	Bank Draft	0.00	3,100.00	DFT0001383
303	FIDELITY INVESTMENTS	09/10/2025	Bank Draft	0.00	975.00	DFT0001384
14	Internal Revenue Service - EFTPS	09/10/2025	Bank Draft	0.00	28,267.53	DFT0001385
14	Internal Revenue Service - EFTPS	09/10/2025	Bank Draft	0.00	663.42	DFT0001386
14	Internal Revenue Service - EFTPS	09/10/2025	Bank Draft	0.00	116,420.87	DFT0001387

Bank Code Payroll Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	15	15	0.00	277,060.43
EFT's	0	0	0.00	0.00
	15	15	0.00	277,060.43

Check Report

Date Range: 08/26/2025 - 09/10/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Pooled Cash-Pooled Cash						
3176	Gig Harbor Firefighters Union Health & Welfare	08/28/2025	Regular	0.00	103,660.43	2215
425	BLUECOSMO	08/29/2025	Regular	0.00	382.52	2216
1239	CENTURLINK	08/29/2025	Regular	0.00	961.98	2217
601	IP ACCESS INTERNATIONAL LLC	08/29/2025	Regular	0.00	23,985.31	2218
1624	RICE FERGUS MILLER	08/29/2025	Regular	0.00	7,718.10	2219
2973	VERIZON WIRELESS - DALLAS	08/29/2025	Regular	0.00	2,870.92	2220
449	A-ADVANCED SEPTIC SERVICES, INC	09/05/2025	Regular	0.00	6,193.17	2221
399	ALS SERVICES USA	09/05/2025	Regular	0.00	559.17	2222
208	AMB TOOLS AND EQUIPMENT	09/05/2025	Regular	0.00	443.90	2223
557	AT&T MOBILITY	09/05/2025	Regular	0.00	10,331.78	2224
2314	BCBS OF ARIZONA	09/05/2025	Regular	0.00	378.40	2225
VEN00144	Binder Lift Inc	09/05/2025	Regular	0.00	12,565.80	2226
524	BUD CLARY CHEVROLET	09/05/2025	Regular	0.00	66,935.92	2227
3005	CINTAS CORP	09/05/2025	Regular	0.00	505.18	2228
3005	CINTAS CORP	09/05/2025	Regular	0.00	1,684.33	2229
2478	COMCAST	09/05/2025	Regular	0.00	3,323.36	2230
2478	COMCAST	09/05/2025	Regular	0.00	130.52	2231
104	COMMERCIAL BRAKE & CLUTCH	09/05/2025	Regular	0.00	925.43	2232
274	CUMMINS SALES AND SERVICE	09/05/2025	Regular	0.00	875.61	2233
8	CURTIS LN & SONS	09/05/2025	Regular	0.00	337.41	2234
539	DEPT OF NATURAL RESOURCES	09/05/2025	Regular	0.00	107.73	2235
474	DM RECYCLING	09/05/2025	Regular	0.00	317.55	2236
261	DOBBS PETERBILT - TACOMA 1	09/05/2025	Regular	0.00	3,472.48	2237
49	ESO SOLUTIONS INC	09/05/2025	Regular	0.00	1,246.93	2238
44	FIDELITY SOLUTIONS	09/05/2025	Regular	0.00	3,418.67	2239
2660	FIRE SERVICE REPAIR LLC	09/05/2025	Regular	0.00	2,643.90	2240
