

## **Commissioners' Meeting**

February 28, 2017

Chairman Duncan called the meeting to order at 5:00 p.m.

Present were: Commissioners Sutich, Nelson, Smith & Entze, A/Chiefs Watson, Nixon and Bjurstrom, D/Chiefs Waters & Lyon, B/Chief Meyer, Lt. Langlow, FFs D. Hughes, M. Stevens, and S. Jorgenson, Attorney J. Quinn, D. Weyn, E. Beck, Citizen K. Kreitzer.

Our flag salute was led by Chairman Duncan.

There were no Communications.

There were no changes to the Agenda.

Commissioners Entze and Sutich moved and seconded approval of the minutes from the February 14, 2017 Commissioner Meeting as mailed. With no further discussion, the motion carried.

Commissioners Nelson and Smith moved and seconded a motion to approve Blanket Vouchers 170226-170256 in the amount of \$57,579.80. With no further discussion, the motion carried.

A/Chief Watson updated the Board on the following:

- Reports on the underground storage tanks at Station 51 have returned with clean results. Additional results from the Health Department will come in a few weeks.
- This weekend, I.T. personnel will be updating the District's computers.

A/Chief Bjurstrom updated the Board on the following:

- Two new paramedics, J. Flick and T. Freeby and Prevention Specialist, T. Curran begin tomorrow.

Chief Burgess updated the Board on the following:

- The Strategic Planning workshop will be held at the regular Commissioner's Meeting date of March 28, 2017. Looking into other venues to host.

Chief Burgess recognized Scott Jorgenson as Firefighter of the Year. It is a special recognition in that this is peer-nominated and he was overwhelmingly selected. B/Chief Meyer added that Jorgenson had raised his game in every area and truly earned this award. A/Chief Nixon

commented that calling FF Jorgenson a hard worker would be an understatement. He has continued to find different ways to make the organization stronger and better.

Noah Falk and Commissioner Entze were presented with 15-year pins.

Commissioners Entze and Commissioner Nelson's birthdays were recognized at this time.

### **Standing Committee Reports**

A/Chief Watson, D. Weyn and Commissioner Smith will meet with the Westside Insurance Group on March 16, at 0900 at Station 31 to discuss future insurance options. Enduris confirmed that there would be a price break if multiple Districts signed on together.

D. Weyn presented the Quarterly Financial Report. The county's final figures were provided February 9, 2017. Expense Fund balance totaled \$3,327,236.00 in cash and investments. Reserve Fund balance ended the month at \$4,034,787.00 in cash and invested funds. Revenues in the amount of \$18,588,524.00 have been collected so far this year representing 101.47% of the revenues forecasted for 2016. Expenditures to date are \$ 18,236,553.00 just below the total budgeted amount for the year. Commissioners Sutich and Entze moved and seconded a motion to approve the report as given. With no further discussion, the motion carried.

### **Old Business**

A/Chief Bjurstrom provided a draft to prepare for the Strategic Planning workshop on March 28th. The draft included community survey information about services rendered and services deemed most important by the respondents. Over 350 pieces of data were analyzed for themes. Commissioner Sutich asked to have Battalion Chiefs, Division Chiefs, and the Local #3390 Union attend the workshop. Citizen K. Kreitzer asked about the duration of the plan and it was stated that it is a 5-year plan.

### **New Business**

There was no New Business.

### **Public Comment**

Citizen K. Kreitzer asked if there was a plan for public input for the Strategic Plan. A/Chief Bjurstrom shared that the Strategic Planning process began with sending out two sets of surveys to members of community. Chief Burgess added that the Board of Commissioners will continue to represent community members in the planning process and that there are future opportunities for members of the public to take part in Strategic Planning implementation work groups.

### **Local #3390 Comment**

Vice President Nick Langlow updated the board that he and Commissioner Smith will be going to Fire Ops in Hanford at the end of March. He also stated that bargaining preparations will begin on March 7.

### **Special Interests/Upcoming Events**

The annual Health and Safety Expo will take place this Saturday, March 4<sup>th</sup>.

At 5:45 pm the Board went into Executive Session for 30 minutes pursuant to RCW 42.30.110(1)(f) to receive and evaluate complaints or charges brought against a public officer or employee. At 6:15 pm the executive session was extended 10 minutes until 6:25 pm. At 6:25 pm the executive session was extended 10 minutes until 6:35 pm. The Board reconvened into regular session at 6:35 pm.

There being no further business to discuss, Chairman Duncan adjourned the meeting at 6:36 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held Tuesday March 28, 2016 at 5:00 p.m.

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Attest: District Secretary

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Chairman Commissioner

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