



Gig Harbor Fire & Medic One

AGENDA
Commissioners' Meeting
February 27, 2024 (Hybrid Meeting)
5:00 P.M.

1. Call to Order/Pledge of Allegiance
2. Approval of the Agenda
3. Commissioner Absence
4. Communications
5. Approve minutes of the February 13, 2024, Commissioner meeting
6. Voucher Approval
 - Accounts Payable Vouchers: 200803-200870 \$ 179,767.64
 - Payroll Vouchers: 200785-200802 \$ 1,055,718.23
 - SUBTOTAL VOUCHERS: \$ 1,235,485.87**
 - ACH Payroll Transfer: \$ 1,210,238.49
 - 941 Payment – ACH Payroll Transfer \$ 269,292.74
 - Wire Transfer Fees \$ 80.00**SUBTOTAL PAYROLL ACH TRANSFERS: \$ 1,479,611.23**
 - **GRAND TOTAL VOUCHERS AND ACH TRANSFERS: \$ 2,715,097.10**
7. Local 3390 Reports
8. Chiefs Reports
9. Standing Committee Reports
10. Chairman's Report
11. 2022 Bond Update
12. **OLD BUSINESS**
 - a.
13. **NEW BUSINESS**
 - a. Resolution 2024-02 – Post Retirement Medical Program P. Oldenburg
 - b. Station 50 Request for Qualifications – Architecture Services J. Johnson
 - c. Resolution 2024-03 – EMS Membership Program K. Hackmeister
 - d. Resolution 2024-04 – Medical Billing Policy 6000.3 K. Hackmeister
14. Open Public Comment (state your name for the record, you will have 3 minutes)
15. **GOOD OF THE ORDER**
16. **SPECIAL INTERESTS/UPCOMING EVENTS**
17. **EXECUTIVE SESSION** pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee. No action will be taken.

Adjourn Meeting. Next regular meeting will be **March 12, 2024, at 5:00 PM**



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

February 13, 2024

Chairman Urvina called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Urvina, Wilsie, Entze, Sutich and Nelson, F/C D. Doan, A/Cs T. Meyer, S. Booth, J. Johnson, J. Black, Finance Director K. Hackmeister (virtual), Human Resources Program Manager J. Gunder and EA T. VanderVaate.

APPROVAL OF THE AGENDA

Commissioners Wilsie and Sutich moved and seconded approval of the agenda as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

COMMUNICATIONS

MINUTES AND BLANKET VOUCHERS

Commissioners Sutich and Nelson moved and seconded approval of the January 23, 2024 meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Wilsie moved and seconded approval of Accounts Payable Vouchers 200681-200784 for a total consideration of \$401,501.05. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

Chief Black reported:

- New SCBA equipment has arrived, it has a 15-year life cycle; the Training Division is getting everyone trained and equipment will be deployed at the end of this month;
- Logistics is closing Stations 53 and 57 in preparation for construction

Chief Booth reported:

- Upon rewriting the MACC policy – the stakeholder group decided to pivot and move to create a Department Operations Center Plan; the stakeholder agencies will still coordinate resources and come together to meet the needs of the community; it is hoped to have a plan in place by the end of the second quarter;
- District has a surplus of AEDs, he is working with D/C Dumas to distribute the AEDs to various local agencies and community locations. He is working with the finance division to

ensure compliance with surplus rules and will bring another update to the Board next month.

Chief Meyer reported:

- The District provided support for the Night to Shine event over the weekend;
- There were a couple of fires in the Point Fosdick area that are considered suspicious. Gig Harbor Police Department and the Pierce County Fire Marshall are investigating. Our crews did a great job knocking down the fire quickly;
- District will be conducting active shooter training at Oceans 5. I will be meeting on March 21 with leaders from participating agencies to discuss unified command and some of the command concepts;
- With Stations 53/57 we will be moving apparatus and people; the intention during the time those stations are closed will be to prioritize putting either an Aid Unit or Medic Unit in service depending on available staffing;
- Our seven new lateral employees started yesterday – there are 6 firefighter/paramedics and one firefighter/EMT;
- FEMA approached us and other agencies asking for two-three additional members for the USAR Task Force. We will be conducting an internal process for one hazmat technician and possibly two rescue specialists;
- District has two upcoming lieutenant retirements, Jake Flick and Tony Carr have been selected to promote when those vacancies open.
- He injured himself off-duty and is currently on modified duty and will be having surgery on March 1.

Chief Doan reported:

- The District will no longer be letting Peninsula School District use the Fox Island fire station as a bus stop; with upcoming construction, the entire property will be fenced off and the stop had to be relocated. Some area residents are frustrated;
- He met with Katrina Knutsen at the City of Gig Harbor to talk about TIFs and the current legislation. It does not look like the City is looking at TIFs.
- He sits on the Washington Fire Chiefs Legislative Committee and reported on a few of the bills being supported.

STANDING COMMITTEE REPORTS

CHAIRMAN'S REPORT

2022 CAPITAL BOND PROJECTS UPDATE

Chief Johnson reported updates regarding the Training Campus and Stations 53, 57, 51, and 50 projects.

OLD BUSINESS

A.

NEW BUSINESS

- A. County Radio System Access Fees. Chief Doan advised the Board he forwarded them all a letter the County Fire Chiefs Association sent to Pierce County regarding the 300% increase in radio subscriber fees. He requested discussion if there were any questions or concerns with the direction the County Chiefs were taking the matter. No discussion followed.
- B. Station 53/57 Bid Award. Chief Johnson presented the Board with the bid results for the Station 53/57 projects and requested the bid approved award to the lowest bidder, BFC Construction in the amount of \$2,203,000. Commissioner Sutich and Nelson moved and seconded approval of awarding the bid to BFC Construction. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

PUBLIC COMMENT

GOOD OF THE ORDER

SPECIAL INTERESTS/UPCOMING EVENTS

EXECUTIVE SESSION

At 5:26 pm, Chairman Urvina announced a 60-minute executive session pursuant to RCW 42.30.110(1)(h) indicating the meeting would be called back to regular session at 6:26 pm. A 6:26 pm Chairman Urvina called the meeting back to regular session,

ADJOURNMENT

There being no further business to discuss, Chairman Urvina adjourned the meeting at 6:26 pm. The next regular meeting will be 5:00 pm on Tuesday, February 27, 2024.

Chairman/Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Attest: District Secretary

VOUCHER APPROVAL:

February 13, 2024
APPROVED BY Finance Director Krystal Hackmeister

ACCOUNTS PAYABLE:

Dollar Amount

TOTAL

Voucher Nos:	200803	through	200841	\$	77,345.04	\$	77,345.04
	Total Accounts Payable Invoices:			\$	77,345.04	\$	77,345.04

GRAND TOTAL ACCOUNTS PAYABLE: \$ 77,345.04

PAYABLES RUN FOR COUNTY'S WARRANT PRINTING ON 2/14/2024
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VOUCHER APPROVALS

Pierce County Fire District #5

Time: 15:44:31 Date: 02/13/2024

02/13/2024 To: 02/13/2024

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	
200803 ALS SERVICES USA	532	02/13/2024	Claims	1	377.89	FLEET	
	522 60 48 000 - Vehicle Repairs & Maint. by Others				377.89	Basic Oil Analysis Kits - 2 Bx	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	WC544147	02/13/2024	02/13/2024	Basic Oil Analysis Kits - 2 Bx			377.89
200804 AMERICAN MESSAGING	533	02/13/2024	Claims	1	130.38	PAGER SERVICE	
	522 50 47 004 - Communications				130.38	Pager Service - 2/1-2/29/24 - Acct W1-222691	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	W1222691YB	02/13/2024	02/13/2024	Pager Service - 2/1-2/29/24 - Acct W1-222691			130.38
200805 CARDINAL HEALTH 112 LLC	534	02/13/2024	Claims	1	984.81	MEDICAL SUPPLIES - PO #99007582, #99007592	
	522 70 31 002 - Medical; replacement items				857.84	Sodium CL - 8 Qty, Norm Sal IV - 8 Qty	
	522 70 31 002 - Medical; replacement items				126.97	Glutose - 5 Qty, Afrin - 10 Qty	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	7352685789	02/12/2024	02/12/2024	Sodium CL - 8 Qty, Norm Sal IV - 8 Qty			857.84
	7355647031	02/12/2024	02/12/2024	Glutose - 5 Qty, Afrin - 10 Qty			126.97
200806 CBS REPORTING INC	535	02/13/2024	Claims	1	756.50	HR - CONSULTANT - HIRING	
	522 14 41 003 - Consultants, hiring, negotiations, etc.				756.50	Background Checks - 7 Lateral New Hires, 2 CPR Instructors	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	25195	02/12/2024	02/12/2024	Background Checks - 7 Lateral New Hires, 2 CPR			756.50
200807 CDW-G	536	02/13/2024	Claims	1	10,116.42	IT - PO #41492	
	522 19 35 006 - General Hardware Maintenance				10,116.42	Panorama - Wall Desk MNT, 10M 5 GB Cables, CS240 Cables - 20 Qty Each	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	PG63871	02/12/2024	02/12/2024	Panorama - Wall Desk MNT, 10M 5 GB Cables, CS240			10,116.42
200808 CENTURYLINK	537	02/13/2024	Claims	1	91.43	FACILITIES - UTILITIES	
	522 50 47 004 - Communications				91.43	Phone Line - Stn 54 - 1/26-2/25/24 - Acct 480703302	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	1/26/24 INV	02/13/2024	02/13/2024	Phone Line - Stn 54 - 1/26-2/25/24 - Acct 480703302			91.43
200809 COMMERCIAL BRAKE & CLUTCH	538	02/13/2024	Claims	1	142.95	FLEET - PO #41527	
	522 60 31 010 - Vehicle Parts & Supplies				142.95	Valves - 4 Qty - E25, Stock	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	170271	02/12/2024	02/12/2024	Valves - 4 Qty - E25, Stock			142.95
200810 CURTIS LN & SONS	539	02/13/2024	Claims	1	5,447.72	FLEET - PO #41530; LOGISTICS - PO #41579	
	522 20 31 011 - FF Equip Parts & Supplies				4,465.71	XF Pull-On Boots - 7 Pairs - Lateral New Hires	
	522 20 31 011 - FF Equip Parts & Supplies				657.64	Shadow XF Pull-On Boots - 1 Pair - Lateral New Hires	
	522 60 31 010 - Vehicle Parts & Supplies				324.37	Ladder Brackets - 2 Sets - E25	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	INV782054	02/13/2024	02/13/2024	Ladder Brackets - 2 Sets - E25			324.37
	INV786623	02/13/2024	02/13/2024	Shadow XF Pull-On Boots - 7 Pairs - Lateral New Hires			4,465.71
	INV787839	02/13/2024	02/13/2024	Shadow XF Pull-On Boots - 1 Pair - Lateral New Hires			657.64
200811 CUSTOM PRINTS NW LLC	540	02/13/2024	Claims	1	14.15	UNIFORMS - PO #41493	
	522 22 20 005 - Clothing				14.15	Embroiderly - 2 Sweatshirts - BC Langlow	
	Invoice #	Rcvd Date	Due Date	Description			Amount

