



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

October 24, 2023

Chairman Urvina called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Urvina, Wilsie, Entze, Sutich and Nelson, F/C D. Doan, A/Cs P. Oldenburg, T. Meyer, J. Johnson, J. Black, Finance Director Krystal Hackmeister, and EA T. Vandervaate.

APPROVAL OF THE AGENDA

Commissioners Entze and Nelson moved and seconded approval of the agenda as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

COMMUNICATIONS

MINUTES AND BLANKET VOUCHERS

Commissioners Sutich and Entze moved and seconded approval of the October 10, 2023 meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Entze moved and seconded approval of Accounts Payable Vouchers 200157-200217, Payroll Vouchers 200140-200156, and ACH transfers as set forth in the agenda for a total consideration of \$2,663,876.54. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

Chief Black reported:

- District has hired a new Fleet Mechanic who is scheduled to begin work on November 1. He looks forward to being back to full staffing in that area.
- Sunday, October 29th from 11a-2p the District is hosting its annual Fall Family Festival, Commissioners are welcome to attend.
- Reporting as Chief on Call, the District responded to a small apartment fire Saturday. Due to response on another call, we partnered with West Pierce – crews put the fire out quickly and there were no injuries.

Chief Oldenburg reported:

- District is entering into a lateral firefighter hiring process with hopes of hiring seven employees to begin in February 2024. This is due to three current vacancies and four retirements in 2024. Hiring processes are more competitive than ever, with some local departments offering cash incentives. District staff are evaluating including incentives to attract quality candidates.

Chief Meyer reported:

- He thanked West Pierce Fire for hosting an After Action Review regarding the Fort Steilacoom fire.
- He attended a Reunification Workshop hosted by DEM.
- For our ongoing Officer Training, the Training Division, in partnership with DEM and other regional partners, is hosting an expanding incident training that will cover a wildfire event here in Gig Harbor on November 1st, covering unified command, ICS terminology, and also touch on evacuation.
- Our promotional process is underway, interviews will be completed tomorrow. There are 15 candidates for Lieutenant and two candidates for Battalion Chief promotional lists.
- Training Division is hosting acquired structure training, on Regatta and Stinson. There will be no live fire. We are grateful to our community members who offer properties for training purposes.
- The District is hosting an Instructor I class this week, with participants from Gig Harbor and Tacoma Fire participating.
- District staff are working to adjust our response packages. This includes working with South Sound 911, our bordering agencies and evaluating our levels of service both internally and externally. District staff will meet with the Policy and Procedure subcommittee on November 14 to update them on upcoming changes.

Chief Doan reported:

- He is attending the WFCFA Conference beginning tomorrow.
- Monday of next week Command Staff will be working with Jen O'Hare of Riverbend on change and then Tuesday working next year's work plan.
- November 6th the County Chiefs are meeting to determine if PCSORT/PCHIT should be dissolved or if Gig Harbor Fire will leave. Once a final determination is made, action will be brought to the Board for ratification.

STANDING COMMITTEE REPORTS

FINANCE REPORT

Krystal Hackmeister, Finance Director, presented the September 2023 financial report.

CHAIRMAN'S REPORT

2022 CAPITAL BOND PROJECTS UPDATE

Chief Johnson updated the Board regarding the current status of 2022 Bond funded projects. The County has issued permits for Stations 53/57, and requested a couple of modifications for the Training Campus. He hopes to have permits for the Training Campus before the year's end. Work on the Station 51 project is moving along and he is sending regular updates to Commissioners Urvina and Sutich who serve on the Fleet and Facilities Committee. Discussion followed.

OLD BUSINESS

NEW BUSINESS

A. Fire Engines - Purchase. Chief Black advised the Board we are getting closer to ordering new engines,

but have more details to clear with legal counsel before proceeding. Discussion followed.

- B. 2024 Budget Hearing – Presentation of Third Draft.** Krystal Hackmeister presented the third draft of proposed 2024 Budget reporting there were few changes from the last draft. No discussion.
- C. 2024 Revenue Hearing required by RCW 84.55.120.** Krystal Hackmeister presented the Revenue Hearing required by RCW 84.55.120. No questions or discussion followed.
- D. Resolution 2023-XX – 2024 Budget Approval.** Krystal Hackmeister advised the four draft Resolutions under New Business items D, E, F and G required no action today. They are a first read and will be brought for action during the November 14 meeting. All budget documentation is due to Pierce County by the end of November.
- E. Resolution 2023-XX – Fire Expense.**
- F. Resolution 2023-XX – EMS.**
- G. Resolution 2023-XX Capital Expense.**
- H. Resolution 2023-11 – Surplus Equipment.** Chief Black advised the items on Appendix A were surplus and no longer needed by the District and requested approval to surplus. Discussion followed. Commissioners Nelson and Entze moved and seconded approval of Resolution 2023-11. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

PUBLIC COMMENT

GOOD OF THE ORDER

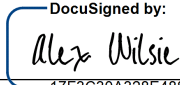
SPECIAL INTERESTS/UPCOMING EVENTS

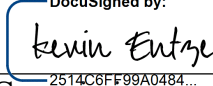
ADJOURNMENT

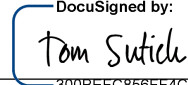
There being no further business to discuss, Chairman Urvina adjourned the meeting at 5:40 pm. The next regular meeting will be 5:00pm on Tuesday, November 14, 2023.

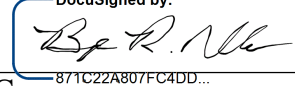
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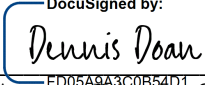
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 Chairman/Commissioner

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 Attest: District Secretary