



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

July 13, 2021

Chairman Wilsie called the virtual Zoom meeting to order at 5:00 p.m.

Present: Commissioners Sutich, Nelson, Entze, Wilsie and Urvina, F/C D. Doan, A/C N. Langlow, A/C D. Bjurstrom and EA T. VanderVaate

APPROVAL OF THE AGENDA

Commissioners Entze and Sutich moved and seconded to approve the agenda as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

COMMUNICATIONS

GUEST SPEAKER: Liz Loomis Public Affairs

Liz Loomis and AJ Chippendale of Liz Loomis Public Affairs presented regarding services they offer for elections consulting. They proposed a 12-13 month engagement to assist the District with determining if, when and how to run a bond or levy measure in the upcoming 2022 elections.

MINUTES AND BLANKET VOUCHERS

Commissioners Urvina and Entze moved and seconded to approve Minutes of the June 22, 2021 regular meeting. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Urvina moved and seconded to approve the vouchers and ACH transfers and wire transfer fees as set forth in the agenda for a total consideration of \$2,396,842.94. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

Local 3390 President Jake Flick presented regarding a proposed 4 Platoon staffing model and explained what 4 Platoon is and how going to that staffing model can be mutually beneficial to the District and its employees. Commissioner Sutich requested a copy of the presentation. A brief discussion followed.

CHIEFS REPORTS

Chief Langlow reported:

- Chiefs interviews for a Facilities Maintenance Technician are scheduled
- District staff is working to identify 2022 hiring needs

Chief Bjurstrom reported:

- Gave a brief COVID19 update
- District staff is working to identify, and acquire, equipment necessary to implement a hybrid meeting plan for when we reopen the building and return to in person public meetings. A brief discussion followed.

Chief Doan reported:

- Regarding 4th of July weekend upstaffing, Wings and Wheels event staffing and brush fires on Fox Island
- Several staff members are currently deployed for wildland fires
- Water damage at Station 57
- Standard of Cover work, Dynamix will be visiting the week of August 23 and conducting interviews with Commissioners, District staff, local elected and community members
- District has initiated work with Intterra for data analytics software
- New laws 1310 and 1054 will require us to make decisions about if, when and how we respond to some calls; District legal counsel has provided some guidance and we have requested some training from Gig Harbor Police Department. A brief discussion followed.
- District will be upstaffing Station 51 with a 3rd Firefighter through Labor Day, will discuss more under old business.

STANDING COMMITTEE REPORTS

Chairman Wilsie reported the negotiations team has met and tentatively agreed on a contract to go to a 4th Platoon model, will have additional information at our next meeting.

CHAIRMAN'S REPORT

OLD BUSINESS

- a. Deployment Planning. Chief Doan gave an update regarding a January 2020 Service Delivery Implementation Plan presented to the Board by Retired Fire Chief John Burgess. The District expects to be staffing a 3rd Firefighter at Stations 51, 58 and 59 by January 1, 2022. The District has begun staffing a 3rd Firefighter at Station 51 through Labor Day and will be evaluating how the workforce handles it and what the cost is to determine if we can staff earlier than January 2022. Chief Doan requested additional time to complete the Standard of Cover, implement analytic software, evaluate the budget to do additional forecasting. Commissioner Nelson indicated he felt it would be good to revisit the topic every couple months or quarterly.

NEW BUSINESS

- a. Resolution 2021-13 – EMS Membership Program. Chief Langlow presented a revised EMS Membership Program resolution, this is a housekeeping update to bring this resolution in line with the recently updated Fee Schedule, noting that Section 4 should be updated to reflect the date the resolution is adopted. Commissioners Nelson and Entze moved and seconded approval of Resolution 2021-13 with a corrected effective date of July 13, 2021. With no

- further discussion, the **MOTION CARRIED** by unanimous roll call vote.
- b. Resolution 2021-14 – Credit Card Policy. Chief Langlow presented Resolution 2021-14 for approval, explaining the need to identify what the District wants to use each of the cards for. After a brief discussion, Commissioners Urvina and Nelson moved and seconded approval of Resolution 2021-14 as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.
 - c. Capital Facilities/Elections Consultant. Chief Doan brought for discussion whether the District would like to contract with Liz Loomis Public Affairs or if the Board wants to go out to bid looking for another consultant. Discussion followed. Chairman Wilsie requested the District obtain a contract for Liz Loomis Public Affairs for review at our next meeting.

PUBLIC COMMENT

GOOD OF THE ORDER

Commissioner Nelson commented his appreciation for upstaffing Station 53 the weekend before and the weekend of 4th of July.

Commissioner Sutich requested Jake Flick be brought back into the meeting regarding education/campaign consultant.

SPECIAL INTERESTS/UPCOMING EVENTS

Bates Firefighter Academy graduation will be held July 27, 2021, Chief Doan will miss our next Board meeting which is scheduled for the same date and time. Graduation information will be shared with the Board.

ADJOURNMENT

There being no further business to discuss, Chairman Wilsie adjourned the meeting at 6:57pm.

The next regular meeting will be 5:00pm on Tuesday, July 27, 2021.


 Alex Wilsie (Aug 12, 2021 13:51 PDT)

 Chairman/Commissioner


 Thomas A. Sutich (Aug 12, 2021 12:16 PDT)

 Commissioner


 Kevin L. Entze (Aug 12, 2021 13:09 PDT)


 Commissioner


 Bryce Nelson (Aug 13, 2021 08:02 PDT)

 Commissioner


 Joe Urvina (Aug 12, 2021 14:35 PDT)

 Commissioner



 Attest: District Secretary