VOUCHER APPROVALS

Pierce County Fire District #5

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
	4974	02/13/2024	02/13/2024	Embroiderly - 2 Sweatshirts - BC Langlow	14.15	
200812 DM RECYCLING	541	02/13/2024	Claims	1	287.54	FACILITIES - GARBAGE/RECYCLING
522 50 47 003 - Refuse				60.02	60.02	Recycling - Stn 53 - Jan 2024 - Acct 2111-321890123
522 50 47 003 - Refuse				227.52	227.52	Recycling - Stn 54 - Jan 2024 - Acct 2111-321887975
	Invoice #	Rcvd Date	Due Date	Description		Amount
	118973255111	02/13/2024	02/13/2024	Recycling - Stn 53 - Jan 2024 - Acct 2111-321890123		60.02
	118972595111	02/13/2024	02/13/2024	Recycling - Stn 54 - Jan 2024 - Acct 2111-321887975		227.52
200813 DOBBS PETERBILT - TACOMA	542	02/13/2024	Claims	1	520.90	FLEET - PO #41598, #41534
1						
522 60 31 010 - Vehicle Parts & Supplies				186.61	186.61	Gasket
522 60 31 010 - Vehicle Parts & Supplies				231.26	231.26	Kit-Read Seal and Adapter
522 60 31 010 - Vehicle Parts & Supplies				103.03	103.03	Air Actuator - E26, Gaskets for EGR
	Invoice #	Rcvd Date	Due Date	Description		Amount
	025P172331	02/12/2024	02/12/2024	Gasket		186.61
	025P172401	02/12/2024	02/12/2024	Kit-Read Seal and Adapter		231.26
	025P169927	02/12/2024	02/12/2024	Air Actuator - E26, Gaskets for EGR		103.03
200814 DON SMALL & SONS OIL	543	02/13/2024	Claims	1	494.72	FLEET - PO #41504
522 60 31 010 - Vehicle Parts & Supplies				494.72	494.72	MP Gear Lube 80W90 1/4 Drum
	Invoice #	Rcvd Date	Due Date	Description		Amount
	S249662	02/13/2024	02/13/2024	MP Gear Lube 80W90 1/4 Drum		494.72
200815 EMSAR INC	544	02/13/2024	Claims	1	122.00	EMS - PO #41633
522 70 31 011 - Equipment repairs, parts & supplies				122.00	122.00	Manual Release Handle Cable
	Invoice #	Rcvd Date	Due Date	Description		Amount
	SM-162558	02/13/2024	02/13/2024	Manual Release Handle Cable		122.00
200816 FIDELITY SOLUTIONS	545	02/13/2024	Claims	1	8,437.29	FLEET - PO #41512
522 60 64 000 - Apparatus				8,437.29	8,437.29	Vehicle Build - Parts - Estimate #1313
	Invoice #	Rcvd Date	Due Date	Description		Amount
	1828	02/12/2024	02/12/2024	Vehicle Build - Parts - Estimate #1313		8,437.29
200817 GALLS LLC	546	02/13/2024	Claims	1	1,214.11	UNIFORMS - PO #41548, #41574, #41569, #41573, #41576
522 22 20 005 - Clothing				424.68	424.68	Duty Pants - 3 Qty - FF Haas
522 22 20 005 - Clothing				20.68	20.68	Garrison Belt - New Hire Ritter
522 22 20 005 - Clothing				370.25	370.25	Haix Airpower Boots - Lateral New Hire - Hansen
522 22 20 005 - Clothing				20.68	20.68	Garrison Belt - Lateral New Hire - Reynolds
522 22 20 005 - Clothing				7.57	7.57	Name Rectangle - J Huscroft
522 22 20 005 - Clothing				370.25	370.25	Haix Airpower Boots - J Huscroft
	Invoice #	Rcvd Date	Due Date	Description		Amount
	026879268	02/13/2024	02/13/2024	Duty Pants - 3 Qty - FF Haas		424.68
	026890397	02/13/2024	02/13/2024	Garrison Belt - New Hire Ritter		20.68
	026890400	02/13/2024	02/13/2024	Haix Airpower Boots - Lateral New Hire - Hansen		370.25
	026890399	02/13/2024	02/13/2024	Garrison Belt - Lateral New Hire - Reynolds		20.68
	026920410	02/13/2024	02/13/2024	Name Rectangle - Huscroft		7.57
	026890396	02/13/2024	02/13/2024	Haix Airpower Boots - J Huscroft		370.25
200818 GIG HARBOR CITY OF	547	02/13/2024	Claims	1	1,561.93	FACILITIES - UTILITIES
522 50 47 002 - Water & Sewer				1,561.93	1,561.93	Water - Stn 51 - 11/20/23-1/22/24 - Acct 000059-000
	Invoice #	Rcvd Date	Due Date	Description		Amount

VOUCHER APPROVALS

Pierce County Fire District #5

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
1/31/24 INF 02/12/2024 02/12/2024 Water - Stn 51 - 11/20/23-1/22/24 - Acct 000059-000 1,561.93						
200819 GOODYEAR TIRE & RUBBER CO	548	02/13/2024	Claims	1	241.67	FLEET - PO #41620
522 60 48 000 - Vehicle Repairs & Maint. by Others 241.67 Front End Alignment - U60						
Invoice #	Rcvd Date	Due Date	Description			Amount
195-1168985	02/12/2024	02/12/2024	Front End Alignment - U60			241.67
200820 GRAINGER	549	02/13/2024	Claims	1	5,858.66	FACILITIES - PO #41587; FLEET - PO #41590
522 20 35 000 - Small Tools R & 5,192.58 Transmission Jack						
522 50 31 006 - Facilities Operating Supplies 666.08 Clorox Healthcare Spray Bottles - 4 x 6 Packs						
Invoice #	Rcvd Date	Due Date	Description			Amount
9977097840	02/13/2024	02/13/2024	Clorox Healthcare Spray Bottles - 4 x 6 Packs			666.08
9977289272	02/13/2024	02/13/2024	Transmission Jack			5,192.58
200821 LAKEWOOD APPLIANCE LLC	550	02/13/2024	Claims	1	870.11	FACILITIES - PO #41614
522 50 35 008 - M&E: Bldgs. 870.11 Dishwasher - Stn 58						
Invoice #	Rcvd Date	Due Date	Description			Amount
75932	02/13/2024	02/13/2024	Dishwasher - Stn 58			870.11
200822 LAWSON PRODUCTS	551	02/13/2024	Claims	1	353.80	FLEET - PO #41502, #41602
522 60 31 010 - Vehicle Parts & Supplies 230.90 Ffor Caps, Ffor Plugs, Self-Locking Washers, Flat Washers						
522 60 31 010 - Vehicle Parts & Supplies 122.90 Hex Cap Screws, Cable Ties, Weatherpack Term-Mle						
Invoice #	Rcvd Date	Due Date	Description			Amount
9311236232	02/13/2024	02/13/2024	Ffor Caps, Ffor Plugs, Self-Locking Washers, Flat			230.90
9311271235	02/13/2024	02/13/2024	Hex Cap Screws, Cable Ties, Weatherpack Term-Mle			122.90
200823 LIFE ASSIST INC	552	02/13/2024	Claims	1	3,991.68	MEDICAL SUPPLIES - PO #99007593, #99007590, #99007581, #99007591, #99007589, #9900757
522 70 31 002 - Medical; replacement items 550.38 Ondansetron, Sodium Bicarb						
522 70 31 002 - Medical; replacement items 146.36 Vacuum Splint - Medium - 5 Qty						
522 70 31 002 - Medical; replacement items 390.73 Vacuum Splint - Large - 10 Qty						
522 70 31 002 - Medical; replacement items 202.68 Spinal Care Kit Case - 6 Qty						
522 70 31 002 - Medical; replacement items 413.28 Conterra Airway-Pro Pack - 2 Qty						
522 70 31 002 - Medical; replacement items 11.59 Sharps Container - 4 Qty						
522 70 31 002 - Medical; replacement items 1,200.60 Saline Flush Pre-Filled Syringe - 5 Cs						
522 70 31 002 - Medical; replacement items 224.22 Rocuronium 100mg - 1 Bx						
522 70 31 002 - Medical; replacement items 851.84 CapnoLine FilterLine Set, Bag Mask Resuscitator, Israeli Bandage						
Invoice #	Rcvd Date	Due Date	Description			Amount
1404282	02/12/2024	02/12/2024	Ondansetron, Sodium Bicarb			550.38
1403799	02/12/2024	02/12/2024	Vacuum Splint - Medium - 5 Qty			146.36
1403800	02/12/2024	02/12/2024	Vacuum Splint - Large - 10 Qty			390.73
1403797	02/12/2024	02/12/2024	Spinal Care Kit Case - 6 Qty			202.68
1401810	02/12/2024	02/12/2024	Conterra Airway-Pro Pack - 2 Qty			413.28
1396594	02/12/2024	02/12/2024	Sharps Container - 4 Qty			11.59
1396564	02/12/2024	02/12/2024	Saline Flush Pre-Filled Syringe - 5 Cs			1,200.60
1396454	02/12/2024	02/12/2024	Rocuronium 100mg - 1 Bx			224.22
1403309	02/12/2024	02/12/2024	CapnoLine FilterLine Set, Bag Mask Resuscitator, Israeli			851.84
200824 MCKESSON MEDICAL SURGICAL	553	02/13/2024	Claims	1	3,350.69	MEDICAL SUPPLIES - PO #99007588, #99007580, #99007585

