



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

April 13, 2021

Chairman Wilsie called the virtual Zoom meeting to order at 5:00 p.m.

Present: Commissioners Sutich, Nelson, Entze, Wilsie and Urvina, F/C D. Doan, A/C J. Johnson and EA T. VanderVaate

APPROVAL OF THE AGENDA

Commissioners Entze and Sutich moved and seconded to approve the agenda as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

COMMUNICATIONS

EA T. VanderVaate advised the Board a thank you letter was received from a citizen.

MINUTES AND BLANKET VOUCHERS

Commissioners Sutich and Entze moved and seconded to approve Minutes of the March 23, 2021 regular meeting. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Sutich moved and seconded to approve the vouchers and ACH transfers as set forth in the agenda for a total consideration of \$2,297,385.56. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

Chief Doan reported:

- He and his Executive Team (four Assistant Chiefs and Executive Assistant) met for two days of team building and goal setting at Station 53 on Fox Island
- He is evaluating several consultants for leadership and team development and will bring information back to the Board
- The City of Gig Harbor requested support on infrastructure projects – after discussing with Chairman Wilsie, he sent a letter of support to Congressman Kilmer in support
- He recently met with the Mayor of the City of Gig Harbor to get to know him and discuss ways to partner and work together
- Public Information Request – Chief Bjurstrom is working with legal to fulfill
- Seven new recruits started this Monday
- Four lateral new hires will start in July

- Putting on department-wide class starting in two weeks to give high level expectations and how to deliver customer service
- iPsdI – evaluating a request for proposal; next week meeting with David Blankinship to evaluate data needs and get some recommendations
- Will be attending LERA with L3390 next week
- Will be out of town this weekend for a funeral service

Chief J. Johnson gave a COVID update – Pierce County is rolling back to Phase 2 and the District continues to support vaccine deployment through State mobilization requests and has one member deployed to a FEMA mass vaccination site in Yakima.

STANDING COMMITTEE REPORTS

Chief Bjurstrom reported the 2018-19 audit is complete and thanked Danette Weyn for her work with the auditors. The District received a clean audit, with a couple areas noted for needed improvement. Due to the increased size of the District’s budget, we are now required to conduct an annual audit. Commissioner Urvina complimented Chief Bjurstrom and District Staff for their work on the audit saying he was proud and they did a great job.

OLD BUSINESS

NEW BUSINESS

- a. Resolution 2021-07 – Surplus Equipment. Division Chief Jason Black advised the Board the District desires to retire an old air truck and send it to auction. The air compressor from the unit will be repurposed and installed at Station 51. After a brief discussion, Commissioners Sutich and Nelson moved and seconded to approve Resolution 2021-07 as presented. With no further discussion the **MOTION CARRIED** by unanimous roll call vote.
- b. Resolution 2021-08 – Procurement Policy. Chief Bjurstrom reported the State Auditor recommended the District update their procurement policy. The policy was reviewed by legal counsel and the Assistant Chief of Logistics. Commissioners Sutich and Entze moved and seconded to approve Resolution 2021-08 as presented. With no further discussion the **MOTION CARRIED** by unanimous roll call vote.
- c. Organizational Chart. Commissioner Sutich requested the Board consider having two deputy chiefs – one to manage business and one to manage operations. After discussion, District Staff was directed to draft a new organizational chart to see what it would look like if the District moved to a model using two deputy chiefs.

PUBLIC COMMENT

GOOD OF THE ORDER

Commissioner Nelson encouraged everyone to get vaccinated.

SPECIAL INTERESTS/UPCOMING EVENTS

ADJOURNMENT

There being no further business to discuss, Chairman Wilsie adjourned the meeting at 5:38pm.


The next regular meeting will be 5:00pm on Tuesday, April 27, 2021.


Alex Wilsie (May 4, 2021 10:34 PDT)

Chairman/Commissioner


Thomas A Sutich (Apr 28, 2021 16:27 PDT)

Commissioner


Kevin L Entze (Apr 28, 2021 17:14 PDT)

Commissioner


Bryce Nelson (Apr 28, 2021 21:09 PDT)

Commissioner


Joe Urzua (May 11, 2021 12:19 PDT)

Commissioner



Attest: District Secretary