

Commissioners' Meeting

April 25, 2017

Chairman Duncan called the meeting to order at 5:00 p.m.

Present were: Commissioners Sutich, Nelson, Smith & Entze, Chief Burgess, A/Chiefs Watson, Nixon and Bjurstrom, D/Chief Waters, D. Weyn, E. Beck, Citizen K. Kreitzer.

Our flag salute was led by Chairman Duncan.

Communications

There were no Communications

There were no changes to the Agenda.

Commissioners Sutich and Entze moved and seconded approval of the minutes from the April 11, 2017 Commissioner Meeting as mailed. With no further discussion, the motion carried.

Commissioners Nelson and Smith moved and seconded a motion to approve Blanket Vouchers 170551-170612 in the amount of \$294,371.80. With no further discussion, the motion carried.

Chief's Report

A/Chief Bjurstrom updated the Board on the following:

- We are working on streamlining the process of burn permit issuance. Beginning with this burn season, we are looking to move to a written permit, valid for the calendar year.

A/Chief Nixon updated the Board on the following:

- Regarding the First Due Size-Up Program and their current financial situation, an email with details will be sent to the Board.

D. Weyn updated the Board on the following:

- There has been a significant jump in our L&I rates; over three years, our premiums have increased by roughly 42%. Currently, the District pays both the employer and employee premiums for the combined hourly rate. We will be requesting background information on our rates and will also explore the possibility of a private alternative.

Chief Burgess updated the Board on the following:

- The Commissioners were provided a copy of a notice from PERC regarding the organization of support staff employees.
- CCN has agreed to the price, but not other aspects of the ten-point plan. Chief Burgess will be speaking at the Fire Chief's Policy Board Meeting tomorrow regarding concerns about CCN.

Quarterly Financial Report

D. Weyn presented the quarterly financial report for December 31, 2016. Expense Fund balance totaled \$2,594,944 in cash and investments. Reserve Fund balance ended the month at \$2,038,835 in cash and invested funds. Revenues in the amount of \$ \$1,706, 903 have been collected so far this year representing 6.77% of the revenues forecasted for the year. Expenditures to date are \$4,439,195 (30.16%) of the total budgeted amount for the year. Commissioners Sutich and Nelson moved and seconded a motion to approve the report as given. With no further discussion, the motion carried.

Standing Committee Reports

A/Chief Watson and D. Weyn met with Westside Central Group to analyze a five-year history of claims. We will work on establishing a written policy on threshold amounts for claims. It is agreed that we want Fournier to look for bids from everyone this year, and we will be working with Enduris to obtain a quote as well. Commissioner Duncan added that the meeting with Fournier went well.

Old Business

Chief Burgess presented the board with Resolution 2017-04 which will allow the transfer of funds from the Expense Fund back into the Reserve Fund. The District will transfer \$2,000,000 from the Expense Account to the Reserve Account on April 28, 2017. Commissioners Sutich and Duncan moved and seconded a motion to adopt Resolution 2017-04 as presented. With no further discussion, the motion carried unanimously by roll call vote.

New Business

A/Chief Watson introduced Resolution 2017-05 which establishes the Sole Source Purchase of ambulance cots from Ferno. A legal opinion was prepared by our legal counsel Joe and Eric Quinn and is attached to the Resolution. Third-party services will no longer repair our current cots, as they are end-of-life with no replacement parts available. D/Chief Johnson was instrumental in this replacement process. Ferno cots can carry up to 700 pounds each, decreasing the number of calls for bariatric units and winches. The project as presented would come in under budget, providing six (6) cots, eight (8) mounts, and six (6) stair chairs. A/Chief Watson recommended the Board adopt Resolution 2017-05 as presented. Commissioners Sutich and Nelson moved and seconded a motion to adopt Resolution 2017-05 as presented, waiving the

competitive bidding requirements as a sole source. With no further discussion, the motion carried unanimously by roll call vote.

Public Comment

Citizen K. Kreitzer brought forward a concern about the safety of the crew in transferring bariatric patients from chairs to cots and asked if there was equipment to assist them in this type of process.

District #5 Member Comment

There was no District #5 Member Comment.

Good of the Order

Chairman Duncan announced the signing of documents.

There being no further business to discuss, Chairman Duncan adjourned the meeting at 5:45 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held Tuesday May 9, at 5:00 p.m.

Attest: District Secretary

Chairman Commissioner

Commissioner

Commissioner

Commissioner

Commissioner