VOUCHER APPROVALS

Pierce County Fire District #5

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
	522 70 31 002				372.69	IStat Cartridge - Test Chem 8+ - 1 Bx
	522 70 31 002				1,294.25	IStat Cartridge - CG4 CRD - 3 Bx
	522 70 31 002				1,191.34	IStat Cartridge - Chem8, CG4 CRD - 3 Bx Each
	522 70 31 002				492.41	Suction System - 1 Cs
	Invoice #	Rcvd Date	Due Date	Description		Amount
	21652360	02/12/2024	02/12/2024	IStat Cartridge - Test Chem 8+ - 1 Bx		372.69
	21628095	02/12/2024	02/12/2024	IStat Cartridge - CG4 CRD - 3 Bx		1,294.25
	21589120	02/12/2024	02/12/2024	IStat Cartridge - Chem8, CG4 CRD - 3 Bx Each		1,191.34
	21622414	02/12/2024	02/12/2024	Suction System - 1 Cs		492.41
200825 MCKINSTRY CO LLC	554	02/13/2024	Claims	1	1,689.06	FACILITIES - HVAC
	522 50 48 000				1,689.06	Emergency HVAC Services - Stn 56
	Invoice #	Rcvd Date	Due Date	Description		Amount
	10233713	02/13/2024	02/13/2024	Emergency HVAC Services - Stn 56		1,689.06
200826 MURREYS DISPOSAL CO INC	555	02/13/2024	Claims	1	1,793.51	FACILITIES - GARBAGE/RECYCLING; FACILITIES - MED WASTE
	522 50 47 003				209.54	Garbage/Recycling - Stn 50 - Jan 2024 - Acct 2111-31114712
	522 50 47 003				191.50	Garbage/Recycling - Stn 51 - Jan 2024 - Acct 2111-31114710
	522 50 47 003				21.40	Recycling - Stn 52 - Jan 2024 - Acct 2111-31310884
	522 50 47 003				138.34	Garbage - Stn 52 - Jan 2024 - Acct 2111-321849076
	522 50 47 003				110.80	Garbage - Stn 53 - Jan 2024 - Acct 2111-321889763
	522 50 47 003				66.88	Garbage/Recycling - Stn 55 - 2/1/24 - Acct 2111-31310882
	522 50 47 003				54.62	Recycling - Stn 56 - 2/1/24 - Acct 2111-31310885
	522 50 47 003				110.80	Garbage - Stn 56 - Jan 2024 - Acct 2111-321849072
	522 50 47 003				66.88	Garbage/Recycling - Stn 57 - 1/1-2/29/24 - Acct 2111-31310881
	522 50 47 003				191.50	Garbage/Recycling - Stn 58 - 1/1-1/31/24 - Acct 2111-31114770
	522 50 47 003				191.50	Garbage/Recycling - Stn 59 - 1/1-1/31/24 - Acct 2111-31114713
	522 50 47 003				191.50	Garbage/Recycling - Shop - 1/1-1/31/24 - Acct 2111-31114716
	522 50 47 003				158.45	Med Waste - Stn 51 - Jan 2024 - Acct 2111-11061321
	522 50 47 003				17.96	Med Waste - Stn 59 - Jan 2024 - Acct 2111-11061322
	522 50 47 003				17.96	Med Waste - Stn 57 - Jan 2024 - Acct 2111-321878940
	522 50 47 003				17.96	Med Waste - Stn 56 - Jan 2024 - Acct 2111-321846634
	522 50 47 003				17.96	Med Waste - Stn 53 - Jan 2024 - Acct 2111-321878939
	522 50 47 003				17.96	Med Waste - Stn 52 - Jan 2024 - Acct 2111-321846630
	Invoice #	Rcvd Date	Due Date	Description		Amount
	11899094S111	02/12/2024	02/12/2024	Garbage/Recycling - Stn 50 - Jan 2024 - Acct		209.54
	11899093S111	02/12/2024	02/12/2024	Garbage/Recycling - Stn 51 - Jan 2024 - Acct		191.50

VOUCHER APPROVALS

Pierce County Fire District #5

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
119112315111	02/12/2024	02/12/2024	Recycling - Stn 52 - Jan 2024 - Acct 2111-31310884		21.40	
119018295111	02/12/2024	02/12/2024	Garbage - Stn 52 - Jan 2024 - Acct 2111-321849076		138.34	
119029405111	02/12/2024	02/12/2024	Garbage - Stn 53 - Jan 2024 - Acct 2111-321889763		110.80	
119112305111	02/12/2024	02/12/2024	Garbage/Recycling - Stn 55 - 2/1/24 - Acct		66.88	
119112325111	02/12/2024	02/12/2024	Recycling - Stn 56 - 2/1/24 - Acct 2111-31310885		54.62	
119018285111	02/12/2024	02/12/2024	Garbage - Stn 56 - Jan 2024 - Acct 2111-321849072		110.80	
119112295111	02/12/2024	02/12/2024	Garbage/Recycling - Stn 57 - 1/1-2/29/24 - Acct		66.88	
118991025111	02/12/2024	02/12/2024	Garbage/Recycling - Stn 58 - 1/1-1/31/24 - Acct		191.50	
118990955111	02/12/2024	02/12/2024	Garbage/Recycling - Stn 59 - 1/1-1/31/24 - Acct		191.50	
118990985111	02/12/2024	02/12/2024	Garbage/Recycling - Shop - 1/1-1/31/24 - Acct		191.50	
118982675111	02/12/2024	02/12/2024	Med Waste - Stn 51 - Jan 2024 - Acct 2111-11061321		158.45	
118982685111	02/12/2024	02/12/2024	Med Waste - Stn 59 - Jan 2024 - Acct 2111-11061322		17.96	
119025645111	02/12/2024	02/12/2024	Med Waste - Stn 57 - Jan 2024 - Acct 2111-321878940		17.96	
119017605111	02/12/2024	02/12/2024	Med Waste - Stn 56 - Jan 2024 - Acct 2111-321846634		17.96	
119025635111	02/12/2024	02/12/2024	Med Waste - Stn 53 - Jan 2024 - Acct 2111-321878939		17.96	
119017595111	02/12/2024	02/12/2024	Med Waste - Stn 52 - Jan 2024 - Acct 2111-321846630		17.96	
<hr/>						
200827 PRENTICE PERFECT CLEANING LLC	556	02/13/2024	Claims	1	5,000.00	FACILITIES - JANITORIAL SVC
	522 50 48 000		Repair & Maint by others		5,000.00	Janitorial Svc - HQ, Shop - Weekly Cleaning
	Invoice #	Rcvd Date	Due Date	Description		Amount
	1692	02/13/2024	02/13/2024	Janitorial Svc - HQ, Shop - Weekly Cleaning		5,000.00
<hr/>						
200828 REID MIDDLETON	557	02/13/2024	Claims	1	3,531.81	FACILITIES - 50FLOOD
	522 50 48 000		Repair & Maint by others		3,531.81	Structural Engineer Svcs - 11/15-12/29/23 - 50Flood
	Invoice #	Rcvd Date	Due Date	Description		Amount
	2312130	02/13/2024	02/13/2024	Structural Engineer Svcs - 11/15-12/29/23 - 50Flood		3,531.81
<hr/>						
200829 SEAWESTERN INC	558	02/13/2024	Claims	1	335.48	LOGISTICS - PO #41580
	522 20 31 012		PPE Supplies		335.48	Identifire Helmet Nameplates - Lateral New Hires - 14 Qty
	Invoice #	Rcvd Date	Due Date	Description		Amount
	INV29435	02/13/2024	02/13/2024	Identifire Helmet Nameplates - Lateral New Hires - 14		335.48
<hr/>						
200830 SUNBELT RENTALS INC	559	02/13/2024	Claims	1	1,721.09	FACILITIES - PO #41546
	522 50 48 000		Repair & Maint by others		1,721.09	Forklift Rental - 1/12/24-2/8/24
	Invoice #	Rcvd Date	Due Date	Description		Amount
	149272990-0001	02/13/2024	02/13/2024	Forklift Rental - 1/12/24-2/8/24		1,721.09
<hr/>						
200831 TACOMA SIGN COMPANY LLC	560	02/13/2024	Claims	1	1,738.20	FLEET - PO #41562; LOGISTICS
	522 50 63 006		Station Modifications		405.38	Graphic Design Fee
	522 60 48 000		Vehicle Repairs & Maint. by Others		1,332.82	Graphics - 2020 Ford Escape
	Invoice #	Rcvd Date	Due Date	Description		Amount
	INV-2968	02/12/2024	02/12/2024	Remaining Balance - Graphics - 2020 Ford Escape		1,332.82
	INV-3027	02/13/2024	02/13/2024	Graphic Design Fee		405.38
<hr/>						
200832 TELEFLEX LLC	561	02/13/2024	Claims	1	4,748.85	MEDICAL SUPPLIES - PO #99007576
	522 70 31 002		Medical; replacement items		4,423.88	15MM Needles, 25MM Needles, 45MM Needles
	522 70 31 002		Medical; replacement items		324.97	EZ-IO Power Drive
	Invoice #	Rcvd Date	Due Date	Description		Amount
	9508006687	02/12/2024	02/12/2024	15MM Needles, 25MM Needles, 45MM Needles		4,423.88
	9508006689	02/12/2024	02/12/2024	EZ-IO Power Drive		324.97
<hr/>						
200833 TITUS WILL FORD	562	02/13/2024	Claims	1	62.03	FLEET
	522 60 31 010		Vehicle Parts & Supplies		62.03	Kit - Brake Li - U60
	Invoice #	Rcvd Date	Due Date	Description		Amount

