



Gig Harbor Fire & Medic One

AGENDA
Commissioners' Meeting
June 24, 2025
5:00 P.M.

1. Call to Order/Pledge of Allegiance
2. Approval of the Agenda
3. Recognitions]
 - a. Citizen Lifesaving Award: Alec Cruz and Zack Craft
4. 10-Minute Recess
5. Commissioner Absence
6. Communications
7. Approve minutes from **June 10, 2025**, Commissioner meeting.
8. Accounts Payable & Payroll Approvals

Accounts Payable (Checks)	
Check #'s 1830 – 1870	\$169,062.12
ACCOUNTS PAYABLE TOTALS	\$169,062.12

9. Local 3390 Reports
10. Chiefs Reports
11. Standing Committee Reports
12. Chairman's Report
13. 2022 Bond Update
14. **OLD BUSINESS**
15. **NEW BUSINESS**
16. Open Public Comment (state your name for the record, you will have 3 minutes)
17. **GOOD OF THE ORDER**
18. **SPECIAL INTERESTS/UPCOMING EVENTS**

Adjourn Meeting. Next regular meeting: **Tuesday, July 8, 2025, at 5:00 PM**



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

June 10, 2025

Chairman Entze called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Entze, Sutich, Nelson and Urvina; Fire Chief D. Doan; Deputy Chief's P. Oldenburg, N. Langlow, S. Booth, J. Johnson, Division Chief S. Peterson, IS Manager T. Wagenmann, Technology, Finance Director K. Hackmeister, Communications Specialist M. Herzog, Executive Assistant L. Medved, Local 3390 (virtually) and HR Manager J. Gunder (virtually).

APPROVAL OF THE AGENDA

Commissioners Nelson and Urvina moved and seconded approval of the agenda. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

Commissioners Nelson and Urvina motioned and seconded the approval of Commissioner Wilsie's absence from today's meeting. Commissioner Nelson also announced that he will be absent from the upcoming meeting on June 24th. With no further discussion, the motion was approved by a unanimous roll call vote.

COMMUNICATIONS

MINUTES AND VOUCHERS

Commissioners Urvina and Nelson moved and seconded approval of the May 27, 2025, meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Urvina moved and seconded a motion to approve accounts payable checks #1771 – 1799 and #1813 – 1829, and payroll check 1,935,133.58. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

DC Oldenburg reported:

- Lateral hiring process closed on Friday, with 53 applicants from across the US. Will move forward with video-based and in-person interviews.

DC Langlow reported:

- Hosted a pre-season wildland meeting On June 3rd with 40-50 regional partners in attendance.
- Attended a meeting with the city, GHPD, Public Works, DOE, and the Gig Harbor Marina to discuss response protocols in the Harbor.
- Received positive feedback from Gig Fest and found joint planning and training with local partners to be beneficial. An after-action review is scheduled for mid-July.
- Wildland Deployment—Dana Pirolo is leading the single-role paramedic deployment. A single resource paramedic may deploy as needed to provide non-transport care for fire line personnel. First agency in Pierce County, made possible through collaboration with State Dept. of Health, Pierce County EMS, and others. Enables out-of-county response under Pierce County protocols.

- Double fatality on Soundview Drive on June 6th. The response included three engine companies, two medic units, the Battalion Chief and GHPD.
- GHPD utilized one of the surplus AEDs on a patient prior to our arrival, highlighting the value of early AED intervention and collaboration.

DC Booth reported:

- The conditional offer for the Administrative Assistant position was declined the evening prior to the scheduled start date. The position was reposted and closes on June 20th, with 20 applications received to date.
- A welcome reception for CJ Martin, the new Public Educator, will be at 8AM on June 16th. A new part-time CPR Instructor and Hydrant Laborer are also scheduled to begin the same week.

