



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

March 8, 2022

Chairman Wilsie called the virtual Zoom meeting to order at 5:00 p.m.

Present: Commissioners Wilsie, Sutich, Entze, Nelson and Urvina, F/C D. Doan, A/Cs P. Oldenburg, T. Meyer, D. Bjurstrom, J. Johnson, J. Black and EA T. VanderVaate

APPROVAL OF THE AGENDA

Commissioners Nelson and Entze moved and seconded to approve the agenda as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

COMMUNICATIONS

MINUTES AND BLANKET VOUCHERS

Commissioners Entze and Sutich moved and seconded approval of the February 22, 2022 meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Urvina moved and seconded approval of vouchers and ACH transfers and wire transfer fees as set forth in the agenda for a total consideration of \$2,259,702.55. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

Chief Bjurstrom:

- COVID19 front is quiet, no employees out with COVID at this time
- (Retired Chief) John Burgess is returning as volunteer Chaplain, will be attending academy April 25-29, 2022

Chief Black:

- Board approved special funding for projects in 2021; 85% of projects have been completed, hope to have remaining projects complete by spring

Chief Doan:

- Short demonstration of project management software (Monday) for tracking projects
- Finance Director – District in process of finalizing offer, hope to complete in next day or two

- Speaking to the Lion's Club this week and Harbor Chat next week
- LT Academy last week, Chief Meyer did a great job; next up is B/C Academy
- Pinning ceremony last week for Lateral Paramedics

STANDING COMMITTEE REPORTS

CHAIRMAN'S REPORT

OLD BUSINESS

- a. Capital Facilities Planning Update. Chief Doan reported Chief Johnson is working with Rice Fergus Miller to get an updated project list and timeline; a draft was received yesterday, we have requested minor changes, should have final by end of the week.
- b. Hybrid Meeting Update. Chief Black reported the District confirmed Desco AV is on the Master Contract User list and meets the competitive bid process; Chief Black recommended the Board authorize District staff to approve the contract and move forward. Discussion followed. Commissioners Urvina and Sutich moved and seconded authorizing District staff to move forward with Desco AV contract. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

EXECUTIVE SESSION

Chairman Wilsie announced a 15-minute Executive Session pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee beginning at 5:17pm. At 5:32pm, Commissioner Nelson announced a 10-minute extension, the meeting will be called back to regular session at 5:42pm. At 5:42pm, Chairman Wilsie called the meeting back into regular session.

NEW BUSINESS

- A. Retiree Medical Program applications. Chief Doan presented two applications for participation in the Retiree Medical Program noting the applications required Board approval because they did not meet the notification requirements required by Resolution 2019-03. Chief Doan recommended the Board support both applications. Commissioners Sutich and Entze moved and seconded approval of the applications to participate in the Retiree Medical Program. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.
- B. Municipal Advisor Contract. Chief Oldenburg reported District staff has contracted with NW Municipal Advisors and Foster Garvey; the District is currently reviewing a draft bond resolution and he hopes to have a revised draft out to the Board for review prior to the next meeting.
- C. Bond Counsel Contract. (Addressed under New Business, item B.)
- D. Acting Only Pool Update. Chief Meyer reported the District has created a pilot program that established a list of personnel eligible to fill "acting only" Lieutenant and Battalion Chief vacancies. Chief Meyer anticipates the program will help with succession planning and it will be evaluated as it moves forward. Discussion followed.

PUBLIC COMMENT

GOOD OF THE ORDER

Commissioner Sutich advised everyone Joe and Eric Quinn will be offering a virtual seminar to satisfy OPM and OPR training and encouraged anyone registered to attend the seminar at

Suquamish Resort consider attending the Quinn seminar instead. Information will be coming in the Firehouse newsletter soon.

Chairman Wilsie noted that Chief Doan passed his one-year anniversary with the District and he has completed Chief Doan's performance evaluation. Discussion followed. Commissioners Sutich and Urvina moved and seconded accepting the evaluation completed by Chairman Wilsie. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

SPECIAL INTERESTS/UPCOMING EVENTS

4/15/2022 Commissioner deadline to file annual F-1 with Public Disclosure Commission

4/30/2022 Snure Seminar @ Suquamish Clearwater Casino Resort

ADJOURNMENT

There being no further business to discuss, Chairman Wilsie adjourned the meeting at 5:55pm.

The next regular meeting will be 5:00pm on Tuesday, March 22, 2022.



Alex Wilsie (Mar 24, 2022 13:51 PDT)

Chairman/Commissioner



Thomas A Sutich (Mar 23, 2022 12:57 PDT)

Commissioner



Kevin L Entze (Mar 23, 2022 13:51 PDT)

Commissioner



Bryce Nelson (Mar 23, 2022 20:33 PDT)

Commissioner



Joe Urvina (Mar 23, 2022 09:13 PDT)

Commissioner



Attest: District Secretary