VOUCHER APPROVALS

Pierce County Fire District #5

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	304777F	02/12/2024	02/12/2024	Kit - Brake Li - U60	62.03	
200834 U S FIRE EQUIPMENT LLC	563	02/13/2024	Claims	1	6,152.60	LOGISTICS - PO #41578
522 20 31 011 - FF Equip Parts & Supplies					6,152.60	Phenix First Due Helmets - 13 Qty - Lateral New Hires
Invoice #	Rcvd Date	Due Date	Description		Amount	
81759	02/12/2024	02/12/2024	Phenix First Due Helmets - 13 Qty - Lateral New Hires		6,152.60	
200835 ULINE	564	02/13/2024	Claims	1	2,168.70	LOGISTICS - PO #41581, #41592
522 20 31 011 - FF Equip Parts & Supplies					883.19	Leather Driver Gloves - M, L - 3/PK - 21 Qty Each Size
522 50 31 006 - Facilities Operating Supplies					1,285.51	6 Step Narrow Step Ladder - Stn 54
Invoice #	Rcvd Date	Due Date	Description		Amount	
173639673	02/12/2024	02/12/2024	Leather Driver Gloves - M, L - 3/PK - 21 Qty Each Size		883.19	
173820635	02/12/2024	02/12/2024	6 Step Narrow Step Ladder - Stn 54		1,285.51	
200836 UNIFIED OFFICE SERVICES	565	02/13/2024	Claims	1	52.26	OFFICE SUPPLIES - PO #41613
522 14 31 001 - Office Supplies					52.26	Copy Paper - Stn 50
Invoice #	Rcvd Date	Due Date	Description		Amount	
322601	02/12/2024	02/12/2024	Copy Paper - Stn 50		52.26	
200837 WASHINGTON WATER SERVICE - 1	566	02/13/2024	Claims	1	266.45	FACILITIES - UTILITIES
522 50 47 002 - Water & Sewer					119.59	Water - Stn 59 - 12/27/23-1/25/24 - Acct 4700061154
522 50 47 002 - Water & Sewer					146.86	Water - Stn 55 - 12/27/23-1/25/24 - Acct 4400083362
Invoice #	Rcvd Date	Due Date	Description		Amount	
1/29/24 INV	02/12/2024	02/12/2024	Water - Stn 59 - 12/27/23-1/25/24 - Acct 4700061154		119.59	
1/29/24 INV	02/12/2024	02/12/2024	Water - Stn 55 - 12/27/23-1/25/24 - Acct 4400083362		146.86	
200838 WESTBAY AUTO PARTS	567	02/13/2024	Claims	1	7.37	FLEET - PO #41600
522 60 31 010 - Vehicle Parts & Supplies					7.37	Black Paint Marker - 2 Qty
Invoice #	Rcvd Date	Due Date	Description		Amount	
806460	02/12/2024	02/12/2024	Black Paint Marker - 2 Qty		7.37	
200839 WHELEN ENGINEERING CO INC	568	02/13/2024	Claims	1	798.45	FLEET - PO #41400
522 60 31 010 - Vehicle Parts & Supplies					798.45	Lthead Turn/Clearance Assy - 2 Qty
Invoice #	Rcvd Date	Due Date	Description		Amount	
417164	02/13/2024	02/13/2024	Lthead Turn/Clearance Assy - 2 Qty		798.45	
200840 WHISTLE WORKWEAR	569	02/13/2024	Claims	1	1,563.40	UNIFORMS - PO #41624
522 22 20 005 - Clothing					1,310.29	Danner Lookout Boots - 5 Qty - Lateral New Hires
522 22 20 005 - Clothing					253.11	Station Shoes - 3 Qty
522 22 20 005 - Clothing					1,310.30	Danner Lookout Boots - 6 Qty
522 22 20 005 - Clothing					-1,310.30	Credit - Danner Lookout Boots - 6 Pairs
Invoice #	Rcvd Date	Due Date	Description		Amount	
INV2070005181	02/13/2024	02/13/2024	Danner Lookout Boots - 5 Qty - Lateral New Hires;		1,563.40	
INV2070005180	02/13/2024	02/13/2024	Danner Lookout Boots - 6 Pairs		1,310.30	
CM2070000189	02/13/2024	02/13/2024	Credit - Danner Lookout Boots - 6 Pairs		-1,310.30	
200841 WILCO	570	02/13/2024	Claims	1	348.43	UNIFORMS - PO #41594
522 22 20 005 - Clothing					69.69	Station Shoes - 9.5M - Lateral New Hire
522 22 20 005 - Clothing					278.74	Station Shoes - 4 Pair - Lateral New Hires
Invoice #	Rcvd Date	Due Date	Description		Amount	

VOUCHER APPROVALS

Pierce County Fire District #5

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643224/5	02/13/2024	02/13/2024	Station Shoes - 9.5M - Lateral New Hire		69.69	
643169/5	02/13/2024	02/13/2024	Station Shoes - 4 Pair - Lateral New Hires		278.74	
Total Vouchers:					77,345.04	

Commissioner Signatures:

Chair

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against Pierce County Fire District #5 and that I am authorized to authenticate and certify to said claim.

District Secretary

Date

VOUCHER APPROVAL:

February 20, 2024
APPROVED BY Finance Director Krystal Hackmeister

ACCOUNTS PAYABLE:

Dollar Amount

TOTAL

Voucher Nos:	200842	through	200842	\$	54,207.62	\$	54,207.62
	200843	through	200867	\$	32,708.93	\$	32,708.93
	200868	through	200870	\$	15,506.05	\$	15,506.05
	Total Accounts Payable Invoices:			\$	102,422.60	\$	102,422.60

GRAND TOTAL ACCOUNTS PAYABLE: \$ 102,422.60

PAYABLES RUN FOR COUNTY'S WARRANT PRINTING ON 2/21/2024
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VOUCHER APPROVALS

Pierce County Fire District #5

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
200842 RICE FERGUS MILLER	571	02/20/2024	Claims	11	54,207.62	CAPITAL FUND - BOND PROJECTS
594 22 62 003 - Capital Expenses - Training Campus				1,245.00	1,245.00	Prof Svcs through 1/31/24 - Permit Revisions - Training Campus
594 22 63 004 - Capital Expenses - Fire Station 57				3,553.54	3,553.54	Prof Svcs through 1/31/24 - Procurement, Roofing Materials - Stn 57
594 22 63 005 - Capital Expenses - Fire Station 53				4,542.54	4,542.54	Prof Svcs through 1/31/24 - Procurement, Roofing Materials - Stn 53
594 22 63 006 - Capital Expenses - Fire Station 51				44,866.54	44,866.54	Prof Svcs through 1/31/24 - Design Dev, Supp Svc, Entitlements - Stn 51
						Amount
Invoice #	Rcvd Date	Due Date	Description			
2022010.01-014	02/20/2024	02/20/2024	Prof Svcs through 1/31/24 - Permit Revisions - Training			1,245.00
2022010.02-014	02/20/2024	02/20/2024	Prof Svcs through 1/31/24 - Procurement, Roofing			3,553.54
2022010.03-014	02/20/2024	02/20/2024	Prof Svcs through 1/31/24 - Procurement, Roofing			4,542.54
2022011.00-008	02/20/2024	02/20/2024	Prof Svcs through 1/31/24 - Design Dev, Supp Svc,			44,866.54

Total Vouchers: 54,207.62

Commissioner Signatures:

Chair

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against Pierce County Fire District #5 and that I am authorized to authenticate and certify to said claim.