FC Doan reported:

- Participated in various events, including the Bates Training Center groundbreaking, Station 53 Open house, Gig Fest parade judging, and spoke at the Pierce County Council Meeting on Fox Island and CM Jenny Woock's Open House.
- Craig McLaughlin's lunch was well-attended by the department; preparing a thank-you letter and challenge coin from Station 51.
- Met with Rep. Addison Richards to discuss EV parking requirements and potential legislative updates.
- Admin welcome-back BBQ and Labor Management meeting scheduled for tomorrow. "Fill the Boot" on Friday. Will attend the PenMet ribbon-cutting ceremony next week.
- Lateral Chief interviews planned for the last week of June.
- Policy & Procedure Committee (Nelson and Wilsie) will begin reviewing and updating policies for board approval.
- Received positive feedback from the Office of the Insurance Commissioner (OIC) regarding ongoing work regarding WSRB. There is interest in rewriting the WSRB rating schedule; it may help lead this effort with consultants.
- Working with the new DEM Director and CM Denson to seek resolutions on funding gaps impacting smaller agencies that are remaining on the 700-radio system. Our charges increased from \$80,000 to \$200,000 due to agency departures from the 700-radio system.
- Analysis of district coverage using new AT&T HPUE/FirstNet devices showed strong connectivity district-wide.
- Tower construction was ruled out due to the financial burden and decreased relevance of fixed infrastructure; other agencies (e.g., Peninsula School District) are moving toward similar mobile tech.
- Considering future shift from traditional LMR (Land Mobile Radio) to cellular-based solutions and currently piloting a new mobile communications platform. Anticipate a transition in public safety communications, with cost-effective solutions emerging soon.

STANDING COMMITTEE REPORTS

FINANCIAL REPORT

CHAIRMAN'S REPORT

2022 CAPITAL BOND PROJECTS UPDATE

DC Johnson reported:

- **Stations 53/57:** Closing out paperwork.
- **Training Campus:** Retention pond cleaned; a 3rd pond being added as required. Interior framing complete in the support building; drywall installation underway to support fire sprinkler

work. Waterproofing is nearly complete in the tower; 8-9 steel columns installed and stair formation is ongoing.

- **Station 50:** Electrical panel replaced; addressing new mechanical issues. Library and reception area are complete.
- **Station 51:** Continued permit approvals; variances for front improvements have been approved. Met with Rep. Addison Richards to address EV charging mandates, which require 58 parking spots with 10% designated for EVs. Currently, there are 24 spaces on the south side, with only 10 used during peak times. Targeting bid next month, contract award in September, and construction start by year-end.

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

GOOD OF THE ORDER

SPECIAL INTERESTS/UPCOMING EVENTS

- PenMet Parks Recreation Center Ribbon Cutting Ceremony on Tuesday, 6/17, 4:30PM Reception, 5PM Ceremony

ADJOURNMENT

There being no further business to discuss, Chairman Entze adjourned the meeting at 5:39 p.m.

The next regular meeting will be Tuesday, June 24, at 5:00 p.m.

Chairman/Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Attest: District Secretary

Checks/Bank Drafts Issued 6/10/25 - 6/20/25
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ACCOUNTS PAYABLE:	Dollar Amount	TOTAL
Bank Drafts:	\$ -	\$ -
Check Numbers: 1830 through 1870 General Fund	\$ 169,062.12	\$ 169,062.12
TOTAL CHECKS	\$ 169,062.12	\$ 169,062.12

ACCOUNTS PAYABLE TOTAL:	\$ 169,062.12
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ACH Payroll Transfer -	\$ -
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	GRAND TOTAL: \$ 169,062.12
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** ALL CHECKS WERE PRINTED BY PCFD5 **



