



# Gig Harbor Fire & Medic One

## COMMISSIONERS' MEETING MINUTES

February 27, 2024

Chairman Urvina called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Urvina, Entze, Sutich and Nelson, F/C D. Doan, A/Cs P. Oldenburg, T. Meyer, S. Booth, J. Johnson, Finance Director Krystal Hackmeister, and EA T. Vandervaate. Commissioner Wilsie arrived at approximately 5:07 p.m.

### APPROVAL OF THE AGENDA

Commissioners Sutich and Entze moved and seconded approval of the agenda as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

### COMMISSIONER ABSENCE

### COMMUNICATIONS

### MINUTES AND BLANKET VOUCHERS

Commissioners Sutich and Entze moved and seconded approval of the February 13, 2024 meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Entze moved and seconded approval of Accounts Payable Vouchers 200803-200870, Payroll Vouchers 200785-200802, and ACH transfers and wire transfer fees as outlined on the agenda for a total consideration of \$2,715,097.10. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

### LOCAL 3390 REPORTS

President Jake Flick presented a proposal requesting the Board consider changing the monthly contribution rates for the post-retiree medical program. Discussion followed.

### CHIEFS REPORTS

Chief Johnson reported:

- Last week was relatively busy as Duty Chief – District crews provided mutual aid to South Kitsap Fire in response to a storage unit fire; then on Friday, we had a rope rescue off Reid Road with mutual aid provided by Tacoma Fire Department. Discussion followed.

Chief Oldenburg reported:

- Three software integrations are underway (finance, payroll, and human resources). District staff are not satisfied with how the payroll software configuration is going and have paused implementation to further evaluate what direction we will go. The finance and human resources software implementations are going well.

Chief Meyer reported:

- He will be meeting with area partners regarding upcoming ASHER training;
- A process is underway to add two or three people to the USAR FEMA Task Force;
- He met today with South Kitsap personnel regarding CAD to CAD;
- Our new SCBAs went into service yesterday; this was a big lift for our organization; he gave thanks to our logistics and facilities personnel for making it happen. Discussion followed.

Doan reported:

- Following up on Meyer's meeting regarding Kitsap CAD to CAD - Kitsap 911 lost their Director which has slowed our progress, but we hope to have the implementation complete soon;
- Pierce County is shrinking Urban Growth Areas around the County; Councilwoman Denson called to ask if we have any concerns regarding the proposed changes in the Purdy area, we told her we do not;
- Taiwan is sending a delegation to our District on March 13<sup>th</sup>. Chief Wescott is coordinating the visit and additional details will be provided;
- Frustrations with EMS certifications at the County continue; the County Chiefs have talked and have a plan; while it is frustrating, at least we have a plan.

## STANDING COMMITTEE REPORTS

### CHAIRMAN'S REPORT

#### 2022 CAPITAL BOND PROJECTS UPDATE

Chief Johnson provided the Board with updates regarding several of the bond projects that are moving forward.

- 53/57 – construction is scheduled to begin on March 11, and construction at both stations should be complete before Thanksgiving;
- Training Campus – on track to go out to bid in March; still have some water supply and hydrant issues to work out;
- 51 – interior design decisions are moving forward; on track to go out to bid in March 2025; discussion followed;
- 50 – later on tonight's agenda is a request to select an architect to move forward, and get the work done so we can move back in.

### OLD BUSINESS

#### NEW BUSINESS

- A. Resolution 2024-02 – Post Retirement Medical Program.** Chief Oldenburg advised the Board the change proposed changes the notification date from October 1 to August 1. Commissioners Nelson and Entze moved and seconded approval of Resolution 2024-02. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.
- B. Station 50 Request for Qualifications.** Chief Johnson advised the Board in response to the District's published Request for Qualifications five firms submitted qualifications. After scoring, Rice Fergus Miller was the highest-scored applicant and requested the Board approve awarding the work to their firm. After a brief discussion, Commissioners Sutich and Nelson moved and seconded approval to

engage Rice Fergus Miller for architectural services at 50 and for any other issues that may arise. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

**C. Resolution 2024-03 – EMS Membership Program.** Krystal Hackmeister presented Resolution 2024-03 to the Board for approval, explaining the new resolution is primarily housekeeping due to changing transport billing vendors. Commissioners Nelson and Entze moved and seconded approval of Resolution 2024-03. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

**D. Resolution 2024-04 – Medical Billing Policy 6000.3.** Krystal Hackmeister presented the Board with Resolution 2024-04 and explained the policy is not new in practice, but new in writing. Commissioners Nelson and Wilsie moved and seconded approval of Resolution 2024-04. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

**PUBLIC COMMENT**

**GOOD OF THE ORDER**

Chief Doan presented Commissioner Wilsie with a pin commemorating his five years of service with the District and Commissioner Nelson a pin commemorating his ten years of service with the District.

**SPECIAL INTERESTS/UPCOMING EVENTS**

**EXECUTIVE SESSION**

At 5:50 p.m., Chairman Urvina announced an Executive Session as allowed by RCW 42.30.110(1)(g) to review the performance of a public employee. The executive session will last 15 minutes and the meeting will be called back into regular session at 6:05 p.m. No action will be taken. At 6:05 p.m., Chairman Urvina called the meeting back into regular session.

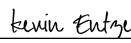
**ADJOURNMENT**


There being no further business to discuss, Chairman Urvina adjourned the meeting at 6:05 p.m.

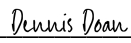
The next regular meeting will be 5:00pm on Tuesday, March 12, 2024.

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Attest: District Secretary