District Secretary

Date

VOUCHER APPROVALS

Pierce County Fire District #5

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
200843 BLUECOSMO	572	02/20/2024	Claims	1	337.52	COMMUNICATIONS - SATELLITE PHONES
				522 28 47 004 - Communications	337.52	Satellite Phone Svc - 2/15/24-3/14/24
				Invoice # Rcvd Date Due Date Description Amount		
				BU01649565 02/20/2024 02/20/2024	Satellite Phone Svc - 2/15/24-3/14/24	337.52
200844 BUSINESS RADIO LICENSING	573	02/20/2024	Claims	1	165.00	COMMUNICATIONS
				522 28 47 004 - Communications	165.00	FCC License App - Renewal, Delete Wideband Emissions
				Invoice # Rcvd Date Due Date Description Amount		
				38863 02/20/2024 02/20/2024	FCC License App - Renewal, Delete Wideband	165.00
200845 CENTRAL WELDING SUPPLY	574	02/20/2024	Claims	1	831.32	MEDICAL OXYGEN - CUST #C2609; CYLINDER RENTAL - CUST #C2609
				522 70 31 002 - Medical; replacement items	446.94	Medical Oxygen - Cust #C2609
				522 70 31 002 - Medical; replacement items	208.78	Medical Oxygen - Cust #C2609
				522 70 31 002 - Medical; replacement items	175.60	Cylinder Rental - Cust #C2609
				Invoice # Rcvd Date Due Date Description Amount		
				0001970869 02/20/2024 02/20/2024	Medical Oxygen - Cust #C2609	446.94
				0001983814 02/20/2024 02/20/2024	Medical Oxygen - Cust #C2609	208.78
				0001978011 02/20/2024 02/20/2024	Cylinder Rental - Cust #C2609	175.60
200846 CENTURYLINK	575	02/20/2024	Claims	1	1,759.64	FACILITIES - UTILITIES
				522 50 47 004 - Communications	282.90	Phone - Shop - 2/2-3/1/24 - Acct 300478773
				522 50 47 004 - Communications	592.80	Phone - Stn 50 - 2/2-3/1/24 - Acct 300471800
				522 50 47 004 - Communications	224.22	Phone - Stn 51 - 2/2-3/1/24 - Acct 3409641681
				522 50 47 004 - Communications	88.12	Phone - Stn 58 - 2/2-3/1/24 - Acct 300484267
				522 50 47 004 - Communications	127.70	Phone - Stn 56 - 2/2-3/1/24 - Acct 300481505
				522 50 47 004 - Communications	127.70	Phone - Stn 52 - 2/2-3/1/24 - Acct 300471239
				522 50 47 004 - Communications	116.36	Phone - Stn 57 - 2/2-3/1/24 - Acct 300470829
				522 50 47 004 - Communications	111.72	Phone - Stn 53 - 2/2-3/1/24 - Acct 300468948
				522 50 47 004 - Communications	88.12	Phone - Stn 59 - 2/2-3/1/24 - Acct 300467832
				Invoice # Rcvd Date Due Date Description Amount		
				2/2/24 INV 02/20/2024 02/20/2024	Phone - Shop - 2/2-3/1/24 - Acct 300478773	282.90
				2/2/24 INV 02/20/2024 02/20/2024	Phone - Stn 50 - 2/2-3/1/24 - Acct 300471800	592.80
				2/2/24 INV 02/20/2024 02/20/2024	Phone - Stn 51 - 2/2-3/1/24 - Acct 3409641681	224.22
				2/2/24 INV 02/20/2024 02/20/2024	Phone - Stn 58 - 2/2-3/1/24 - Acct 300484267	88.12
				2/2/24 INV 02/20/2024 02/20/2024	Phone - Stn 56 - 2/2-3/1/24 - Acct 300481505	127.70
				2/2/24 INV 02/20/2024 02/20/2024	Phone - Stn 52 - 2/2-3/1/24 - Acct 300471239	127.70
				2/2/24 INV 02/20/2024 02/20/2024	Phone - Stn 57 - 2/2-3/1/24 - Acct 300470829	116.36
				2/2/24 INV 02/20/2024 02/20/2024	Phone - Stn 53 - 2/2-3/1/24 - Acct 300468948	111.72
				2/2/24 INV 02/20/2024 02/20/2024	Phone - Stn 59 - 2/2-3/1/24 - Acct 300467832	88.12
200847 CINTAS CORP	576	02/20/2024	Claims	1	272.27	FLEET/FACILITIES - UNIFORMS
				522 50 20 005 - Clothing	95.03	Facilities Uniforms
				522 60 20 005 - Clothing	94.77	Fleet Uniforms
				522 60 48 000 - Vehicle Repairs & Maint. by Others	82.47	Shop Laundry - Towels, Fender Covers, Mats
				Invoice # Rcvd Date Due Date Description Amount		
				4182230737 02/20/2024 02/20/2024	Fleet/Facilities Uniforms	272.27

VOUCHER APPROVALS

Pierce County Fire District #5

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
200848 COMCAST	577	02/20/2024	Claims	1	115.78	FACILITIES - UTILITIES
522 50 47 004 - Communications					10.54	Cable TV - Stn 57 - 2/8-3/7/24 - Acct 8498360100076454
522 50 47 004 - Communications					19.95	Cable TV - Stn 52 - 2/16-3/15/24 - Acct 8498360100156660
522 50 47 004 - Communications					10.54	Cable TV - Stn 50 - 2/9-3/8/24 - Acct 8498360100829845
522 50 47 004 - Communications					74.75	Internet - Stns 51,54,55,56,58,59 - 2/10-3/9/24 - Acct 8498300990000883
Invoice # Rcvd Date Due Date Description Amount						
2/3/24 INV 02/20/2024 02/20/2024 Cable TV - Stn 57 - 2/8-3/7/24 - Acct					10.54	
2/5/24 INV 02/20/2024 02/20/2024 Cable TV - Stn 52 - 2/16-3/15/24 - Acct					19.95	
2/4/24 INV 02/20/2024 02/20/2024 Cable TV - Stn 50 - 2/9-3/8/24 - Acct					10.54	
2/2/24 INV 02/20/2024 02/20/2024 Internet - Stns 51,54,55,56,58,59 - 2/10-3/9/24 - Acct					74.75	
200849 CUSTOM PRINTS NW LLC	578	02/20/2024	Claims	1	138.72	UNIFORMS - PO #41582
522 22 20 005 - Clothing					138.72	Embroidery - 1/4 Zip Sweatshirts - Lateral New Hires
Invoice # Rcvd Date Due Date Description Amount						
5018 02/20/2024 02/20/2024 Embroidery - 1/4 Zip Sweatshirts - Lateral New Hires					138.72	
200850 FIRE KING OF SEATTLE	579	02/20/2024	Claims	1	689.68	PREVENTION
522 30 49 001 - Dues, Registrations, Subscriptions					689.68	Fire Extinguisher Disposal - 58 Qty
Invoice # Rcvd Date Due Date Description Amount						
SI-0009093 02/20/2024 02/20/2024 Fire Extinguisher Disposal - 58 Qty					689.68	
200851 FOURNIER INS SOLUTIONS	580	02/20/2024	Claims	1	6.70	INSURANCE - POLICY CHANGES
522 14 46 000 - Insurance: All Types					6.70	Add Temp HQ Locations to Comm Pkg #MEPK06936718
Invoice # Rcvd Date Due Date Description Amount						
5563 02/20/2024 02/20/2024 Add Temp HQ Locations to Comm Pkg					6.70	
200852 HI TECH CLEANERS	581	02/20/2024	Claims	1	79.50	UNIFORMS - ALTERATIONS
522 22 20 005 - Clothing					41.38	Uniform Alterations - Flanagan
522 22 20 005 - Clothing					5.45	Uniform Alterations - Stark
522 22 20 005 - Clothing					32.67	Uniform Alterations - Hinton
Invoice # Rcvd Date Due Date Description Amount						
10-102097 02/20/2024 02/20/2024 Uniform Alterations - Flanagan					41.38	
09-103247 02/20/2024 02/20/2024 Uniform Alterations - Stark					5.45	
09-103223 02/20/2024 02/20/2024 Uniform Alterations - Hinton					32.67	
200853 HUGHES DAVID	582	02/20/2024	Claims	1	101.15	REIMBURSEMENT
522 70 31 002 - Medical; replacement items					101.15	Reimb - Odor Eliminator
Invoice # Rcvd Date Due Date Description Amount						
1/31/24 REIMB 02/20/2024 02/20/2024 Reimb - Odor Eliminator					101.15	
200854 IMS ALLIANCE	583	02/20/2024	Claims	1	12.97	LOGISTICS - PO #41596
522 20 31 012 - PPE Supplies					12.97	Passport Collector - E51
Invoice # Rcvd Date Due Date Description Amount						
24-0456 02/20/2024 02/20/2024 Passport Collector - E51					12.97	
200855 JOHN A CAMPBELL MD PC	584	02/20/2024	Claims	1	3,180.00	MEDICAL CONSULTANT
522 20 41 003 - Consultants					3,180.00	FF Physicals - 2/6/24-2/7/24 - 6 Qty
Invoice # Rcvd Date Due Date Description Amount						
2/7/24 INV 02/20/2024 02/20/2024 FF Physicals - 2/6/24-2/7/24 - 6 Qty					3,180.00	

