



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

August 8, 2023

Chairman Urvina called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Urvina, Wilsie, Entze and Sutich, F/C D. Doan, A/Cs P. Oldenburg and S. Booth, Finance Director Krystal Hackmeister (virtual) and EA T. VanderVaate.

APPROVAL OF THE AGENDA

Commissioners Sutich and Entze moved and seconded approval of the agenda as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

Commissioners Wilsie and Sutich moved and seconded approval of Commissioner Nelson's absence from today's meeting. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMUNICATIONS

MINUTES AND BLANKET VOUCHERS

Commissioners Sutich and Entze moved and seconded approval of the July 25, 2023 meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Entze and Wilsie moved and seconded approval of Accounts Payable Vouchers 199770-199840 for a total consideration of \$382,161.36. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

Chief Booth reported:

- The District's L&I grant application was approved, totaling just under \$21,000. The funds will be used to purchase an extractor and dryer for our new training facility and additional flash hoods to improve our decon process on emergency incidents. Discussion followed.
- Tier 1 stakeholders of the MACC group met recently, with the meeting being facilitated by Amy Gillespie of DEM. The group will meet again soon and hope to have a new plan in place before year-end.
- Friday, August 4th, we responded to a high-angle rope rescue, assisted by several other area agencies.

- Our former fleet mechanic Sonny Putnam received a heart transplant this week and is recovering well. Discussion followed.
- National Night Out on August 1 was well attended, with a lot of community support at our booth.

Chief Oldenburg reported:

- District staff are moving forward with the State Local purchase program. No action is needed today; more information and Resolutions will be presented to the Board on August 22, 2023.
- FEMA Safer Grant desk review/audit is complete. The District received a non-material finding regarding District employee contacts not being current. An appeal has been filed disputing the finding. District staff have worked diligently for the last 16 months to update contacts with FEMA and followed all directions.

Chief Doan reported:

- Thanked the Board for their support and assistance in getting the general levy ballot measure passed.
- Advised the Board that former Fire Commissioner Dave Watson passed away over the weekend. The District will assist and help the family as needed.
- He will be attending a South Sound 911 study session tomorrow morning and attending a PSCOC meeting Friday morning.
- He has received several calls from Fox Island residents regarding the WSRB rating with concerns about their insurance rates rising. Unfortunately, the District is unable to change or improve the rating given by WSRB. Chief Doan is attending the FICRA Fair on August 12 and is prepared to answer any questions residents may have.
- South Kitsap Fire & Rescue Chief Faucett contacted him because our crews were first in on a CPR call recently. Work continues on CAD to CAD response across the County border.
- On August 5, Engine 53 and Battalion 519 assisted Graham Fire with coverage so their responders could attend the funeral services of Battalion Chief Todd Jensen. Discussion followed. recently passed away.
- An announcement is out for hiring a new fleet mechanic.
- Station 52 will undergo light maintenance and repairs in a few weeks. Crews will be relocated to Station 53 temporarily.
- Some time ago, Citizen Karl Kreitzer suggested a possible cost-saving measure if the District could obtain a sales tax exemption from the City and County. Neither the City nor County are willing to do this, and while the Chief felt it was a good idea, he has exhausted his resources and will not be pursuing it any further.
- District Staff, along with Commissioners Entze and Wilsie, will be attending mediation with Union representatives on Friday.

STANDING COMMITTEE REPORTS

Commissioner Entze affirmed that the Labor Management Committee members will be

attending mediation Friday.

Commissioner Urvina reported that the Audit Committee will participate in the audit exit interview next Thursday.

CHAIRMAN'S REPORT

2022 CAPITAL BOND PROJECTS UPDATE

Chief Doan reported on behalf of Chief Johnson (currently deployed) that there isn't much new to report. Chief Johnson attended a work session with City representatives regarding water connection. The Station 51 Design Committee met and Chief Doan expressed his high-level expectations and will now let the Committee members do their work.

OLD BUSINESS

NEW BUSINESS

- A. Personal Services Contract – Information Systems Manager. Chief Oldenburg presented a Personal Services Contract for the new Information Systems Manager and requested Board approval. Commissioners Entze and Wilsie moved and seconded a motion to approve the Contract. With no further discussion, the **MOTION CARRIED** with Commissioner Sutich being the only no vote.
- B. Mid-Year Finance Report. Krystal Hackmeister presented a mid-year finance report.

PUBLIC COMMENT

GOOD OF THE ORDER

SPECIAL INTERESTS/UPCOMING EVENTS

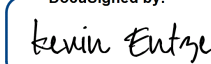
ADJOURNMENT

There being no further business to discuss, Chairman Urvina adjourned the meeting at 5:34 pm. The next regular meeting will be 5:00pm on Tuesday, August 22, 2023.

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Chairman/Commissioner

Commissioner

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Commissioner

DocuSigned by:
Tom Sutich
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Commissioner

DocuSigned by:
Bryce Nelson
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Commissioner

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Dennis Doan
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Attest: District Secretary