



# Gig Harbor Fire & Medic One

## COMMISSIONERS' MEETING MINUTES

October 26, 2021

Chairman Wilsie called the virtual Zoom meeting to order at 5:00 p.m.

Present: Commissioners Wilsie, Sutich, Nelson, Entze and Urvina, F/C D. Doan, A/C N. Langlow, A/C T. Meyer, A/C D. Bjurstrom and EA T. VanderVaate

### APPROVAL OF THE AGENDA

Commissioners Entze and Nelson moved and seconded to approve the agenda as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

### COMMISSIONER ABSENCE

### COMMUNICATIONS

#### STANDARD OF COVER – Presentation by Dynamix Consulting Group

Chief Langlow introduced Stuart McCutcheon and Mary-Ellen Harper of Dynamix Consulting Group who presented regarding a community risk assessment and standard of cover prepared for the District.

#### MINUTES AND BLANKET VOUCHERS

Commissioners Urvina and Nelson moved and seconded to approve Minutes of the October 12, 2021 regular meeting. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Urvina moved and seconded to approve the vouchers as set forth in the agenda for a total consideration of \$334,525.15. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

### LOCAL 3390 REPORTS

#### CHIEFS REPORTS

Chief Langlow:

- The Standard of Cover prepared by Dynamix Consulting Group has been posted on the District's website;
- Promotional exams are complete, provisional lists have been posted; final lists will post on or about November 11, 2021 and be effective January 1, 2022;
- 4 Platoon transition is going well, have met all benchmarks so far and expect to implement on 1/1/2022

Chief Doan:

- Draft Capital Facilities Plan prepared by Rice Fergus Miller has been posted on the District's website;
- District will hear public comment on November 9, 2021;
- District has extended conditional offers of employment to 3 lateral paramedics and 6 entry level firefighters with an anticipated January/February 2022 start date;
- Perry Oldenburg has accepted a conditional offer of employment and is going through background investigation and contract negotiation;
- District is conducting mandatory Respect in the Workplace training on November 3 and 9, 2021;
- Command and General Staff met for training with an outside consultant; training was well received

## STANDING COMMITTEE REPORTS

### FINANCIAL REPORT

Chief Langlow presented the September 2021 financial report.

### CHAIRMAN'S REPORT

Chairman Wilsie reported he attended the South Sound 911 ribbon cutting ceremony and saw Commissioner Sutich and Chief Meyer in attendance.

## OLD BUSINESS

### NEW BUSINESS

- a. 2022 Budget Planning – Revenue Hearing and Presentation of 3<sup>rd</sup> Draft. Chief Langlow, presented the Revenue Hearing required by RCW 84.55.120. Chief Langlow then presented the 3<sup>rd</sup> draft of the 2022 budget. A brief discussion followed.
- b. Resolution 2021-18 – Banking Signature Authority. Chief Langlow presented Resolution 2021-18 for approval by the Board, indicating the change is due to Danette Weyn's retirement. Commissioners Nelson and Sutich moved and seconded approval of Resolution 2021-18 as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.
- c. Resolution 2021-19 – Voucher Approvals. Chief Langlow presented Resolution 2021-19 for approval by the Board, indicating the change is an effort to improve redundancy. Commissioners Sutich and Entze moved and seconded approval of Resolution 2021-19 as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.
- d. Resolution 2021-20 – HIPAA and Public Records Officer. Chief Langlow presented Resolution 2021-20 for approval by the Board, indicating the change is due to Danette Weyn's retirement. Commissioners Sutich and Entze moved and seconded approval of Resolution 2021-20 as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.
- e. Resolution 2021-21 – Financial Management. Chief Langlow presented Resolution 2021-21 for approval by the Board, indicating the change is related to Danette Weyn's retirement and an effort to improve redundancy. Commissioner Nelson requested one edit. Commissioners Nelson and Urvina moved and seconded approval of Resolution 2021-21 as corrected. With

- no further discussion, the **MOTION CARRIED** by unanimous roll call vote.
- f. Resolution 2021-22 – Advance Travel Custodian. Chief Langlow presented Resolution 2021-22 for approval by the Board, indicating the change is due to Danette Weyn’s retirement and an effort to improve redundancy. Commissioners Nelson and Entze moved and seconded approval of Resolution 2021-22 as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.
  - g. Resolution 2021-23 – FEMA Funds. Chief Langlow presented Resolution 2021-23 for approval by the Board, indicating the change is due to Chief Eric Watson’s retirement. Commissioners Sutich and Urvina moved and seconded approval of Resolution 2021-23 as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.
  - h. Resolution 2021-24 – Surplus Equipment. Chief Doan presented Resolution 2021-24 for approval by the Board, indicating the vehicle is surplus and no longer needed by the District. Commissioners Nelson and Entze moved and seconded approval of Resolution 2021-24 as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

**OPEN PUBLIC COMMENT**

**GOOD OF THE ORDER**

Commissioner Entze reported he attended the WFOA conference and enjoyed the programs offered.

**SPECIAL INTERESTS/UPCOMING EVENTS**

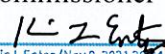
- 10/28/2021 – Danette Weyn Retirement Luncheon
- 10/28/2021 – Chief Doan speaking to Gig Harbor Chamber of Commerce

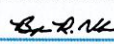
**ADJOURNMENT**


There being no further business to discuss, Chairman Wilsie adjourned the meeting at 6:47pm. The next regular meeting will be 5:00pm on Tuesday, November 9, 2021.


  
 Alex Wilsie (Nov 16, 2021 10:18 PST)  
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 Chairman/Commissioner

  
 Thomas A. Sutich (Nov 10, 2021 08:35 PST)  
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 Commissioner

  
 Kevin L. Entze (Nov 9, 2021 22:24 PST)  
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 Commissioner

  
 Bryce Nelson (Nov 9, 2021 21:17 PST)  
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 Commissioner

  
 Joe Urvina (Nov 9, 2021 19:19 PST)  
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 Commissioner

  
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 Attest: District Secretary