

## **Commissioners' Meeting**

November 8, 2016

Chairman Duncan called the meeting to order at 5:00 p.m.

Present were: Commissioners Sutich, Smith, Nelson & Entze, Chief Burgess, A/Chiefs Bjurstrom, Watson & Nixon, D. Weyn, B/Chief Meyer, V/FF Huscroft, E. Beck, D. Rankin, K. Kreitzer, TCC Student Gavin

Our flag salute was led by Chairman Duncan.

### **Communications**

Commissioner Duncan presented a letter to the Board from Key Peninsula Fire District 16, challenging District 5 Commissioners to match a contribution of \$87.00 per Commissioner to benefit the Backpacks for Kids Foundation. Commissioner Duncan agreed that the Board would take on the challenge personally and on an individual basis.

On behalf of the Washington Fire Commissioner's Association, Dan Rankin presented Commissioner Kevin Entze with an award for his 15 years of service as a fire commissioner. Commissioner Entze was presented his 15-year pin to a standing ovation.

Commissioners Sutich and Entze moved and seconded approval of the minutes from the October 25, 2016 Commissioner Meeting as mailed. With no further discussion, the motion carried.

Commissioners Entze and Nelson moved and seconded a motion to approve Blanket Vouchers 161647-161719 in the amount of \$56,212.31 and payroll vouchers 161720-161742 in the amount of \$1,279,986.57 for a total consideration of \$1,336,198.82. With no further discussion, the motion carried.

There were no changes to the Agenda.

### **Chief's Report**

Chief Burgess updated the Board on the following:

- Exciting news regarding several hiring processes. A/Chief Bjurstrom and D. Weyn are working hard. We are in the middle of the process for Firefighter-EMTs, with the first written exam held on November 5, 2016. We are testing today for Paramedics. Tests have been graded and candidates scheduled for panel interviews. We are currently reviewing applications and resumes for the position of Public Educator. A/Chief Bjurstrom informed the Board that the first meeting of the testing team was held today and that it

went well. A/Chief Nixon updated the Board on the volunteer process; we are currently scheduling Chief Interviews with 15 Volunteer Firefighter candidates and 6 Medical Responder candidates. Slightly higher numbers than in the past with a wide age range, which he believes is a good sign.

A/Chief Watson updated the Board on the following:

- The city project to repave Kimball Drive is underway. While the asphalt in front of Station 51 was being patched, the crew was moved off-site to continue to provide emergency aid during that time.
- Peninsula Light placed new conduit and line underground for Station 51. The previous line had failed five to six times, but the new conduit should provide a secure connection and reliable power through the winter. The station's generator continues to be a concern due to its advanced age.
- Three engineering firms have turned in bids for the underground storage tank work at Station 51. We will be undergoing an analysis of the site. The Department of Ecology paperwork is complete and everything looks good. The Department of Health may require additional soil samples. There is a 12-month timeframe in which to complete the project once it is permitted, but we hope to have the project finished by the spring of 2017.

Chief Burgess updated the Board on the following:

- The meeting with Susan Dreier to discuss the "10-Point Plan" for the CCN was encouraging. There will be a meeting with Sound Sound 911 on November 10, 2016 in order to obtain additional information, as well as the monthly County Commissioners meeting. Chief Burgess remains cautiously optimistic for progress in this matter.
- On November 7, 2016, we began our scheduled audit with the State Auditor. The examination of minutes was completed this afternoon. Commissioners Duncan and Smith will be attending the exit conference as Board representatives.

### **Standing Committee Reports**

Commissioner Sutich shared that while attending the conference for the Washington Fire Commissioners Association, he was approached by current state and county leadership, who were very complimentary of new Commissioner Zach Smith. They were impressed with his work and believe that Commissioner Smith represents the District well.

### **Old Business**

- Chief Burgess provided the Board with copies of the employment contract for A/Chief Bjurstrom. The contract has a term of three years and two months. The additional two

months were added so that all assistant chief contracts would be on the same date schedule. Attorney J. Quinn has already reviewed and approved the contract. Chief Burgess recommended the Board approve contract as presented. Commissioners Sutich and Entze motioned and seconded to approve the contract. With no further discussion, the motion carried unanimously by roll call vote.

- Chief Burgess presented the first draft of the 2017 Budget Resolutions to the Board before the formal Resolutions are presented on November 22, when they will be formally approved or not approved depending on the success or failure of the Lid Lift Levy and approval by Attorney J. Quinn.
- Chief Burgess updated the Board on the Sprinkler Ordinance. A letter of support from the District 5 Board was drafted by Commissioner Duncan and sent to the Gig Harbor Mayor and City Council members.

### **New Business**

A/Chief Watson updated the Board on the following:

- A/Chief Watson introduced Resolution 2016-16 declaring fire hose listed on “Exhibit A” surplus to the needs of the District and authorizing disposal. This comes after receiving the results from annual hose and ladder testing. No ladders failed the tests. A /Chief Watson recommended the Board adopt Resolution 2016-16 as presented. Commissioners Entze and Nelson moved and seconded a motion to adopt Resolution 2015-16 as presented, declaring the hose surplus to the needs of the district and authorizing disposal. With no further discussion, the motion carried unanimously by roll call vote.

D. Weyn updated the Board on the following:

- The Board was presented with the Pierce County Fire Protection Contract Renewal amendment. The number is lower than at the last renewal, as the number of calls to properties has County’s properties have decreased. Discussion followed regarding the process of contract renewals versus contract amendments. Commissioners Smith and Entze moved and seconded a motion to adopt the Pierce County Fire Protection Contract Renewal Amendment as presented. Commissioner Nelson abstained from the vote as he is a Pierce County employee. With no further discussion, the motion carried by roll call vote.

### **Public Comment**

There was no Public Comment.

### **District #5 Member Comment**

- Commissioner Sutich shared that while at the Washington Fire Commissioners Association Conference, he observed that there was a remarkable number of new commissioners, totaling one-fourth to one-third of the group gathered.
- A/Chief Nixon shared that Pierce County approved the construction of the South Sound 911 Communication Center at the site of the old Puget Sound Hospital. A/Chief Nixon also shared that we received a letter from the County Executive and Rick Talbert regarding the CCN Board letter, stating that they will decrease the cost of the South Sound 911 Budget over concerns brought forward.

Chairman Duncan announced the signing of documents.

**Special Interests/Upcoming Events**

- Chief Burgess shared that the Local 3390 has invited members to join them at Cutter’s Point Coffee to await the results of the EMS Lid Lift this evening.

There being no further business to discuss, Chairman Duncan adjourned the meeting at 5:54 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held Tuesday, November 22, 2016 at 5:00 p.m.

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Attest: District Secretary

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Chairman Commissioner

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