



Gig Harbor Fire & Medic One

AGENDA
Commissioners' Meeting
February 25, 2025
5:00 P.M.

1. Call to Order/Pledge of Allegiance
2. Approval of the Agenda
3. Recognitions
 - a. VFW Award presented to Lt. Jorgenson
 - b. Promotions: DC N. Langlow, BC P. Stark, Lt. J. Haas, Lt. A. Langlow, Lt. C. Bracken, Lead Mechanic B. Skavlem
4. 15-Minute Recess
5. Commissioner Absence
6. Communications
 - a. FICRA Certificate of Recognition – March 13th
7. Approve minutes from the **February 11, 2025**, Commissioner meeting.
8. Accounts Payable & Payroll Approvals

Accounts Payable	Check #1159-1185 & #1196-1212	\$1,304,305.41
Payroll	Check #1186-1195	\$198,712.51
Check Total		\$1,503,017.92

ACH Payroll Transfer:	\$615,849.17
ACH Payroll Transfer (bank drafts):	\$260,542.71
ACH Payroll Transfer Total	\$876,391.88

GRAND TOTAL CHECKS & ACH TRANSFERS	\$2,379,409.80
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9. Local 3390 Reports
10. Chiefs Reports
11. Standing Committee Reports
12. Financial Report – Krystal Hackmeister
13. Chairman's Report
14. 2022 Bond Update
15. **OLD BUSINESS**
16. **NEW BUSINESS**

001



Gig Harbor Fire & Medic One

17. Open Public Comment (state your name for the record, you will have 3 minutes)

18. **GOOD OF THE ORDER**

19. **SPECIAL INTERESTS/UPCOMING EVENTS**

Adjourn Meeting. Next regular meeting: **Tuesday, March 11, 2025, at 5:00 PM**

002



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

February 11, 2025

Chairman Entze called the hybrid meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Entze, Urvina, Sutich, Nelson and Wilsie (virtual); Deputy Chief J. Johnson, Division Chief S. Peterson, Executive Assistant L. Medved, IS Manager T. Wagenmann, and HR Manager, J. Gunder. Virtual attendees included Fire Chief D. Doan; Deputy Chief's P. Oldenburg & N. Langlow, Finance Director K. Hackmeister, and an IAFF Local 3390 member.

APPROVAL OF THE AGENDA

Commissioners Sutich and Urvina moved and seconded approval of the agenda. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

COMMUNICATIONS

MINUTES AND VOUCHERS

Commissioners Sutich and Urvina moved and seconded approval of the January 28, 2025, meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Urvina moved and seconded a motion to approve accounts payable and payroll checks #1083-1158 and ACH payroll transfers, as outlined in the agenda, for a total consideration of \$1,615,923.62. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

STANDING COMMITTEE REPORTS

CHAIRMAN'S REPORT

2022 CAPITAL BOND PROJECTS UPDATE

AC Johnson reported:

- Station 53 – Plan to staff beginning 2/17/25
- Station 57 – Resolved fire alarm issue.
- Station 51 – Follow up meeting on 2/14/25 with the City of Gig Harbor regarding lighting on Kimball Drive and on 2/20/25 with the design committee.
- Station 50 – Roof complete, waiting on materials.
- Training Bldg. – First floor framing is complete.
- Training tower – Concrete pour coming up soon.

OLD BUSINESS

003

NEW BUSINESS

PUBLIC COMMENT

GOOD OF THE ORDER

- Reminder to Commissioners to submit their timesheet for February 1-15 by February 16, 2025.

SPECIAL INTERESTS/UPCOMING EVENTS

- WFCAs Seminars coming up on 4/05 in Suquamish and 6/07 in Lake Chelan

ADJOURNMENT

There being no further business to discuss, Chairman Entze adjourned the meeting at 5.08 p.m.

The next regular meeting will be Tuesday, February 25, at 5:00 p.m.

