



# Gig Harbor Fire & Medic One

## RESOLUTION NO. 2018-07

**A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FOR PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 5, ESTABLISHING THE FIRE DEPARTMENT, OR DECLARING IT ESTABLISHED, LISTING THE SERVICES PROVIDED BY THE DEPARTMENT, DESCRIBING THE ORGANIZATIONAL STRUCTURE AND THE NUMBER OF EMPLOYEES AND VOLUNTEERS, AND ADOPTING STANDARDS FOR SERVICE.**

**WHEREAS**, Pierce County Fire Protection District No. 5 was organized in the year 1945, and therefore the Board of Fire Commissioners intends to “establish” the District’s fire department, or declare it as being heretofore “established”; and

**WHEREAS**, the Washington State Legislature adopted House Bill 1756 during 2005, and such bill is codified as Chapter 52.33 of the Revised Code of Washington; and

**WHEREAS**, such statute requires that each substantially career fire department be declared established, that the services provided by the district or department be listed, and among other requirements, that standards for service be adopted locally; and

**WHEREAS**, such statute also requires that an annual report be first prepared in 2007, describing compliance with the local standards and otherwise reporting to the public; and

**WHEREAS**, the purpose and intent of this resolution is to establish response time objectives; and

**WHEREAS**, the response time objectives are measured by the successful reduction of response times, and the District’s progress towards achieving the objectives 90% of the time; and

**WHEREAS**, the purpose and intent of this resolution is to provide policies and standards so as to comply with the intent of the new legislation;

### **NOW THEREFORE BE IT HEREBY RESOLVED AS FOLLOWS:**

**Section 1.** Since Pierce County Fire Protection District No. 5 was formed in 1945 and thereafter a substantially career fire department has been established, the Board of Fire Commissioners officially declares the Fire Protection District to be established.

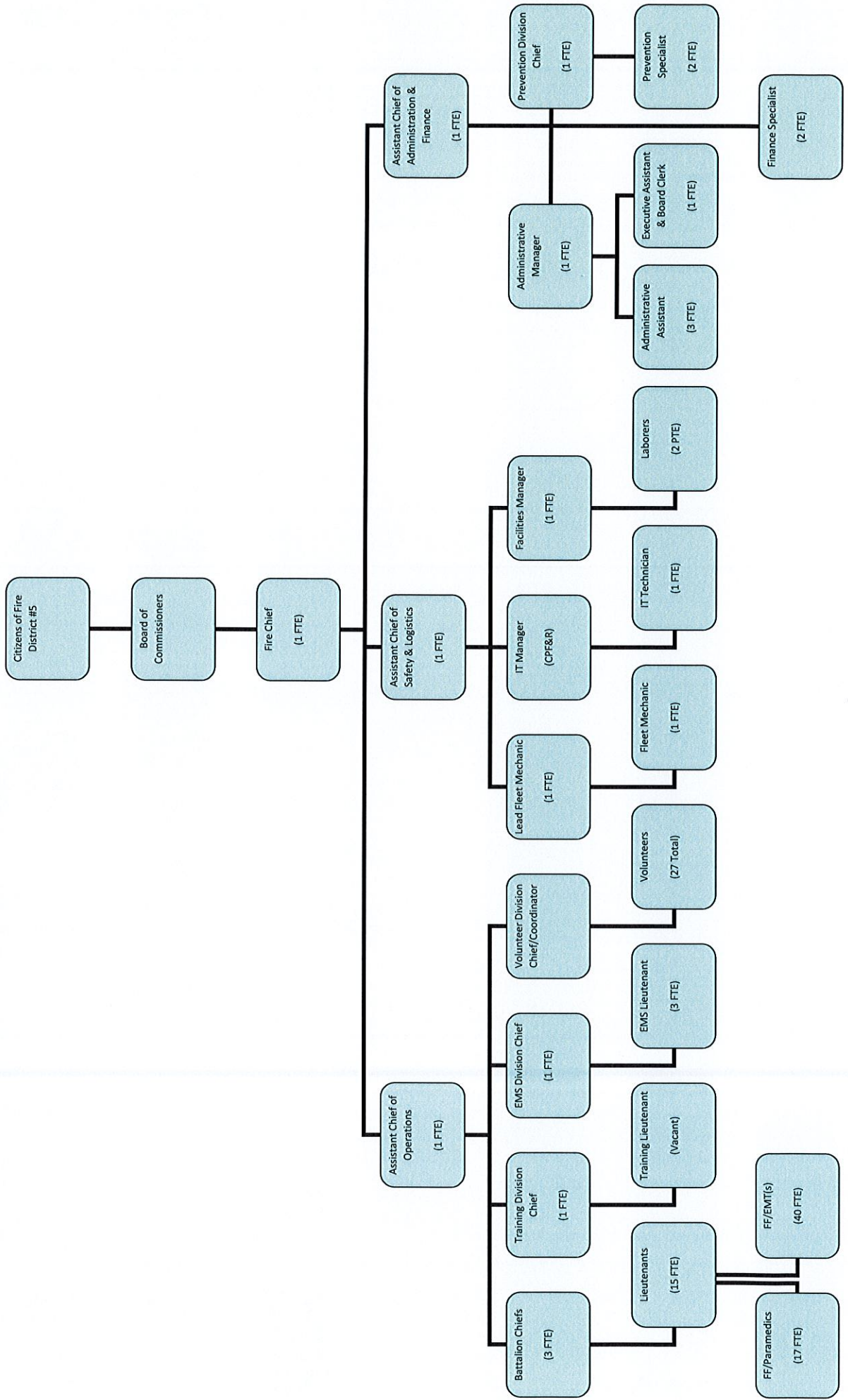
**Section 2.** The services provided by the Fire Protection District, in accordance with the mission and statutes that govern fire protection districts and fire departments, are as follows:

1. Fire Suppression
2. Emergency Medical Services (EMS), Basic Life Support (BLS)
3. Emergency Medical Services (EMS), Advanced Life Support (ALS)
4. Hazardous materials “Operations” level response
5. Technical Rescue/Special Operations response
6. Fire Prevention/Public Education
7. Participation in Local Emergency Management

**Section 3.** The organizational structure of Pierce County Fire Protection District No. 5 is best understood by reference to the organizational chart for the District, which is hereby officially adopted by the Board, and incorporated herein by reference. However, the organization is generally described as managed overall by the elected policy-making and governing body, the Board of Fire Commissioners, whose policies are implemented on a day-to-day basis by the appointed Fire Chief. The Board and the Chief are aided in accomplishing the mission of the District by an appointed District Secretary, whose primary duties are administrative, including maintaining Board meeting minutes and records. Various fire service officers, firefighters, paramedics, emergency medical technicians (EMTs), volunteer firefighters, and other staff members complete the District’s work force and accomplish the delivery of vital services to the public.

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The organizational chart, or chain-of-command, looks like this:



**Section 4.** On the effective date of this Resolution, Pierce County Fire Protection District No. 5 employs the equivalent of ninety eight (98) full time employees (FTEs) and enjoys the benefit of twenty seven (27) volunteers. Any changes or projected changes in these numbers will be addressed in the annual report for each year. These employees and volunteers together are responsible for the functions described in Section 2 above, and delivery of services.

**Section 5.** Pierce County Fire Protection District No. 5 recognizes the Level of Service Standards adopted by the Pierce County Fire Chiefs Association (Table 1, Figure A) and hereby establishes the following service delivery objectives, including specific response time objectives, as applicable:

Table 1, Figure A:

Consistent with the Legislature's intent the following Level of Service Standards are established for Fire Departments within Pierce County:

**TOTAL RESPONSE TIMES (In Minutes) \***

**Response time includes 00:01:20 minute Turnout time**

<u>Category</u>	<u>First Unit</u>	<u>Second Unit</u>	<u>Balance of First Alarm</u>
URBAN: Typically, an incorporated area or an unincorporated area with a population of over 30,000 and/or a population density of 2,000 people per square mile (or generally within the approved urban growth area):	00:06:32	00:11:44	00:11:44
RURAL 1: An incorporated or unincorporated area with a population between 10,000 and 29,999 and/or a population density of 1,000 to 2,000 people per square mile:	00:07:50	00:11:44	00:14:20
RURAL II: An incorporated or unincorporated area with a population of less than 10,000 or with a population density of less than 1,000 people per square mile:	00:14:20	00:19:32	00:19:32

**A. Turnout Time:**

1. Pierce County Fire Protection District No. 5 has adopted a turnout time objective for emergency responses, as defined in NFPA 1221 of eighty (80) seconds (00:01:20) 90% of the time for medical incidents and one hundred and forty (140) seconds (00:02:20) 90 % of the time for fire incidents and incidents that require the donning of Personal Protective Equipment (PPE)

B. Fire Suppression:

1. Pierce County Fire Protection District No. 5 has adopted the following service delivery objectives for nine (9) individual Response Zones within the district boundaries. A Response Zone is defined as the primary response area for each station located within the district boundaries.
  - a. The District has adopted a response/travel time objective of four (4) minutes and twelve (12) seconds (00:04:12) for the arrival of the First Fire Engine Company 90% of the time when responding to a fire suppression incident for Response Zones that meet the Urban criteria
    - i. The District's First Fire Engine Company includes four (4) suppression personnel arriving on one (1) or more apparatus.
2. The District has adopted a response/travel time objective of nine (9) minutes and twenty four (24) seconds (00:09:24) for the assembly of the Full First Alarm 90% of the time when responding to a fire suppression incident for Response Zones that meet the Urban criteria.(where a Full First Alarm is required).
  - a. The District's Full First Alarm assignment includes a minimum of thirteen (13) suppression personnel and one (1) Incident Commander; for a total of fourteen (14) personnel.
3. The District has adopted a response/travel time objective of five (5) minutes and thirty (30) seconds (00:05:30) for the arrival of the First Fire Engine Company 90% of the time when responding to a fire suppression incident for Response Zones that meet the Rural I criteria
  - a. The District's First Fire Engine Company includes four (4) suppression personnel arriving on one (1) or more apparatus.
4. The District has adopted a response/travel time objective of twelve (12) minutes (00:12:00) for the assembly of the Full First Alarm 90% of the time when responding to a fire suppression incident for Response Zones that meet the Rural I criteria.(where a Full First Alarm is required).
  - a. The District's Full First Alarm assignment includes a minimum of thirteen (13) suppression personnel and one (1) Incident Commander; for a total of fourteen (14) personnel.
5. The District has adopted a response/travel time objective of twelve (12) minutes for the assembly of the First Fire Engine Company 90% of the time when responding to a fire suppression incident for Response Zones that meet the Rural II criteria.

