



# Gig Harbor Fire & Medic One

## COMMISSIONERS' MEETING MINUTES

March 28, 2023

Chairman Urvina called the meeting to order at 5:00 p.m. and led the Flag Salute.

Present: Commissioners Urvina, Wilsie, Sutich, Entze (virtual) and Nelson, F/C D. Doan, A/C P. Oldenburg, A/C T. Meyer, A/C S. Booth, A/C J. Johnson, Finance Manager K. Hackmeister (remote) and EA T. VanderVaate

### APPROVAL OF THE AGENDA

Commissioners Sutich and Nelson moved and seconded to approve the agenda as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

### COMMISSIONER ABSENCE

Commissioners Nelson and Wilsie both announced they will not be attending the April 11, 2023 Board meeting.

### COMMUNICATIONS

WFCA Annual Report included in agenda packet.

### MINUTES AND BLANKET VOUCHERS

Commissioners Sutich and Wilsie moved and seconded to approve Minutes of the March 14, 2023 regular meeting. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Sutich moved and seconded to approve Accounts Payable Vouchers 199038-199126, Payroll Vouchers 199022-199037, and ACH transfers as set forth in the agenda for a total consideration of \$2,519,810.69. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

### LOCAL 3390 REPORTS

### CHIEFS REPORTS

Chief Meyer reported:

- Testing for the driver/operator program will take place in June. We currently have 27 applications for 20 positions.
- On March 22, 2023, the District responded to a significant incident with South Kitsap Fire and several law enforcement agencies involving a wrong way driver with multiple injuries resulting in one extrication and two people transported for treatment.

Chief Booth reported:

- He attended an L&I Firefighter Injury and Illness Reduction Program – great class.
- The District sponsored an IAFF Resilience Training at headquarters with attendees coming from around the region to attend.

Chief Doan reported:

- He participated in a trop shoot with several District employees, competing against Gig Harbor Fire – everyone had a great time.
- The District will officially end its volunteer program effective June 30, 2023 – all volunteers affected have been notified.
- On March 24, 2023 he participated in a program reading to students at Swiftwater Elementary.
- In efforts to reduce costs but still communicate with community members, District Staff have made the decision to circulate the On Scene Newsletter electronically. Discussion followed.
- County Councilmember Robyn Denson will be attending Fire Ops 101 in Boise, being sponsored by Local 3390 and Key Peninsula.
- The District is in discussions with the City of Tacoma to determine the feasibility of installing a radio tower at Station 53 to help the 800 system.
- He met with the South Kitsap Fire Chief today to attend the WFC Legislative Meeting and discuss the CAD to CAD integration to improve how we partner with South Kitsap for training and response.
- With Chairman Urvina’s support he has submitted a request to run for an open seat on the Washington Fire Chief’s Board, Position #7.

## **STANDING COMMITTEE REPORTS**

### **FINANCIAL REPORT**

Krystal Hackmeister presented the February 2023 Finance Report.

### **CHAIRMAN’S REPORT**

#### **2022 BOND UPDATE**

Chief Johnson presented a project timeline, a copy is in the Agenda packet and advised the Board he will be soliciting members for a Station 51 design committee soon.

### **OLD BUSINESS**

a.

### **NEW BUSINESS**

- a. Draft Resolution 2023-XX. Chief Doan presented a draft resolution for review and comment by the Board. Discussion followed.
- b. 2022 Annual Performance Report. Chief Oldenburg presented the 2022 Annual Performance Report with a brief review.

### **OPEN PUBLIC COMMENT**

Karl Kreitzer, resident in the City of Gig Harbor, requested information regarding the number of FTEs authorized for year end 2021 and 2022.

**GOOD OF THE ORDER**

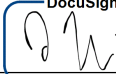
**SPECIAL INTERESTS/UPCOMING EVENTS**

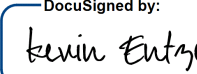
April 15, 2023 – deadline for Commissioners to file Form F-1 with the PDC.

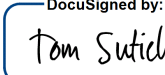
**ADJOURNMENT**

There being no further business to discuss, Chairman Urvina adjourned the meeting at 5:32pm.

The next regular meeting will be 5:00pm on Tuesday, April 11, 2023.


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Chairman/Commissioner

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Attest: District Secretary