VOUCHER APPROVALS

Pierce County Fire District #5

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
200856 KELLEY CREATE - LEASE PYMTS	585	02/20/2024	Claims	1	1,724.55	COPIERS - LEASE PAYMENT
					1,724.55	Lease Pmt - 9 Brothers, 5 Toshibas
					1,724.55	Lease Pmt - 9 Brothers, 5 Toshibas
					1,724.55	
200857 LAND RECOVERY INC	586	02/20/2024	Claims	1	195.13	FACILITIES - REFUSE
					195.13	Refuse - Purdy Landfill - 1/19/24, 1/24/24
					195.13	Refuse - Purdy Landfill - 1/19/24, 1/24/24
					195.13	
200858 MURREYS DISPOSAL CO INC	587	02/20/2024	Claims	1	571.35	FACILITIES - MED WASTE
					242.46	Med Waste - 12/1-12/31/23 - Stn 58 - Acct 2111-11081320
					328.89	Med Waste - 1/1-1/31/24 - Stn 58 - Acct 2111-11081320
					242.46	Med Waste - 12/1-12/31/23 - Stn 58 - Acct
					328.89	Med Waste - 1/1-1/31/24 - Stn 58 - Acct
200859 PACIFIC POWERSHIFTS	588	02/20/2024	Claims	1	4,134.90	FLEET - PO #41647
					4,134.90	Transmission Repair - E30
					4,134.90	Transmission Repair - E30
					4,134.90	
200860 PENINSULA LIGHT CO - ELECTRIC	589	02/20/2024	Claims	1	631.58	FACILITIES - UTILITIES
					176.67	Svc - New HQ US - 1/1-2/1/24 - Acct 448885
					454.91	Svc - New HQ DS - 1/1-2/1/24 - Acct 448884
					176.67	Svc - New HQ US - 1/1-2/1/24 - Acct 448885
					454.91	Svc - New HQ DS - 1/1-2/1/24 - Acct 448884
200861 SERVEN SCOTT	590	02/20/2024	Claims	1	14,000.00	OFFICE LEASE - MAR 2024
					14,000.00	Office Lease - March 2024
					14,000.00	Office Lease - March 2024
					14,000.00	
200862 TACOMA SCREW PRODUCTS INC	591	02/20/2024	Claims	1	192.42	FLEET
					192.42	Orange Nitrile Gloves - XL - 10 Bx
					192.42	Orange Nitrile Gloves - XL - 10 Bx
					192.42	
200863 TACOMA SIGN COMPANY LLC	592	02/20/2024	Claims	1	914.76	FACILITIES
					914.76	Maltese Signs for Conf Rooms
					914.76	Maltese Signs for Conf Rooms
					914.76	
200864 TRA-MINW PS	593	02/20/2024	Claims	1	480.00	CONSULTANT
					350.00	Medical Testing - 5 Lateral New Hires
					130.00	Medical Testing - FF Neff
					480.00	Medical Testing - 1 FF, 5 Lateral New Hires
200865 ULINE	594	02/20/2024	Claims	1	1,821.36	LOGISTICS - PO #41610
					1,821.36	Bin Cabinets for Uniforms - Stn 54
					1,821.36	Bin Cabinets for Uniforms - Stn 54
					1,821.36	

VOUCHER APPROVALS

Pierce County Fire District #5

Time: 16:01:26 Date: 02/20/2024

02/20/2024 To: 02/20/2024

Page: 4

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo															
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Invoice #</th> <th style="text-align: left;">Rcvd Date</th> <th style="text-align: left;">Due Date</th> <th style="text-align: left;">Description</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>173896952</td> <td>02/20/2024</td> <td>02/20/2024</td> <td>Bin Cabinets for Uniforms - Stn 54</td> <td style="text-align: right;">1,821.36</td> </tr> </tbody> </table>							Invoice #	Rcvd Date	Due Date	Description	Amount	173896952	02/20/2024	02/20/2024	Bin Cabinets for Uniforms - Stn 54	1,821.36					
Invoice #	Rcvd Date	Due Date	Description	Amount																	
173896952	02/20/2024	02/20/2024	Bin Cabinets for Uniforms - Stn 54	1,821.36																	
200866 UNIFIED OFFICE SERVICES	595	02/20/2024	Claims	1	123.02	OFFICE SUPPLIES - PO #41639															
522 14 31 001 - Office Supplies					123.02	Stapler, Copy Paper, 11x17 Paper															
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Invoice #</th> <th style="text-align: left;">Rcvd Date</th> <th style="text-align: left;">Due Date</th> <th style="text-align: left;">Description</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>322920</td> <td>02/20/2024</td> <td>02/20/2024</td> <td>Stapler, Copy Paper, 11x17 Paper</td> <td style="text-align: right;">123.02</td> </tr> </tbody> </table>							Invoice #	Rcvd Date	Due Date	Description	Amount	322920	02/20/2024	02/20/2024	Stapler, Copy Paper, 11x17 Paper	123.02					
Invoice #	Rcvd Date	Due Date	Description	Amount																	
322920	02/20/2024	02/20/2024	Stapler, Copy Paper, 11x17 Paper	123.02																	
200867 UNIFIRST CORPORATION	596	02/20/2024	Claims	1	229.61	FACILITIES - MATS															
522 50 48 000 - Repair & Maint by others					110.73	Mats - Stn 51 - 2/2/24															
522 50 48 000 - Repair & Maint by others					118.88	Mats - Stn 50 - 2/2/24															
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Invoice #</th> <th style="text-align: left;">Rcvd Date</th> <th style="text-align: left;">Due Date</th> <th style="text-align: left;">Description</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>2220069535</td> <td>02/20/2024</td> <td>02/20/2024</td> <td>Mats - Stn 51 - 2/2/24</td> <td style="text-align: right;">110.73</td> </tr> <tr> <td>2220069532</td> <td>02/20/2024</td> <td>02/20/2024</td> <td>Mats - Stn 50 - 2/2/24</td> <td style="text-align: right;">118.88</td> </tr> </tbody> </table>							Invoice #	Rcvd Date	Due Date	Description	Amount	2220069535	02/20/2024	02/20/2024	Mats - Stn 51 - 2/2/24	110.73	2220069532	02/20/2024	02/20/2024	Mats - Stn 50 - 2/2/24	118.88
Invoice #	Rcvd Date	Due Date	Description	Amount																	
2220069535	02/20/2024	02/20/2024	Mats - Stn 51 - 2/2/24	110.73																	
2220069532	02/20/2024	02/20/2024	Mats - Stn 50 - 2/2/24	118.88																	
Total Vouchers:					32,708.93																

Commissioner Signatures:

Chair

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against Pierce County Fire District #5 and that I am authorized to authenticate and certify to said claim.

District Secretary

Date

VOUCHER APPROVALS

Pierce County Fire District #5

Time: 16:14:50 Date: 02/20/2024

02/20/2024 To: 02/20/2024

Page: 1

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	
200868 GIG HARBOR TREE SERVICE LLC	597	02/20/2024	Claims	1	2,225.78	FACILITIES - PO #41554	
					2,225.78	Move Conex at Stn 50	
		Invoice #	Rcvd Date	Due Date	Description		Amount
		3257	02/20/2024	02/20/2024	Move Conex at Stn 50		2,225.78
200869 MACDONALD MILLER FACILITY SOLUTIONS LLC	598	02/20/2024	Claims	1	11,663.06	FACILITIES - HVAC - SEMI ANNUAL MAINTENANCE	
					11,663.06	Semi-Annual HVAC Maintenance - All Locations	
		Invoice #	Rcvd Date	Due Date	Description		Amount
		PM138991	02/20/2024	02/20/2024	Semi-Annual HVAC Maintenance - All Locations		11,663.06
200870 PERFORMANCE SYSTEMS INTEGRATION LLC	599	02/20/2024	Claims	1	1,617.21	FACILITIES	
					593.47	Phoneline Monitoring of Fire Alarm - Stn 53	
					583.74	Annual Fire Alarm Monitoring - Shop	
					440.00	Winterization of Dry Pipe Fire Sprinkler System - Stn 57	
		Invoice #	Rcvd Date	Due Date	Description		Amount
		12574361	02/20/2024	02/20/2024	Winterization of Dry Pipe Fire Sprinkler System - Stn 57		440.00
		12574206	02/20/2024	02/20/2024	Phoneline Monitoring of Fire Alarm - Stn 53		593.47
		12574205	02/20/2024	02/20/2024	Annual Fire Alarm Monitoring - Shop		583.74
Total Vouchers:					15,506.05		

Commissioner Signatures:

Chair

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District Secretary

Date

VOUCHER APPROVAL:

February 12, 2024
APPROVED BY K. Hackmeister

PAYROLL:

Dollar Amount

TOTAL

Voucher Nos:	200785	through	200802	\$ 1,055,718.23	\$ 1,055,718.23
	(Benefit & L&I Monthly Payment)				
	ACH Payroll Transfer Amount:	\$	1,210,238.49	\$	1,210,238.49
	941 ACH Payroll Transfer Amount:	\$	269,292.74	\$	269,292.74
	Wire Fees Transfer Amount:	\$	80.00	\$	80.00

GRAND TOTAL ACCOUNTS PAYABLE & PAYROLL: \$ 2,535,329.46

VOUCHER APPROVALS

Pierce County Fire District #5

Time: 09:51:04 Date: 02/12/2024

02/23/2024 To: 02/23/2024

Page: 1

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
200785 AFLAC	514	02/23/2024	Payroll	1	2,283.09	
200786 BHT BUSINESS SERVICES INDUSTRY	515	02/23/2024	Payroll	1	11,932.36	
200787 COLUMBIA BANK	516	02/23/2024	Payroll	1	25,563.08	
200788 DEPT LABOR & INDUSTRIES	517	02/23/2024	Payroll	1	117,682.58	
200789 EMPLOYMENT SECURITY DEPT - PFMLA	518	02/23/2024	Payroll	1	14,353.28	
200790 GHFFU HEALTH & WELFARE	519	02/23/2024	Payroll	1	89,563.97	
200791 GIG HARBOR PENINSULA FF ASSOCIATION	520	02/23/2024	Payroll	1	640.00	
200792 KEY BANK - DECISION POINT	521	02/23/2024	Payroll	1	230,882.16	
200793 KEY BANK - FIDELITY	522	02/23/2024	Payroll	1	15,470.17	
200794 LOCAL 3390 GHFUHW TRUST	523	02/23/2024	Payroll	1	242,842.72	
200795 Local 3390 GHFUHW Trust	524	02/23/2024	Payroll	1	19,197.14	
200796 THE HARTFORD	525	02/23/2024	Payroll	1	7,657.08	
200797 TRUSTMARK VOLUNTARY BENEFITS	526	02/23/2024	Payroll	1	6,518.71	
200798 VISION SERVICE PLAN - AT	527	02/23/2024	Payroll	1	92.60	
200799 WA CARES FUND - LTC	528	02/23/2024	Payroll	1	3,506.66	
200800 WASHINGTON PER SYSTEM EMP	529	02/23/2024	Payroll	1	25,153.16	
200801 WASHINGTON STATE TREASURER	530	02/23/2024	Payroll	1	21,416.66	
200802 WLEO & FFR SYSTEM EMPE	531	02/23/2024	Payroll	1	220,962.81	

Total Vouchers: 1,055,718.23

VOUCHER APPROVALS

Pierce County Fire District #5

Time: 09:51:04 Date: 02/12/2024

02/23/2024 To: 02/23/2024

Page: 2

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
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Commissioner Signatures:

Chair

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against Pierce County Fire District #5 and that I am authorized to authenticate and certify to said claim.

