



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

May 11, 2021

Chairman Wilsie called the virtual Zoom meeting to order at 5:00 p.m.

Present: Commissioners Sutich, Nelson, Entze, Wilsie and Urvina, F/C D. Doan, A/C E. Watson, A/C T. Meyer, A/C D. Bjurstrom, A/C J. Johnson, A/C N. Langlow and EA T. VanderVaate

APPROVAL OF THE AGENDA

Commissioners Entze and Sutich moved and seconded to approve the agenda as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

COMMUNICATIONS

MINUTES AND BLANKET VOUCHERS

Commissioners Sutich and Nelson moved and seconded to approve Minutes of the April 27, 2021 regular meeting. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Urvina moved and seconded to approve the vouchers and ACH transfers as set forth in the agenda for a total consideration of \$2,052,031.51. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

Chief Meyer reported:

- A lateral candidate withdrew from our hiring process; the other three candidates are scheduled to begin work on July 6
- The entry level new hires are at fire academy
- Nick Langlow has been promoted to Assistant Chief of Administration and Finance
- Tom Voight has been promoted to Battalion Chief, in preparation for Chief Kauppila's retirement
- Patrick Phillips has been promoted to Lieutenant and assigned to C-Shift
- Brad Nicholson has been promoted to Lieutenant and assigned to B-Shift
- Nathan Lawrence has been temporarily promoted to Lieutenant and assigned to C-Shift
- Josh Bissenas has been temporarily promoted and assigned to the Training Division

Chief Bjurstrom reported:

- The District received an interim GEMT settlement of \$323,961
- The District received a final declaration for CARES billing covering January to July 2020 and will be receiving \$386,892

Chief Johnson reported:

- COVID19 case numbers are up, if we were still in phases that would put us in Phase 1; hospitalizations are also up and would put us in Phase 1
- Vaccines are available to anyone 16 years of age or older and will soon be available for 12-15 year olds
- The District does not have any employees out due to COVID illness
- Prevention has started moving to Station 55; Chief Waters is there full-time, Paul Hayes and Tina Curran are waiting on supplies and will be moved soon

Chief Doan reported:

- Roles and responsibilities for the Chief and Assistant Chiefs was sent out to the District and is available on SharePoint
- Reminder we will be recognizing employees who retired in 2020 at the May 25 meeting
- Standard of Cover and Risk Assessment - District Staff is close to completing due diligence and has scheduled a meeting with members of the Finance Committee to discuss and hopefully bring to full board for action at the May 25 meeting
- Staff have been working on the Capital Facilities Plan; cost estimates are with Rice Fergus Miller and we hope to have them in the next two to three weeks

STANDING COMMITTEE REPORTS

Commissioner Entze reported the Finance Committee is meeting on Thursday, May 13, 2021 at 3:00.

CHAIRMAN'S REPORT

Chairman Wilsie discussed performance evaluation and expectations for Chief Doan. Chief Doan reported on the work he has done since being hired. The Board agreed Chief Doan is doing work they want and expect and Chairman Wilsie indicated the Board would advise if something comes up or changes.

OLD BUSINESS

NEW BUSINESS

- a. Paving Bid Results. Chief Watson advised the Board the District received four bids and recommended awarding the bid to the lowest bidder, Agate Asphalt of Poulso, for both paving at Station 56 and repairs at six other facilities. After a brief discussion, Commissioners Nelson and Urvina moved and seconded awarding the paving, rehab and repairs contract for Station 56 and other facilities for a grand total of \$209,756.22 to Agate Asphalt out of Poulso. The **MOTION CARRIED** by unanimous roll call vote.
- b. Resolution 2021-09 – Surplus Equipment. Chief Watson recommended the Board approve

- Resolution 2021-09 to surplus TRT equipment (does not include PCSORT equipment). Commissioners Urvina and Nelson moved and seconded approval of Resolution 2021-09 as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.
- c. Personal Services Contract – Assistant Chief. Chief Doan recommended approval of the Personal Services Contract for Assistant Chief Nicholas Langlow. Commissioners Entze and Sutich moved and seconded approval of the Personal Services Contract as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

PUBLIC COMMENT

GOOD OF THE ORDER

Commissioner Nelson questioned District expenses for vehicle repairs and asked what our cost per mile is. Chief Doan has added that to his list for future financial reports.

Commissioner Sutich welcomed Assistant Chief Nicholas Langlow.

SPECIAL INTERESTS/UPCOMING EVENTS

ADJOURNMENT

There being no further business to discuss, Chairman Wilsie adjourned the meeting at 5:40pm.

The next regular meeting will be 5:00pm on Tuesday, May 25, 2021.



Alex Wilsie (May 26, 2021 15:53 PDT)

Chairman/Commissioner



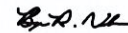
Thomas A Sutich (May 26, 2021 14:46 PDT)

Commissioner



Kevin L Entze (May 26, 2021 14:53 PDT)

Commissioner



Bryce Nelson (May 26, 2021 20:53 PDT)

Commissioner



Joe Urvina (May 26, 2021 14:57 PDT)

Commissioner



Attest: District Secretary