



# Gig Harbor Fire & Medic One

## COMMISSIONERS' MEETING MINUTES

November 28, 2023

Chairman Urvina called the meeting to order at 5:01 p.m. and led the Pledge of Allegiance.

Present: Commissioners Urvina, Wilsie, Entze, Sutich and Nelson, F/C D. Doan, A/Cs P. Oldenburg, T. Meyer, S. Booth, J. Johnson, J. Black, Finance Director Krystal Hackmeister (virtual), and EA T. Vandervaate.

### APPROVAL OF THE AGENDA

Commissioners Entze and Nelson moved and seconded approval of the agenda as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

### COMMISSIONER ABSENCE

### COMMUNICATIONS

### MINUTES AND BLANKET VOUCHERS

Commissioners Sutich and Entze moved and seconded approval of the November 14, 2023 meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Entze moved and seconded approval of Accounts Payable Vouchers 200355-200398, Payroll Vouchers 200338-200354, and ACH transfers as set forth in the agenda for a total consideration of \$2,767,180.67. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

### LOCAL 3390 REPORTS

### CHIEFS REPORTS

Chief Doan updated the Board regarding tree and water damage at 50. District staff have identified an alternate work space and our insurance will cover the cost. Barring any objections by the Board, staff will proceed with signing a lease. No objections were raised. Chief Doan also let the Board know that Assistant Chief Jason Black, Division Chief Stevan Peterson and many other employees have been working a lot of hours doing exceptional work since damage to the building occurred.

Chief Black reported:

- Water mitigation and document recovery is done. A structural engineer will be coming this week and meeting with our architect. The building is 22 years old, and the damage caused by the tree and water presents an opportunity for some updates. Chief Black also noted that our insurance company has been great to work.
- Five fire engines have been ordered and paid for. A preconstruction meeting is done and we should have initial drawings soon.

Chief Oldenburg reported:

- Lateral hiring process is still open. We currently have 16 applicants; 5 applicants did not meet the qualifications and 9 people have inquired but not submitted applications. The announcement is open until December 15. District staff are holding information sessions on December 6 and 7 for interested candidates.

Chief Booth reported:

- The P-MACC room was destroyed by the tree and water damage at 50. He met with the PARET group and everyone agrees there is no need to put that room back together the way it was. With changes in technology, a dedicated space is no longer needed. Chief Booth hopes to have a first draft of a revised MACC Operations Plan before the end of year and have the plan finalized during the first quarter of 2024.

Chief Meyer reported:

- The District is participating in an MCI drill with the women's prison this Thursday.
- Lieutenant Paul Stark will be presenting to the Board on December 12 regarding the Maui fires. He will also be presenting to the Friday Morning Rotary group in January 2024.

Chief Doan reported:

- On January 6, 2024 District staff will be hosting a community presentation at Fox Island Station 53. Commissioners Urvina and Nelson also plan to attend. Discussion followed.
- District staff will be meeting with architects and conducting a needs assessment to determine next steps for 50. Staff will come up with a plan and bring recommendations to the Board.

## **STANDING COMMITTEE REPORTS**

The Policy and Procedure Committee met on November 14<sup>th</sup> to discuss incentives for hiring lateral Firefighter EMT and Firefighter Paramedic employees. Commissioner Nelson spoke in favor of the changes proposed by the District. District staff are working with the Union to formalize the incentives in a Memorandum of Agreement.

## **FINANCE REPORT**

Krystal Hackmeister, Finance Director, presented the October 2023 financial report.

## **CHAIRMAN'S REPORT**

### **2022 CAPITAL BOND PROJECTS UPDATE**

Chief Johnson updated the Board on the following:

- We are still waiting on building permits to issue for the training campus
- We are finalizing the bid documents and hope to go out to bid on January 4, 2024 for the Station 53/57 remodels with hopes of beginning construction by the end of March 2024
- Updates on design phase of new Station 51 for submitting to the City of Gig Harbor for review

## **OLD BUSINESS**

### **NEW BUSINESS**

**A. Professional Services Contract for Legal Services.** Chief Doan advised the Board he planned to

renew the contract for legal services unless there were any objections. Discussion followed. No objections were raised.

**B. Resolution 2023-XX – Dissolution of PCSORT ILA.** Chief Doan presented draft Resolution 2023-XX regarding Dissolution of the PCSORT ILA and advised the Board no action was necessary today. He will be asking the Board to approve the resolution at their December 12 meeting.

**PUBLIC COMMENT**

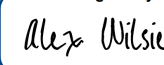
**GOOD OF THE ORDER**


**SPECIAL INTERESTS/UPCOMING EVENTS**

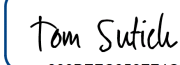
**ADJOURNMENT**


There being no further business to discuss, Chairman Urvina adjourned the meeting at 5:40 pm. The next regular meeting will be 5:00pm on Tuesday, December 12, 2023.

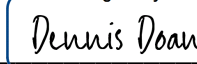
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Attest: District Secretary