_____ Date

District Secretary



Gig Harbor Fire & Medic One

RESOLUTION 2024-02
February 27, 2024

RESOLUTION by the Board of Fire Commissioners of Pierce County Fire Protection District No. 5 establishing a Retiree Medical Program for LEOFF II, PERS II, and PERS III employees.

WHEREAS, the Pierce County Fire Protection District No. 5 Board of Fire Commissioners recognizes that medical plan expenses have increased substantially and this expense has affected the ability of LEOFF II, PERS II, and PERS III employees to retire before Medicare eligibility; and

WHEREAS, continuing to keep personnel employed in mentally and physically stressful environments for this extended length of service is contrary to the District's long-held belief of the need to maintain a healthy workforce; and

WHEREAS, the District has determined that replacing employees at retirement age with new employees would provide a cost savings for the District that can be shared with retirees:

NOW, THEREFORE BE IT HEREBY RESOLVED, by the Board of Fire Commissioners of Pierce County Fire Protection No. 5 that it is in the best interest of the District and its employees to establish a Retiree Medical Program for LEOFF II, PERS II, and PERS III employees within the following parameters:

- Employees must meet the following criteria to qualify for the Retiree Medical Benefits Program:
 - The employee must be a LEOFF II, PERS II, or PERS III employee of PCFD #5.
 - The employee must have completed a minimum of 15 years of service with PCFD #5.
 - LEOFF II employees must be at least 50 years of age on the date of retirement.
 - The PERS II or PERS III employee must be at least 55 years of age on the date of retirement.
- Employees wishing to retire must notify the District by August 1st of the previous year and they must then retire between April 1st and June 30th of the following year. If an employee gives notice of retirement to the District and then does not retire, this retiree medical benefit will be forfeited forever, unless deemed to be mutually beneficial or due to an unforeseen circumstance, which will be considered on a case-by-case basis by the Board of Fire Commissioners.
 - Exceptions to the timeframes for notification and retirement will also be considered on a case-by-case basis and, if deemed to be mutually beneficial to the employee and to the District, may be approved by the Board of Fire Commissioners.
- The Fire Chief is directed to establish, through fire district policy, a specific application process and any necessary reporting requirements to properly monitor this Retiree Medical Program.
- Each employee who qualifies for the Retiree Medical Program shall receive \$527 per month as a contribution to the employee's Health Reimbursement Account (HRA).

- An employee will continue to receive benefits under the Retiree Medical Program until one of the following occurs:
 - The employee has received the benefit for twelve (12) years.
 - The employee becomes eligible for Medicare, except that Employees who retire at the age of 65 or older, and meet all other eligibility requirements, will be eligible to receive the Retiree Medical Program HRA contribution for a period of 6 months after becoming eligible for Medicare.
 - The employee voluntarily withdraws from the program.
- The Retiree Medical Program will be evaluated periodically. A three-year review period is recommended.
- Should the Board of Fire Commissioners elect to cancel the Retiree Medical Program after it is implemented and in effect, all employees who are receiving a Health Reimbursement Account (HRA) contribution from the program will continue under the conditions set forth by the resolution in effect at the time of their retirement until they are no longer eligible to participate in the Retiree Medical Program.
- Benefit and Program changes made in this resolution only apply to members retiring after adoption of this resolution. Members who retired during previous versions of the Retiree Medical Program continue to receive the program benefits under the Resolution and Program rules in effect on the date of their retirement.

Approved at a regular meeting of the Board of Fire Commissioners, Pierce County Fire District No. 5, this 27th day of February, 2024.

PIERCE COUNTY FIRE PROTECTION
DISTRICT NO. 5

Chairman

Commissioner

Commissioner

Commissioner

Commissioner

Attest:

District Secretary



Gig Harbor Fire & Medic One

RESOLUTION 2024-03
February 27, 2024

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 5 (Gig Harbor Fire & Medic One) ESTABLISHING A MEDICAL SERVICES MEMBERSHIP PROGRAM, SETTING FORTH THE QUALIFICATIONS OF MEMBERSHIP AND THE BENEFITS OF SUCH MEMBERSHIP.

WHEREAS, Gig Harbor Fire & Medic One levies not only a general tax on taxable property within the District, but also an emergency medical services levy, to be used for emergency medical services, including transporting patients with life threatening or non-life threatening injuries; and

WHEREAS, as established by the Board of Fire Commissioners in this Resolution, the proceeds of this levy will in part be used to provide payment of charges incurred by qualified residents and taxpayers of the District for Fire Department transports, as to that portion of the charges which are not payable by third parties and insurers, as allowed by law; and

WHEREAS, this resolution is conditioned upon continuing approval by the qualified electors of the District of the EMS tax levy;

NOW THEREFORE, IT IS HEREBY RESOLVED:

Section 1. All persons who are transported by Pierce County Fire Protection District No. 5 ambulances or other apparatus shall be charged for all services as a result of the transport at the rates set forth in resolution by the Board of Fire Commissioners and as amended from time to time. Each person transported will be billed for all services provided. Medical services members and non-members will be billed at the same rate. Pursuant to RCW 52.12.131, the District may adopt reasonable charges for emergency medical services as set forth in billing policies of the District.

Section 2. The District recognizes the contribution of property tax dollars paid by property owners within the taxing district boundaries. In an effort to reduce the burden on these persons, the district shall allow for waiving of co-pays and co-insurance due from patients who are transported and who, at the time of service being provided, meet one or more of the following conditions:

1. at the time of service, have a physical address located within the borders of the district, Washington, or;
2. at the time of service, and as necessary, can provide documentation of ownership of taxable real property located within the borders of the district, Washington, or;

3. the parents or legal guardians of minor children, with whom they may or may not reside, and who may be financially responsible for any fees associated with service, meet the conditions of item 1 or 2 above.

Utilizing the following guidelines, and in consideration of the criteria above, The District will waive deductibles, co-pays and co-insurance as follows for the services listed:

Medical Transport (ALS 1, ALS 2 and BLS Emergencies): following payments from insurance providers, balances due from the patient for deductibles, co-pay or co-insurance shall be waived.

The district shall apply the benefit of this waiver program to those meeting the conditions above, whether they have private or public insurance or, if they are uninsured.

Section 3. Non-members: Persons receiving transport by PCFD No. 5 equipment who are not entitled to membership shall be required to pay all charges incurred. Billing procedures shall follow the Pierce County Fire Protection District No. 5 Fee Schedule rates which are set forth in resolution by the Board of Fire Commissioners. Non-members remain fully responsible for any amount due which is not paid by third parties.

Section 4. This Resolution shall take effect on March 1, 2024.

Approved at a regular meeting of the Board of Fire Commissioners, Pierce County Fire District No. 5, this 27th day of February, 2024.

PIERCE COUNTY FIRE DISTRICT NO. 5

Chairman

Commissioner

Commissioner

Commissioner

Commissioner

Attest:

District Secretary

Revised 2/27/2024



Gig Harbor Fire & Medic One

RESOLUTION 2024-04
February 27, 2024

BE IT RESOLVED that the Board of Fire Commissioners of Pierce County Fire Protection District No. 5 hereby adopts the attached Medical Billing Policy which is attached hereto and incorporated herein by this reference and shall supersede and replace all prior editions of the policy:

Medical Billing Policy No. 6000.3.

Approved at a regular meeting of the Board of Fire Commissioners, Pierce County Fire Protection District No. 5, this 27th day of February, 2024.

PIERCE COUNTY FIRE PROTECTION
DISTRICT NO. 5

Chairman

Commissioner

Commissioner

Commissioner

Commissioner

Attest:

District Secretary

Pierce County Fire Protection District 5

“Gig Harbor Fire & Medic One”



Billing Policy Manual

Emergency Response Services

Effective March 1, 2024



GIG HARBOR FIRE & MEDIC ONE

Organizational Policy

Title: Medical Billing Policy
Reference: 6000.3
Applies to: All Personnel
Approved by: Assistant Chief Perry Oldenburg
Finance Director Krystal Hackmeister

Contents

District Emergency Medical Services Billing Policies	3
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1.1 Philosophy.....	3
1.2 Services for which Fees Apply.....	3
Billing Agents, Process, Credit, Waivers and Collections	4
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2.1 Billing Process.....	4
2.2 Credit.....	5
2.3 Uncollectible Accounts.....	5
2.4 Waivers.....	6
Fees for Service	8
3.0 Fees for Service.....	8

District Emergency Medical Services Billing Policies

1.0 Purpose

The District has established a billing program and policies to cover costs associated with providing emergency medical care, patient transport and rescue services. These policies are intended to provide transparency for those who receive our services, establish a billing philosophy, provide guidance, as needed, to third party billing agents and ensure that the district meets billing standards established by insurance providers. These policies and programs are specific to emergency service response and do not apply to other programs that the district may authorize or participate in.

