



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

May 23, 2023

Chairman Urvina called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Urvina, Wilsie, Entze, Sutich and Nelson, A/Cs P. Oldenburg, T. Meyer, J. Black, Finance Director K. Hackmeister (virtual) and EA T. VanderVaate.

APPROVAL OF THE AGENDA

Commissioners Entze and Nelson moved and seconded approval of the agenda. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

COMMUNICATIONS

Letter from South Sound 911 included in agenda packet.

MINUTES AND BLANKET VOUCHERS

Commissioners Wilsie and Entze moved and seconded approval of the May 9, 2023 meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Sutich moved and seconded approval of Accounts Payable Vouchers 199356-199429, Payroll Vouchers 199340-199355 and ACH transfers as set forth in the agenda for a total consideration of \$2,521,468.78. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

Chief Black reported:

- The District is preparing a job description and announcement for a new IT position;
- Engine spec committee has been formed and is working toward preparing to order new engines later this year;
- WSRB rating process is almost complete; hope to have a report at the next Board meeting.

Chief Meyer reported:

- District responded to two house fires on May 10;
- Prevention Division coordinated a mock crash demonstration at Gig Harbor High School and did a great job;
- Chief Doan is in Wenatchee attending the Washington Fire Chiefs Association annual conference;
- Chief Johnson is in St. Louis attending a station design conference;
- He is attending a DNR academy at North Bend on Thursday;
- District staff continue moving forward on the driver/operator assignment process as well as preparing for a promotional process; an announcement for the promotional process should be distributed by mid-June;
- The District is hosting a pre-season wildland meeting on May 30th with attendees coming from various federal, state and local agencies.

STANDING COMMITTEE REPORTS

FINANCE REPORT

Krystal Hackmeister presented

- April 2023 Financial Report; and
- 2022 Year-End Financial Report

CHAIRMAN'S REPORT

EXECUTIVE SESSION.

At 5:18pm, Chairman Urvina announced a 15-minute Executive Session pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee. At 5:34 the Executive Session was extended for 10 minutes. The meeting was called back to regular session at 5:44pm. No action was taken.

OLD BUSINESS

NEW BUSINESS

- A.** 2023 Contract for Fire Protection Services. Chief Oldenburg recommended the Board approve the 2023 Contract for Fire Protection Services with Pierce County as presented. Commissioner Nelson announced he would abstain from any vote because his employer is Pierce County. With no further discussion, Commissioners Entze and Sutich moved and seconded approval of the contract as presented. The **MOTION CARRIED** by roll call vote as follows: Entze – Yes; Sutich – Yes; Nelson – Abstain; Wilsie – Yes; Urvina - Yes.
- B.** Retiree Medical Program Application. Chairman Urvina announced the application submitted was incomplete and requested it be resubmitted for approval at the next meeting.
- C.** Capital Asset Policy – Resolution 2023-07. Krystal Hackmeister presented Resolution 2023-07 adopting Capital Asset Policy 6000.2 and recommended the Board approve as presented. With no further discussion, Commissioners Nelson and Entze moved and seconded approval of Resolution 2023-07 as presented. The **MOTION CARRIED** by unanimous roll call vote.
- D.** 2022 Annual Report. Krystal Hackmeister presented the draft 2022 annual report required to be filed with the State Auditor's Office no later than May 31. With no questions following the presentation, Ms. Hackmeister indicated she would complete and submit the report to the State

before the filing deadline.

PUBLIC COMMENT

GOOD OF THE ORDER

Commissioner Entze expressed his appreciation for the work Chief Oldenburg and Krystal Hackmeister have done on the capital asset policy and financial reports.

SPECIAL INTERESTS/UPCOMING EVENTS

Chief Meyer reported the Prevention Division will have a booth at the Gig Harbor Maritime Festival and that Chief Doan will be walking in and judging the parade entries.

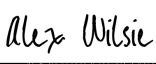
ADJOURNMENT

There being no further business to discuss, Chairman Urvina adjourned the meeting at 5:50pm.

The next regular meeting will be 5:00pm on Tuesday, June 13, 2023.

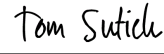
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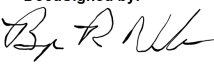
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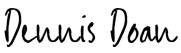
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Attest: District Secretary