2962	FOURNIER INS SOLUTIONS	09/05/2025	Regular	0.00	152.60	2241
542	GALLS LLC	09/05/2025	Regular	0.00	2,040.72	2242
52	GIG HARBOR CITY OF	09/05/2025	Regular	0.00	1,716.47	2243
517	GRAINGER	09/05/2025	Regular	0.00	81.25	2244
1394	HEMLEYS HANDY KANS	09/05/2025	Regular	0.00	235.00	2245
2283	HUGHES FIRE EQUIPMENT INC	09/05/2025	Regular	0.00	2,373.55	2246
22	IMS ALLIANCE	09/05/2025	Regular	0.00	130.00	2247
2661	INDUSTRIAL SCIENTIFIC CORP	09/05/2025	Regular	0.00	1,904.48	2248
485	JAGODINSKI, CODY	09/05/2025	Regular	0.00	484.16	2249
3225	KELLEY CREATE - LEASE PYMTS	09/05/2025	Regular	0.00	2,168.53	2250
298	KIMBALLS HANDS ON DETAILING LLC	09/05/2025	Regular	0.00	549.87	2251
212	LAWSON PRODUCTS	09/05/2025	Regular	0.00	246.40	2252
19	PENINSULA LIGHT CO - ELECTRIC	09/05/2025	Regular	0.00	7,000.94	2253
420	POMPS TIRE SERVICE INC	09/05/2025	Regular	0.00	1,864.51	2254
2982	PREMERA BLUE CROSS	09/05/2025	Regular	0.00	606.00	2255
98	PRENTICE PERFECT CLEANING LLC	09/05/2025	Regular	0.00	6,200.00	2256
1087	PUGET SOUND ENERGY	09/05/2025	Regular	0.00	264.34	2257
395	QUEST DIAGNOSTICS	09/05/2025	Regular	0.00	4,775.50	2258
99	SEAWESTERN INC	09/05/2025	Regular	0.00	3,361.96	2259
80	SPRAGUE PEST SOLUTIONS	09/05/2025	Regular	0.00	1,281.94	2260
2929	TK ELEVATOR CORPORATION	09/05/2025	Regular	0.00	2,942.40	2261
564	TYLER TECHNOLOGIES INC	09/05/2025	Regular	0.00	580.00	2262
1945	UNIFIED OFFICE SERVICES	09/05/2025	Regular	0.00	174.79	2263
5295	Wagner, Karissa C	09/05/2025	Regular	0.00	750.00	2264
1474	WASHINGTON WATER SERVICE - 1	09/05/2025	Regular	0.00	667.81	2265
1820	WESTBAY AUTO PARTS	09/05/2025	Regular	0.00	168.72	2266
3004	WILCOX & FLEGEL	09/05/2025	Regular	0.00	24,549.10	2267
32	WILLIAMS OIL FILTER SERVICE	09/05/2025	Regular	0.00	20.66	2268
3290	BHT BUSINESS SERVICES INDUSTRY	09/05/2025	Regular	0.00	12,718.87	2269
333	COLUMBIA BANK	09/05/2025	Regular	0.00	25,550.42	2270
107	DEPT LABOR & INDUSTRIES	09/05/2025	Regular	0.00	52,760.28	2271
67	EMPLOYMENT SECURITY DEPT - PFMLA	09/05/2025	Regular	0.00	8,415.94	2272
388	GIG HARBOR PENINSULA FF ASSOCIATION	09/05/2025	Regular	0.00	370.00	2273
3037	LOCAL 3390 GHFUHW TRUST	09/05/2025	Regular	0.00	239,745.14	2274

