



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

July 25, 2023

Chairman Urvina called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Urvina, Wilsie, Entze, Sutich and Nelson, F/C D. Doan, A/Cs P. Oldenburg, T. Meyer, J. Black, Finance Director Krystal Hackmeister (virtual), Human Resources Program Manager Janelle Gunder (filling in for EA T. Vandervaate).

APPROVAL OF THE AGENDA

Commissioners Wilsie and Entze moved and seconded approval of the agenda as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

Commissioner Nelson announced that he will be absent for the Board meeting on 8/08/2023.

COMMUNICATIONS

MINUTES AND BLANKET VOUCHERS

Commissioners Wilsie and Nelson moved and seconded approval of the July 11, 2023 meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Sutich moved and seconded approval of Accounts Payable Vouchers 199677-199769 as set forth in the agenda for a total consideration of \$2,468,413.97. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

Chief Oldenburg reported:

- Three (3) audits closing soon (State Annual Financial, Single Point, Safer Grant post compliance audit) and a fourth audit is starting. Will provide an update at the next Board meeting.
- Mid-year financial report will be presented at next Board meeting.
- SCBA financing in progress. Once finalized, resolutions will be presented to the Board to approve expenditures using bond funds.

Chief Meyer reported:

- EMS Division (DC Dumas) working with local law enforcement (county/city) regarding Mental Health transports and safety considerations during these transports.
- Training Division hosted the Special Operations team from Kitsap County. In

August/September will host Tacoma Fire for trench rescue drills.

- Attended radio operations meeting at South Sound 911 regarding the move to one system.
- The Promotional Process has been announced and members are starting to prepare.
- Completed work for the Pacific NW Structure Protection Plan. This plan will create operating procedures between Oregon and Washington and incident management teams between all jurisdictions in WA State. Completed the plan and drafts are under review.
- Run card package changes last week. Phase 1 went into effect, right-sizing resources. Pending lower activity calls to manage resources. Reduce reliance on mutual aid partners.
- Met with AC of South Kitsap. Discussed having a mutual dispatch.

Discussion followed regarding Mental Health transports.

Chief Black reported:

- Working with the City of Tacoma on adding a radio tower at Station 53. Consultants reported that FAA has a concern about the height of the tower in regards to the airport.
- On Monday, September 11th at 0900 will have ceremony of recognition.
- Annual banquet will return in March 2024.
- Engine Spec Committee has done great work and is looking forward to ordering engines soon.

Chief Doan reported:

- Attended the Gig Harbor City Council meeting where they passed a resolution unanimously, endorsing and supporting the upcoming levy.
- Chief Doan and AC Oldenburg will be at Station 53 at 1000 on 7/26/23, to meet with citizens of Fox Island and answer questions about the levy.
- Prepping for mediation on 8/11/23.
- Attending the FICRA fair on 8/12/23.
- Attending the County Chief's meeting on 8/27/23. EMS concerns and streamlining processes will be discussed.
- Command Staff would like to discuss and propose future resolution to change post-retirement benefit from October to August, for ease of budget planning. More information to come at future Board meetings.

STANDING COMMITTEE REPORTS

FINANCE REPORT

Krystal Hackmeister, Finance Director, provided overview of June 2023 financial report.

CHAIRMAN'S REPORT

2022 CAPITAL BOND PROJECTS UPDATE

Chief Johnson was absent. Chief Doan provided update regarding the permitting and review process for several projects underway. Starting design of Station 51.

OLD BUSINESS

NEW BUSINESS

- A. WSRB report provided by AC Black. Every five (5) years fire departments in WA State go through a rating process. Previous rating in 2018 was a 4 for City of Gig Harbor and a 5 for Pierce County. New rating in 2023 is a 4 for City of Gig Harbor and Pierce County is a 4 (in areas with hydrants), 5 (in areas without hydrants) and 9 (in areas 5+ miles from staffed fire station).

Discussion followed regarding impacts and how to improve rating in the future.

PUBLIC COMMENT

GOOD OF THE ORDER

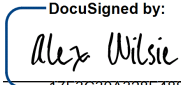
SPECIAL INTERESTS/UPCOMING EVENTS

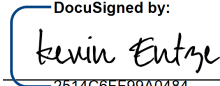
ADJOURNMENT

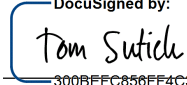
There being no further business to discuss, Chairman Urvina adjourned the meeting at 5:41 pm. The next regular meeting will be 5:00pm on Tuesday, August 8, 2023.

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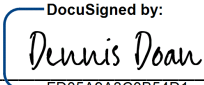
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 Chairman/Commissioner

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 Attest: District Secretary