Pierce County Fire Protection District No.5

Check Report

By Check Number

Date Range: 06/10/2025 - 06/20/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Pooled Cash-Pooled Cash						
1239	CENTURYLINK	06/10/2025	Regular	0.00	100.07	1830
2478	COMCAST	06/10/2025	Regular	0.00	1,066.92	1831
2478	COMCAST	06/10/2025	Regular	0.00	6,698.09	1832
1776	ENTZE, KEVIN	06/10/2025	Regular	0.00	149.60	1833
212	LAWSON PRODUCTS	06/10/2025	Regular	0.00	72.10	1834
564	TYLER TECHNOLOGIES INC	06/10/2025	Regular	0.00	3,770.00	1835
174	URVINA, JOESEPH L	06/10/2025	Regular	0.00	515.60	1836
3005	CINTAS CORP	06/13/2025	Regular	0.00	644.66	1837
37	CLAIBORNE, LARRY	06/13/2025	Regular	0.00	272.70	1838
186	DRUG FREE BUSINESS	06/13/2025	Regular	0.00	5.00	1839
44	FIDELITY SOLUTIONS	06/13/2025	Regular	0.00	1,340.44	1840
376	GOODMAN, CHRIS	06/13/2025	Regular	0.00	185.00	1841
3286	HAAS, JOSEF MAX	06/13/2025	Regular	0.00	609.00	1842
VEN00106	Ingersoll Rand Industrial US Inc	06/13/2025	Regular	0.00	3,069.56	1843
212	LAWSON PRODUCTS	06/13/2025	Regular	0.00	167.25	1844
528	LIFE ASSIST INC	06/13/2025	Regular	0.00	12,703.82	1845
	Void	06/13/2025	Regular	0.00	0.00	1846
557	AT&T MOBILITY	06/20/2025	Regular	0.00	4,571.38	1847
VEN00055	Brighthorizon Lawn Care	06/20/2025	Regular	0.00	6,161.70	1848
461	C & K GARAGE DOORS & OPENERS LLC	06/20/2025	Regular	0.00	12,248.33	1849
1239	CENTURYLINK	06/20/2025	Regular	0.00	862.52	1850
3005	CINTAS CORP	06/20/2025	Regular	0.00	204.91	1851
3005	CINTAS CORP	06/20/2025	Regular	0.00	237.30	1852
547	DEPT OF L&I - BOILER SECTION	06/20/2025	Regular	0.00	551.00	1853
474	DM RECYCLING	06/20/2025	Regular	0.00	227.52	1854
261	DOBBS PETERBILT - TACOMA 1	06/20/2025	Regular	0.00	2,177.12	1855
VEN00101	Grail Inc	06/20/2025	Regular	0.00	3,894.00	1856
576	INSIGHT PUBLIC SECTOR	06/20/2025	Regular	0.00	41.58	1857
2870	KENT D BRUCE CO LLC	06/20/2025	Regular	0.00	1,697.13	1858
18	LAKWOOD APPLIANCE LLC	06/20/2025	Regular	0.00	848.33	1859
1359	MURREYS DISPOSAL CO INC	06/20/2025	Regular	0.00	1,447.14	1860
3137	PAGEFREEZER SOFTWARE	06/20/2025	Regular	0.00	566.74	1861
82	TACOMA SCREW PRODUCTS INC	06/20/2025	Regular	0.00	5.22	1862
1957	TITUS WILL FORD	06/20/2025	Regular	0.00	712.46	1863
171	ULINE	06/20/2025	Regular	0.00	6,100.34	1864
203	US BANK	06/20/2025	Regular	0.00	69,639.44	1865
532	US BANK - INSTANT CARD	06/20/2025	Regular	0.00	2,444.68	1866
1474	WASHINGTON WATER SERVICE - 1	06/20/2025	Regular	0.00	265.77	1867
1820	WESTBAY AUTO PARTS	06/20/2025	Regular	0.00	327.34	1868
3004	WILCOX & FLEGEL	06/20/2025	Regular	0.00	20,621.75	1869

Check Report

Date Range: 06/10/2025 - 06/20/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3213	ZOLL MEDICAL CORPORATION	06/20/2025	Regular	0.00	1,838.61	1870

Bank Code Pooled Cash Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	95	40	0.00	169,062.12
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	95	41	0.00	169,062.12

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	95	40	0.00	169,062.12
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	95	41	0.00	169,062.12

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2025	169,062.12
			169,062.12

Authorization Signatures

Pierce County Fire District 5

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the district, and that I am authorized to authenticate and certify to said claim.

Chair

Commissioner

Commissioner

Commissioner

Commissioner

District Secretary