- a. The District's First Fire Engine Company includes four (4) suppression personnel arriving on one (1) or more apparatus.
6. The District has adopted a response/travel time objective of seventeen (17) minutes and twelve (12) seconds (00:17:12) for the arrival of the Full First Alarm 90% of the time when responding to a fire suppression incident for Response Zones that meet the Rural II criteria (where a Full First Alarm is required).
  - a. The District's Full First Alarm assignment includes a minimum of thirteen (13) suppression personnel and one (1) Incident Commander; for a total of fourteen (14) personnel.

C. Emergency Medical Services (EMS):

1. Pierce County Fire Protection District No. 5 has adopted the following service delivery objectives for nine (9) individual Response Zones within the district boundaries. A Response Zone is defined as the primary response area for each station located within the district boundaries.
  - a. The District has adopted a response/travel time objective of five (5) minutes and twelve (12) seconds (00:05:12) 90% of the time for the arrival of Basic Life Support (BLS) or higher level capability for Response Zones that meet the Urban criteria.
  - b. The District has adopted a response/travel time objective of ten (10) minutes and twenty four (24) seconds (00:10:24) 90% of the time for the arrival of Advanced Life Support (ALS) at an emergency medical incident for Response Zones that meet the Urban criteria (where ALS is required).
  - c. The District has adopted a response/travel time objective of six (6) minutes and thirty (30) seconds (00:06:30) 90% of the time for the arrival of Basic Life Support (BLS) or higher level capability for Response Zones that meet the Rural I criteria.
  - d. The District has adopted a response/travel time objective of ten (10) minutes and twenty four (24) seconds (00:10:24) 90% of the time for the arrival of Advanced Life Support (ALS) at an emergency medical incident for Response Zones that meet the Rural I criteria (where ALS is required).
  - e. The District has adopted a response/travel time objective of thirteen (13) minutes 90% of the time for the arrival of Basic Life Support (BLS) or higher level capability for Response Zones that meet the Rural II criteria.

- f. The District has adopted a response/travel time objective of eighteen (18) minutes and twelve (12) seconds (00:18:12) 90% of the time for the arrival of Advanced Life Support (ALS) at an emergency medical incident for Response Zones that meet the Rural II criteria (where ALS is required).

D. Hazardous Materials:

- a. The Washington State Patrol is responsible for hazardous materials incidents within the District. Pierce County Fire Protection District No. 5 is a member of a combined five (5) department team for Hazardous Incident Response for “Technician” level response.
- b. The District’s firefighters are trained to the “Operations” level and support the Washington State Patrol.
- c. The District’s response time objective for an “Operations” level response is the same as a fire suppression response (Section 5b).

E. Technical Rescue/Special Operations:

- 1. Pierce County Fire Protection District No. 5 is a member of a combined four (4) department team for Technical Rescue/Special Operations Response. The District has committed to having one (1) “Technician” level trained member on duty. Additionally, all career firefighters are trained to the “Operations” level and support the Technical Rescue Team.
- 2. The District’s response time objective for an “Operations” level response is the same as a fire suppression response (Section 5b).

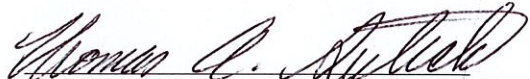
**Section 6.** The foregoing objectives will be measured by the successful reduction of response times, and the District’s progress towards achieving the objectives 90% of the time. Annually, commencing in 2007, the department shall evaluate its levels of service, deployment, and the achievement of each response time objective throughout the District. The annual report shall define any geographic areas and circumstances in which the objectives are not being met. The annual report shall explain the predictable consequences of any deficiencies and address the steps that are necessary to achieve the objectives.

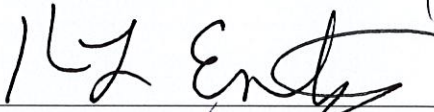
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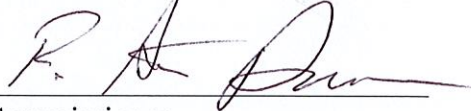
**Section 7.** All terms used herein, such as “turnout time,” “response time,” “advanced life support (ALS)” and “fire suppression,” shall be as defined in the state statute.

**ADOPTED** by the Board of Fire Commissioners of Pierce County Fire Protection District No. 5 this 10<sup>th</sup> day of July, 2018.

  
Chairman

  
Commissioner

  
Commissioner

  
Commissioner

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Commissioner

Attest:

  
District Secretary