1.1 Philosophy

As a public agency the district has a responsibility to manage funds carefully. Our philosophy is to bill for services provided as they relate to the costs incurred in providing emergency medical care, patient transport and rescue services. The district's programs are designed to lessen the burden on persons who receive our services. They further take into consideration the tax payer supported levies the district relies upon to cover operational, administrative and capital expenditures, as well as grant awards and supplemental insurance payment programs that the district may be eligible to receive.

These programs and policies shall be periodically reviewed to ensure consistency in fees and processes among similar agencies across the region.

1.2 Services for which Fees Apply

The District has established a billing schedule for all emergency response services provided by our personnel. The following services, as defined and considered herein, shall be included in our billing schedule. As applicable and when clarity is needed, additional definitions as described by the Centers for Medicare and Medicaid may apply to BLS and ALS emergency definitions.

BLS Emergency: Emergency response and transportation by ground ambulance vehicle, with the provision of medically necessary supplies and services, including basic life support ambulance services as defined by the state. BLS ambulance services are staffed by an individual who is qualified in accordance with state and local laws as an emergency medical technician (EMT), Advanced EMT or Paramedic.

ALS (1) Emergency: Emergency response and transportation by ground ambulance vehicle, with the provision of medically necessary supplies and services, including the provision of an advanced life support assessment or at least one advanced life support intervention. ALS assessment is an assessment performed by an ALS crew (Advanced EMT or Paramedic) as part of an emergency response that was necessary because the patient's reported condition at the time of dispatch was such only an ALS crew was qualified to perform the assessment.

ALS (2) Emergency: Emergency response and transportation by ground ambulance vehicle, with the provision of medically necessary supplies and services including: a) at least three separate

administrations of one or more medications by intravenous push/bolus or by continuous infusion (excluding crystalloid fluids); or b) ground ambulance transport and the provision of at least one of the following ALS2 procedures: manual defibrillation/cardioversion; endotracheal intubation; central venous line; cardiac pacing; chest decompression; surgical airway, or intraosseous line.

Mileage: Mileage charges begin at the location of the emergency scene and conclude upon arrival of our medic unit at the destination facility.

Standby Services: As available, district staff may provide or be scheduled for standby, dedicated on site First Aid services at programs and events within The District. Standby time is charged from the time personnel arrive at the event until the conclusion of onsite services. In the event of an emergency, personnel providing standby services may be recalled from the event without notice. Should this occur, no charges will be applied for time that the personnel were unavailable. For the purpose of this item, standby services do not include a dedicated medic unit. On site emergencies that require an ambulance will be responded to in the same manner as any other 911 call.

Billing Agents, Process, Credit, Waivers and Collections

2.0 Billing Agent

The District may elect to use a third-party billing agent to submit claims and process payments on their behalf. Prior to contracting with any billing agent, the district will require that any third-party agent used to process claims and billing statements has procedures in place that will ensure:

1. the agent/agency and their employees are adequately trained in appropriate Health Insurance Portability and Accountability Act (HIPAA) processes, and;
2. claims issued and payments received are adequately accounted for and remitted to the district in a timely, efficient manner, and;
3. records of all claims processed and payments received, whether through private or public insurance or submitted by the patient individually, are maintained in accordance with state records retention laws.

The name, address, phone number and email of the billing agent used by the district shall be appropriately displayed on the district website. Further, upon request of a/the patient or their advocate, the district shall make this information available to those who have limited or no access to the district website.

2.1 Billing Process

At the time of service, or as soon thereafter as feasible, patients or their advocate shall make arrangements to provide insurance information to the District. Alternatively, insurance information

may be provided directly to the districts third party billing agent if or when incident reports and billing cycles have been closed.

The district recognizes that a/the third-party billing agent may have established processes in place to efficiently and effectively bill for services. Absent any defined processes that provide greater benefit to the patient or the district, District shall endeavor to close medical incident reports (charts) and submit calls for billing within forty-five (45) calendar days, better defined as no later than fifteen (15) days following the end of the calendar month in which services are provided.

Following submission of medical incident charts, a/the third-party billing agent shall submit claims to insurance providers and remit statements of account to the patient. This process shall occur within thirty (30) calendar days of a/the third-party billing agency having received the medical incident chart. Thereafter, patients shall receive a statement of account no less than once each thirty (30) calendar days.

2.2 Credit

All accounts are due and payable at the time of initial billing. While the district or their third-party billing agent may submit insurance claims on the patient's behalf, the patient is ultimately responsible to pay all fees associated with receipt of services.

The District authorizes their third-party billing agent to make payment arrangements with any patient who has a balance due following or absent any payments received from insurance. Such payment arrangements shall be limited to a credit period of two years (730 days) from the date of the original invoice. Accounts for which payment arrangements have been made shall not be charged interest.

Should the patient fail to make arranged payments, The District or their third-party billing agent may elect to submit accounts to collection, as herein described.

2.3 Uncollectible Accounts

Accounts will be considered delinquent when the following conditions are met:

1. following ninety days of missing or failed payments from insurance providers or patient, except for;
2. when there is communication from a/the insurance provider within the ninety-day time period, indicating payment is forthcoming or services are being reviewed, this communication shall be considered to keep the account active, and;
3. if, upon conclusion of any applicable insurance payments, the patient fails to make payment, negotiated or otherwise, within the timeframe allowed.

The District may elect to use a third-party administrator to process accounts sent to collections. The district retains the right to apply collection charges that are in addition to and separate from the initial fees for service.

The District may alternatively elect an ongoing review and write off process of uncollectible accounts.

2.4 Waivers

Charity Care

Under the guidance of Washington Administrative Code, 246-453, and the Revised Code of Washington, Title 70, Chapter 70.170, The District may elect a policy related to Charity Care. This policy applies to “indigent persons” as described in WAC 246-453-040 and utilizes the income guidelines provided by the United States Department of Health and Human Services.

Financial assistance may be provided to a responsible party with gross family annual income greater than the Federal Poverty Income Guidelines if circumstances such as; extraordinary non-discretionary expenses, future earning capacity, and the ability to make payments over an extended period of time warrant such consideration.

Eligible persons or their designated representative may request this classification be applied to their fees for services. The patient or persons requesting this status must provide all required documentation within thirty (30) days of the request. Failure to provide appropriate information and required documentation may result in the patient being denied Charity Care status.

Following review of any such request, The District shall determine the eligibility of the patient to receive Charity Care. If it is deemed that the patient is eligible, notice shall be provided within forty-five (45) calendar days and the balance of their account, or portion thereof shall be written off.

Specific to this section of the policy, all definitions, procedures, criteria, guidelines, standards and reporting requirements stated in WAC 246-453 shall apply.

Denials of charity care shall be subject to the appeal procedures applicable under RCW 246-453-020 (9) or any recodification thereof.

Resident Levy Write Off Waiver

The District recognizes the contribution of property tax dollars paid by property owners within the taxing district boundaries. In an effort to reduce the burden on these persons, the district shall allow for waiving of co-pays and co-insurance due from patients who are transported and who, at the time of service being provided, meet one or more of the following conditions:

1. at the time of service, have a physical address located within the borders of the district, Washington, or;
2. at the time of service, and as necessary, can provide documentation of ownership of taxable real property located within the borders of the district, Washington, or;
3. the parents or legal guardians of minor children, with whom they may or may not reside, and who may be financially responsible for any fees associated with service, meet the conditions of item 1 or 2 above.

Utilizing the following guidelines, and in consideration of the criteria above, The District will waive deductibles, co-pays and co-insurance as follows for the services listed:

Medical Transport (ALS 1, ALS 2 and BLS Emergencies): following payments from insurance providers, balances due from the patient for deductibles, co-pay or co-insurance shall be waived.

The district shall apply the benefit of this waiver program to those meeting the conditions above, whether they have private or public insurance or, if they are uninsured.

Additionally, The District shall endeavor to continue this waiver program until such time that it becomes financially difficult to continue district operations while providing the waiver to residents of our district.

Authorization to Apply Waivers

The Fire Chief or their delegated personnel charged with coordinating medical billing is authorized to apply waivers outlined in this policy. In all cases, prior to authorizing any applicable waiver, the Fire Chief or their designee shall ensure the guidelines and policies included herein have been met.

Fees for Service

3.0 Fees for Service

The District charges an “all inclusive” rate for patients treated **and** transported. Resident fees are reduced in consideration of support provided through tax dollars and waivers provided for in this policy and resolutions of the Board of Fire Commissioners. Regardless of any waiver that residents are eligible to receive, the district must still establish a fee for the provision of services to ensure accuracy when billing applicable insurance providers. Non-residents are assessed fees comparable to similar services provided throughout the region.

Mileage fees are charged in addition to the “all inclusive” rate and are accounted for beginning at the scene of the emergency and ending at the admitting facility.

<u>Service</u>	<u>Resident Rate</u>	<u>Non-Resident Rate</u>
BLS Emergency	\$ 750	\$ 750
ALS 1 Emergency	\$1,389	\$1,389
ALS 2 Emergency	\$1,522	\$1,522
Mileage	\$21.00/per mile	\$21.00/per mile

Adopted: _____ day of _____, 2024 by _____

Amended: _____ Amendment Document: _____

Amended: _____ Amendment Document: _____