Check Report

Date Range: 08/26/2025 - 09/10/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3268	THE HARTFORD	09/05/2025	Regular	0.00	7,823.32	2275
315	TRUSTMARK VOLUNTARY BENEFITS	09/05/2025	Regular	0.00	5,696.87	2276
515	WA CARES FUND - LTC	09/05/2025	Regular	0.00	1,840.64	2277
526	WA State Treasurer Dept of Retirement System	09/05/2025	Regular	0.00	118,315.82	2278
525	WASHINGTON PER SYSTEM EMP	09/05/2025	Regular	0.00	10,338.30	2279
980	WASHINGTON STATE TREASURER	09/05/2025	Regular	0.00	8,212.50	2280

Bank Code Pooled Cash Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	182	66	0.00	815,056.30
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	182	66	0.00	815,056.30

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	182	66	0.00	815,056.30
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	15	15	0.00	277,060.43
EFT's	0	0	0.00	0.00
	197	81	0.00	1,092,116.73

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	8/2025	139,579.26
999	Pooled Cash	9/2025	952,537.47
			1,092,116.73

Authorization Signatures

Pierce County Fire District 5

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the district, and that I am authorized to authenticate and certify to said claim.

Chair

Commissioner

Commissioner

Commissioner

Commissioner

District Secretary



Pierce County Fire Protection District No.5
Monthly Financial Dashboard Report
July-2025 July 31, 2025 Unaudited

OPERATING REVENUES	Budget	July	YTD	% of Budget	Highlights:
Taxes	40,986,414	124,029	22,501,292	55%	Expected
Intergovernmental	1,212,766	55,809	529,448	44%	Expected
Charges for Service	2,482,000	162,331	2,542,786	102%	Expected
Other/Non-Revenue	1,175,000	56,008	595,929	51%	Planned Reimbursements
Transfers	830,000	-	-	0%	Planned Reimbursements
Total Revenues:	46,686,180	398,176	26,169,455	56%	Expected

OPERATING EXPENSES:	Budget	July	YTD	% of Budget	Highlights:
Salaries	25,145,087	2,060,856	14,172,340	56%	Expected
Benefits	7,534,952	607,026	4,251,238	56%	Expected
Supplies	2,214,703	135,400	849,747	38%	Expected
Services	4,893,635	262,316	1,966,430	40%	Expected
Capital & Improvements	5,694,050	373,249	1,684,075	30%	Expected
Debt Service	-	-	-	0%	N/A
Transfers	1,203,753	-	42,473	4%	Planned Reserve & Debt Payments
Total Expenses:	46,686,180	3,438,847	22,966,304	49%	Expected

EXPENSES BY DIVISION:	Budget	July	YTD	% of Budget	Highlights:
Legislative	372,219	19,412	145,085	39%	Expected
Finance & Admin	4,546,920	275,419	1,970,064	43%	Expected
Operations	27,569,861	2,247,417	15,279,383	55%	Expected
Logistics	11,108,863	758,480	4,449,992	40%	Expected
Health & Safety	1,884,564	107,585	844,702	45%	Expected
Capital/Bond	-	30,534	234,604	0%	Planned Reimbursement to Capital Fund
Transfers	1,203,753	-	42,473	4%	Planned Reserve & Debt Payments
Total Expenses:	46,686,180	3,438,847	22,966,304	49%	Expected

CAPITAL FUND (BOND):	Budget	July	YTD	% of Budget	Highlights:
Project Management	443,416	-	8,378	2%	Expected
Training Campus	13,528,637	1,083,186	5,743,095	42%	Expected, Project late start in 2024
Station 57	2,643	59,056	214,941	8132%	Expected, YE project completion in 2025
Station 53	2,643	51,006	220,524	8344%	Expected, YE project completion in 2025
Station 51	7,863,623	996	325,892	4%	Expected
Station 59	817,970	-	-	0%	Expected
Logistics Facility	185,185	-	-	0%	Expected
Station 58	382,609	-	-	0%	Expected
Station 50	1,200,000	94,296	607,049	51%	Expected
Total Capital Projects:	24,426,726	1,288,540	7,119,878	29%	Expected

ENDING CASH:	12/31/2023	12/31/2024	7/31/2025	Highlights:
General Expense	14,634,628	19,579,870	23,076,867	
Reserve Fund	8,591,088	9,052,001	9,285,694	Reserve Policy & Commitments
Capital Fund*	45,368,751	41,823,903	35,480,519	*Restricted use for eligible projects
Debt Fund (GO BOND)	1,694,489	77,763	1,414,363	*Restricted for debt service payments
PCSORT*	54,825	-	-	*Restricted, Consortium dissolved in 2023.
Total:	70,343,782	70,533,536	69,257,443	