Chairman/Commissioner

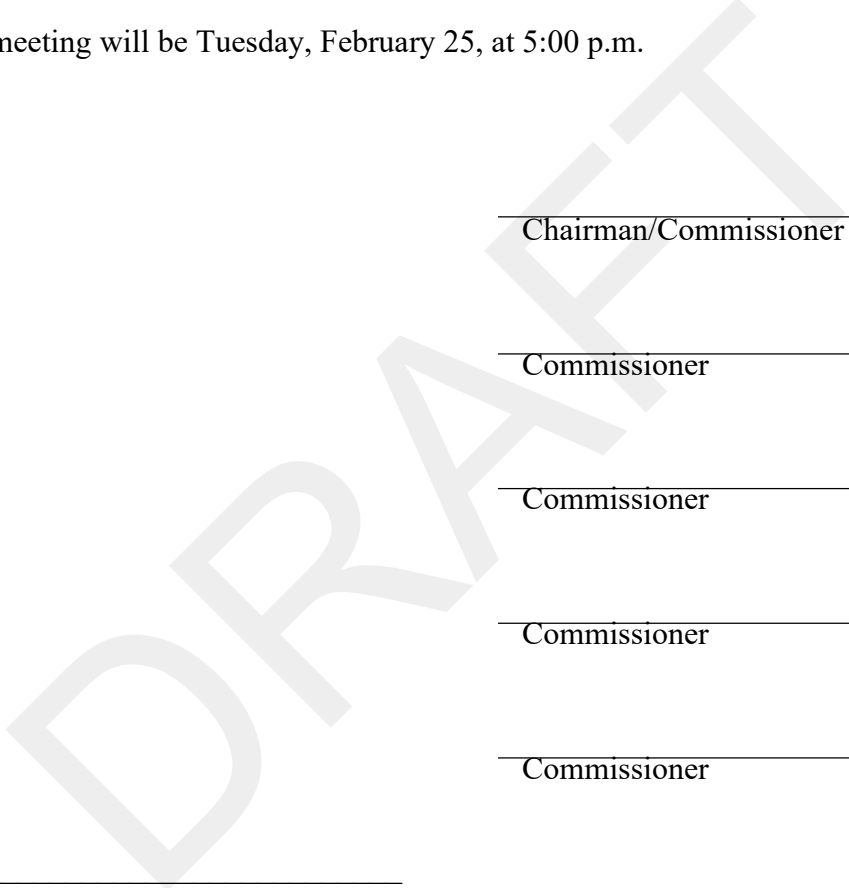
Commissioner

Commissioner

Commissioner

Commissioner

Attest: District Secretary



From: Weston King <westonking@gmail.com>

Sent: Friday, February 14, 2025 1:21 PM

To: kentze@gigharborfire.org <kentze@gigharborfire.org>; jurvina@gigharborfire.org <jurvina@gigharborfire.org>; awilsie@gigharborfire.org <awilsie@gigharborfire.org>; bnelson@gigharborfire.org <bnelson@gigharborfire.org>; tsutich@gigharborfire.org <tsutich@gigharborfire.org>

Subject: FICRA - Thank you to the Board of Fire Commissioners and Recognition of Chief Doan

Dear Board of Fire Commissioners,

On behalf of FICRA (Fox Island Community Recreation Association / FICRA Building Trust) and the Fox Island community we want to recognize the incredible work of Fire Chief Dennis Doan. His dedication to improving fire protection services for Fox Island has made a real difference. Through his leadership and hard work with community leaders, Jim Braden and Craig Mclaughlin, we are seeing progress towards securing fairer fire ratings, strengthening emergency preparedness, and ensuring Fire Station 53 is staffed and equipped to serve the community when it matters most.

When the Washington Surveying and Rating Bureau (WSRB) downgraded our fire protection score—despite Gig Harbor Fire’s increased capabilities... Chief Doan took action. He alongside our community challenged outdated and inaccurate data used in the rating process, exposing errors in hydrant records, fire investigation services, and response time calculations. This collaborative approach pushed WSRB to follow modern fire industry standards while engaging state regulators and insurance industry representatives to demand a more transparent system.

The Office of the Insurance Commissioner (OIC) now acknowledges the flaws in WSRB’s methods, from its lack of transparency to the fact that it operates without meaningful oversight or an appeals process. Chief Doan helped organize key discussions between fire chiefs and insurance leaders to find a more accurate way to assess fire risk. As a result, the OIC is now considering stronger oversight of WSRB, and the Washington Fire Chiefs Association is working on a legislative strategy to address these issues. OIC Commissioner Patty Kuderer has even committed to pushing for major reforms, something that would not have been possible without the advocacy of Chief Doan and his community relationship approach. Also, Fire Station 53 has been recently remodeled and will soon be fully staffed, with additional firefighters coming on board February 17, 2025. This means faster response times and greater protection for our residents here on Fox Island...Thank you!

Emergency preparedness has also been a focus over the last year. Chief Doan and Braden have worked together to ensure Fox Island is ready to handle not just fire-related emergencies, but also natural disasters. Their collaboration has strengthened ties between Gig Harbor Fire and our community, improving overall readiness.

In an effort to recognize Chief Doan, and upon his availability, FICRA is planning to present him with a FICRA certificate of recognition at our March 13, 2025, meeting.

Thank you again for all you do in support of Chief Doan’s commitment to excellence.

