

Commissioners' Meeting

February 14, 2017

Chairman Duncan called the meeting to order at 5:00 p.m.

Present were: Commissioners Sutich, Smith, & Entze A/Chiefs Watson & Nixon, D/Chiefs Waters & Lyon, B/Chief O'Leary, D. Weyn, E. Beck, Citizen K. Kreitzer.

Commissioner Nelson and A/Chief Bjurstrom had excused absences.

Our flag salute was led by Chairman Duncan.

There were no changes to the Agenda.

Commissioners Sutich and Entze moved and seconded approval of the minutes from the January 24, 2017 Commissioner Meeting as mailed. With no further discussion, the motion carried.

Commissioners Smith and Sutich moved and seconded a motion to approve Blanket Vouchers 170134-170225 in the amount of \$78,863.94 and payroll vouchers 170111-170133 in the amount of \$1,297,042.85, for a total consideration of \$1,375,906.79. With no further discussion, the motion carried.

D/Chief Lyon updated the Board on the following:

- Two new recruits began West Perce Academy on February 13th. The training takes place over 12 weeks. Graduation will take place at the Clover Park McGavick Conference Center on May 10 at 1800.
- The recruits in the West Side Academy are a quarter of the way through their training. Graduation will take place at Gig Harbor City Park on June 24 at 1300.
- Matt Stevens has brought the career Target Solutions training up to date. We will reevaluate in six months to see how the program is going and see what adjustments or improvements are needed.
- Four firefighters returned from the Portland Firemanship Conference with excellent feedback.
- Four of our volunteers will be attending the Leadership Academy at West Pierce in the near future.
- A-Shift will be attending live fire training on March 28 in North Bend.

- We are looking ahead to the Washington State IFSAC (International Fire Service Accreditation Congress) test in September to promote those interested from FF-1 to FF-2. The passing grade has changed from 80% to 70% in order to be more in line with other state requirements.

A/Chief Watson updated the Board on the following:

- New A/V installations have begun in the Birch and Cedar classrooms. IT is in the process of upgrading the server and desktop computers; Windows 10 rollout will begin at the end of this month, and D-Shift will be outfitted with Microsoft Surface Pros. Email will shift from Groupwise to Outlook.
- Surplus vehicles; Brush Truck chassis has been sold, Medic Unit in the process of being sold.

Chief Burgess updated the Board on the following:

- A/Chief Dan Bjurstrom's last day as a Fire Commissioner for Mountain View is tonight.
- SS911 is waiting for signatures on an MOU, but the SSID (Single System I.D.) system is ready to roll out.
- SS911 is currently accepting bids for building their new dispatch center at the old Puget Sound Hospital site in Tacoma. They anticipate a 2019 opening.

A/Chief Nixon updated the Board on the following:

- SS911 is currently looking for a GIS analyst.
- Chief Burgess & A/Chief Nixon will be in Tijuana Mexico next week, building houses with local high school students.

Standing Committee Reports

Commissioner Smith, Danette Weyn and A/Chief Watson met with Enduris Washington regarding liability insurance and believe they might be able to provide substantial savings. Would like them to present to West Side and South Kitsap; A/Chief Watson will set up a meeting.

Commissioner Sutich shared that although there have been union issues throughout Pierce County, we have always had a good experience with Local 3390. Would like the Local to be given a seat at the next workshop.

Commissioner Sutich and Chief Burgess attended the WSCFF Legislative Conference in Olympia with a focus on preventative fire, wildfire, capital improvement, and education.

Chief Burgess attended a medical insurance meeting on February 9 with Chairman Duncan and Commissioner Smith. Will look at other options after the Local 3390 vote on the Support Staff, as they will be moving onto the Trust insurance.

Old Business

A/Chief Watson updated the board on the Personal Services Contract for Alex Le. Currently the Contract states that Mr. Le has exempt status, but the job description is non-exempt. A desk audit and job analysis revealed his work should be classified as non-exempt. Asked that permission be given for the contract amendment for the rest of 2017. Commissioners Smith and Entze moved and seconded a motion to approve the amendment. With no further discussion, the motion carried unanimously by roll call vote.

Strategic Plan Workshop has been tabled until the next meeting with dates and location to be announced. Chief Burgess will follow-up with possible dates and venues via email.

Chairman Duncan updated the Board on the Sprinkler Ordinance; the City of Gig Harbor has offered to waive fees, potentially \$5,000, to install sprinklers in new construction. Will be taken to a vote sometime in March.

New Business

Chief Burgess presented the Board with Resolution 2017-01 authorizing the budgeted transfer of reserve funds. \$2,000,000 will be moved from the reserve account this month. Funds will be transferred back after April tax collection. Commissioners Sutich and Entze moved and seconded a motion to adopt Resolution 2017-01 as presented. With no further discussion, the motion carried unanimously by roll call vote.

Chairman Duncan announced that the Fire District #16 Board Chairman and Fire Chief would like to have a meeting with the District #5 Board Chair and Chief Burgess to discuss potential collaboration. Discussion about the legality of such a meeting ensued. Chairman Duncan will speak with legal to discuss the prospect of this type of meeting.

Public Comment

There was no Public Comment.

District #5 Member Comment

There was no District #5 Member Comment.

Good of the Order

Commissioner Smith stated that he is working with the County Commissioners on an updated web page and insurance renewals.

Chairman Duncan announced the signing of documents.

Special Interests/Upcoming Events

At the next meeting there will be an update on the end of the year financial report. Awards Banquet awards will also be handed out to those who could not attend the banquet.

There being no further business to discuss, Chairman Duncan adjourned the meeting at 6:08 p.m. No further business was introduced and the Motion carried. The next regularly scheduled meeting will be held Tuesday, February 28, 2017 at 5:00 p.m.

Attest: District Secretary

Chairman Commissioner

Commissioner

Commissioner

Commissioner

Commissioner