

Commissioners' Meeting

May 9, 2017

Chairman Duncan called the meeting to order at 5:00 p.m.

Present were: Commissioners Sutich, Nelson & Entze, Chief Burgess, A/Chiefs Watson, Nixon and Bjurstrom, D. Weyn, D/Chief Waters, B/Chief Meyer, Lt. Teeple, Citizens K. Kreitzer, and T. Cordoba

Commissioner Smith was absent.

Our flag salute was led by Chairman Duncan.

Communications

Commissioner Sutich shared kudos expressed from the WFCA to Commissioner Smith for his work on reducing the Association's annual insurance costs.

Change to the Agenda

Commissioner Sutich asked that commissioner absences be added to the agenda under new business.

Ty Cordoba from State Farm Insurance Agency presented Lt. T.J. Teeple with a \$10,000.00 donation check in support of the District's annual Crunch Time event.

Commissioners Sutich and Entze moved and seconded approval of the minutes from the April 25, 2017 Commissioner Meeting as mailed. With no further discussion, the motion carried.

Commissioners Nelson and Sutich moved and seconded a motion to approve Blanket Vouchers 170638 - 170711 in the amount of \$84,862.35 and Payroll Vouchers 170614-170637 in the amount of \$1,302,551.18, for a total consideration of \$1,387,413.53. With no further discussion, the motion carried.

Chief's Report

Chief Burgess updated the Board on the following:

- The District's Promotional List will expire at the end of this year. Testing is currently underway to establish a new list. The newly re-worked process is being run by A/Chiefs Dan Bjurstrom and Steve Nixon, B/Chief Pete Kauppila, Lt. Marcin Szczepanski and FF Josh Bissenas and is going very well.

- The Fire Chief's annual evaluation is due and he would like to begin the process by holding an executive session at the next regularly scheduled board meeting to present his self-evaluation.
- The Westside Academy recruit graduation will be held this Wednesday at 18:00 hours, at Clover Park Technical College. Chief Burgess will deliver the key note speech.

Standing Committee Reports

There were no Standing Committee Reports.

Old Business

A/Chief Bjurstrom presented the Board with the final draft of the Strategic Plan. He thanked the Board for their input. The draft vision statement was reviewed with commissioners Bryce Nelson and Zach Smith. Chairman Duncan suggested that this be a first read. Commissioners Nelson and Sutich moved and seconded a motion to table the Strategic Plan approval until the next regularly scheduled meeting. With no further discussion, the motion carried.

New Business

A/Chief Bjurstrom presented the Board with the first read of a draft Credit Card Policy. Changes have been made to the policy to afford more accountability and also align with the RCW's that govern credit card usage. A question and answer session followed, during which, citizen K. Krietzer inquired about the structure of the credit card accounts.

A/Chief Watson updated the Board on efforts to change the District's current process for outdoor burn permits to more efficient model. The intent is to move to an annual permitting process that many of our peers are using. The change should have a positive effect on workflow and call volume.

Commissioners Sutich and Nelson moved and seconded a motion to excuse the absence of Commissioner Smith from today's meeting. With no further discussion, the motion carried unanimously.

Commissioners Nelson and Entze moved and seconded a motion to excuse the absence of Commissioner Sutich from the upcoming meeting on May 23, 2017. With no further discussion, the motion carried unanimously.

Public Comment

There was no Public Comment.

District #5 Member Comment

Commissioner Sutich recognized and thanked D/Chief Eric Waters for his attendance at the Gig Harbor City Council meetings.

Good of the Order

Chairman Duncan announced the signing of documents.

Special Interests/Upcoming Events

The Gig Harbor Maritime festival is coming up the first weekend in June.

There being no further business to discuss, Chairman Duncan adjourned the meeting at 5:45 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held Tuesday May 23, at 5:00 p.m.

Attest: District Secretary

Chairman Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