Sincerely,
FICRA Board

Weston King, President

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Checks Issued
2/14/25 - 2/21/25

ACCOUNTS PAYABLE:				Dollar Amount			TOTAL	
Check Numbers:	1159	through	1159	Capital Fund	\$	4,487.50	\$	4,487.50
	1160	through	1185	General Fund	\$	100,870.11	\$	100,870.11
	1196	through	1198	Capital Fund	\$	1,151,725.71	\$	1,151,725.71
	1199	through	1212	General Fund	\$	47,222.09	\$	47,222.09

GRAND TOTAL ACCOUNTS PAYABLE: \$ 1,304,305.41

**** ALL CHECKS WERE PRINTED BY PCFD5 ****



Pierce County Fire Protection District No.5

Check Report

By Check Number

Date Range: 02/14/2025 - 02/21/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Pooled Cash-Pooled Cash						
602	MATERIALS TESTING & CONSULTING INC	02/14/2025	Regular	0.00	4,487.50	1159
557	AT&T MOBILITY	02/14/2025	Regular	0.00	4,243.75	1160
2617	BARGREEN ELLINGSON	02/14/2025	Regular	0.00	105.01	1161
2059	CBS REPORTING INC	02/14/2025	Regular	0.00	301.40	1162
3005	CINTAS CORP	02/14/2025	Regular	0.00	439.18	1163
VEN00034	Cochran Inc.	02/14/2025	Regular	0.00	26,188.27	1164
3312	CUSTOM PRINTS NW LLC	02/14/2025	Regular	0.00	4,854.96	1165
2628	DEPT OF RETIREMENT SYSTEMS	02/14/2025	Regular	0.00	1,765.46	1166
261	DOBBS PETERBILT - TACOMA 1	02/14/2025	Regular	0.00	8,798.58	1167
341	ERIC T QUINN PS	02/14/2025	Regular	0.00	500.00	1168
2283	HUGHES FIRE EQUIPMENT INC	02/14/2025	Regular	0.00	807.90	1169
248	INTERSTATE BATTERIES OF OLYMPIA	02/14/2025	Regular	0.00	1,461.72	1170
298	KIMBALLS HANDS ON DETAILING LLC	02/14/2025	Regular	0.00	195.29	1171
212	LAWSON PRODUCTS	02/14/2025	Regular	0.00	897.45	1172
528	LIFE ASSIST INC	02/14/2025	Regular	0.00	1,160.60	1173
3118	PACIFIC POWERSHIFTS	02/14/2025	Regular	0.00	11,479.64	1174
19	PENINSULA LIGHT CO - ELECTRIC	02/14/2025	Regular	0.00	345.62	1175
420	POMPS TIRE SERVICE INC	02/14/2025	Regular	0.00	3,526.70	1176
80	SPRAGUE PEST SOLUTIONS	02/14/2025	Regular	0.00	294.57	1177
1957	TITUS WILL FORD	02/14/2025	Regular	0.00	165.99	1178
43	TRA-MINW PS	02/14/2025	Regular	0.00	130.00	1179
1945	UNIFIED OFFICE SERVICES	02/14/2025	Regular	0.00	408.88	1180
1820	WESTBAY AUTO PARTS	02/14/2025	Regular	0.00	150.92	1181
2001	WHISTLE WORKWEAR	02/14/2025	Regular	0.00	93.36	1182
VEN00005	WrapJax LLC	02/14/2025	Regular	0.00	2,501.75	1183
203	US BANK	02/18/2025	Regular	0.00	29,196.93	1184
532	US BANK - INSTANT CARD	02/18/2025	Regular	0.00	856.18	1185
2977	GIG HARBOR CITY OF	02/20/2025	Regular	0.00	57,795.40	1196
18	LAKEWOOD APPLIANCE LLC	02/20/2025	Regular	0.00	1,958.02	1197
VEN00040	Pease Construction	02/20/2025	Regular	0.00	1,091,972.29	1198
543	CDW-G	02/21/2025	Regular	0.00	7,458.85	1199
1239	CENTURYLINK	02/21/2025	Regular	0.00	2,301.69	1200
542	GALLS LLC	02/21/2025	Regular	0.00	621.07	1201
52	GIG HARBOR CITY OF	02/21/2025	Regular	0.00	1,562.01	1202
1851	GIG HARBOR MID-DAY ROTARY	02/21/2025	Regular	0.00	215.00	1203
376	GOODMAN, CHRIS	02/21/2025	Regular	0.00	1,263.50	1204
528	LIFE ASSIST INC	02/21/2025	Regular	0.00	1,350.81	1205
529	MACDONALD MILLER FACILITY SOLUTIONS LLC	02/21/2025	Regular	0.00	14,315.68	1206
171	ULINE	02/21/2025	Regular	0.00	932.42	1207
610	VERATHON MEDICAL	02/21/2025	Regular	0.00	954.36	1208
1474	WASHINGTON WATER SERVICE - 1	02/21/2025	Regular	0.00	459.10	1209
3004	WILCOX & FLEGEL	02/21/2025	Regular	0.00	9,524.27	1210
VEN00005	WrapJax LLC	02/21/2025	Regular	0.00	688.07	1211

Check Report

Date Range: 02/14/2025 - 02/21/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3213	ZOLL MEDICAL CORPORATION	02/21/2025	Regular	0.00	5,575.26	1212

Bank Code Pooled Cash Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	95	44	0.00	1,304,305.41
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	95	44	0.00	1,304,305.41

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	95	44	0.00	1,304,305.41
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	95	44	0.00	1,304,305.41

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	2/2025	1,304,305.41
			1,304,305.41

Authorization Signatures

Pierce County Fire District 5

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the district, and that I am authorized to authenticate and certify to said claim.

Chair

Commissioner

Commissioner

Commissioner

Commissioner

District Secretary

CHECK APPROVAL:

February 20, 2025
APPROVED BY Krystal Hackmeister

PAYROLL:		Dollar Amount	TOTAL
Check Nos:	1186 through 1195 (Benefit & L&I Monthly Payment)	\$ 198,712.51	\$ 198,712.51
	ACH Payroll Transfer Amount:	\$ 615,849.17	\$ 615,849.17
	Decision Point ACH Payroll Transfer Amount:	\$ 122,043.54	\$ 122,043.54
	Div of Child Support ACH Payroll Transfer Amount:	\$ 439.50	\$ 439.50
	Fidelity ACH Payroll Transfer Amount:	\$ 9,720.00	\$ 9,720.00
	941 ACH Payroll Transfer Amount:	\$ 128,339.67	\$ 128,339.67

GRAND TOTAL ACCOUNTS PAYABLE & PAYROLL: \$ 1,075,104.39



Pierce County Fire Protection District No.5

Check Report

By Check Number

Date Range: 02/20/2025 - 02/25/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Payroll-Payroll						
14	Internal Revenue Service - EFTPS	02/25/2025	Bank Draft	0.00	128,339.67	DFT0000588
73	DECISION POINT	02/25/2025	Bank Draft	0.00	45,722.42	DFT0000589
73	DECISION POINT	02/25/2025	Bank Draft	0.00	4,675.66	DFT0000589
73	DECISION POINT	02/25/2025	Bank Draft	0.00	41,433.07	DFT0000589
73	DECISION POINT	02/25/2025	Bank Draft	0.00	30,212.39	DFT0000589
283	DSHS - DIV OF CHILD SUPPORT	02/25/2025	Bank Draft	0.00	439.50	DFT0000590
303	FIDELITY INVESTMENTS	02/25/2025	Bank Draft	0.00	9,220.00	DFT0000591
303	FIDELITY INVESTMENTS	02/25/2025	Bank Draft	0.00	500.00	DFT0000591

Bank Code Payroll Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	8	8	0.00	260,542.71
EFT's	0	0	0.00	0.00
	8	8	0.00	260,542.71

Check Report

Date Range: 02/20/2025 - 02/25/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Pooled Cash-Pooled Cash						
1925	AFLAC	02/20/2025	Regular	0.00	1,829.62	1186
107	DEPT LABOR & INDUSTRIES	02/20/2025	Regular	0.00	52,811.72	1187
67	EMPLOYMENT SECURITY DEPT - PFMLA	02/20/2025	Regular	0.00	8,330.38	1188
388	GIG HARBOR PENINSULA FF ASSOCIATION	02/20/2025	Regular	0.00	370.00	1189
VEN00085	MICHAEL G. MALAIER, TRUSTEE	02/20/2025	Regular	0.00	100.07	1190
2307	VISION SERVICE PLAN - AT	02/20/2025	Regular	0.00	147.40	1191
515	WA CARES FUND - LTC	02/20/2025	Regular	0.00	1,621.64	1192
525	WASHINGTON PER SYSTEM EMP	02/20/2025	Regular	0.00	13,772.16	1193
980	WASHINGTON STATE TREASURER	02/20/2025	Regular	0.00	8,262.50	1194
526	WLEO & FFR SYSTEM EMPE	02/20/2025	Regular	0.00	111,467.02	1195

Bank Code Pooled Cash Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	12	10	0.00	198,712.51
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	12	10	0.00	198,712.51

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	12	10	0.00	198,712.51
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	8	8	0.00	260,542.71
EFT's	0	0	0.00	0.00
	20	18	0.00	459,255.22

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	2/2025	459,255.22
			459,255.22

Authorization Signatures

Pierce County Fire District 5

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the district, and that I am authorized to authenticate and certify to said claim.

Chair

Commissioner

Commissioner

Commissioner

Commissioner

District Secretary