

Commissioners' Meeting

November 22, 2016

Chairman Duncan called the meeting to order at 5:00 p.m.

Present were: Commissioners Sutich, Smith, Nelson & Entze, Chief Burgess, A/Chiefs Bjurstrom & Nixon, D. Weyn, D/Chief Lyon, B/Chief Meyer, V/FF Huscroft, E. Beck & Citizen K. Kreitzer.

A/Chief Watson had an excused absence.

Our flag salute was led by Chairman Duncan.

Communications

There no Communications.

There were no changes to the Agenda.

Commissioners Sutich and Entze moved and seconded approval of the minutes from the November 8, 2016 Commissioner Meeting as mailed. With no further discussion, the motion carried.

Commissioners Entze and Sutich moved and seconded a motion to approve Blanket Vouchers 161743-161812 in the amount of \$73,300.59. With no further discussion, the motion carried.

Chief's Report

A/Chief Bjurstrom updated the Board on the following:

- We are still in the middle of several hiring processes. Chief's interviews for Paramedics began today. Chief Burgess and A/Chief Nixon will be conducting the interviews. Eleven Firefighter-EMTs will be coming in for initial interviews beginning on December 12. Thirteen Prevention Specialist applicants will be testing November 28 and 29. A/Chief Bjurstrom expressed excitement about the quality of the candidates in all three hiring processes.
- We are applying for an AFG grant to obtain extrication tools including three cutters and three spreaders at \$97,800 and NFPA 1670 standard training for their use at \$25,711, for a total of \$123,511. Additionally, we are a participating agency along with Graham Fire Department and PCHIT in applying for a regional grant for a trailer. A/Chief Bjurstrom confirmed that the grants applied for last year by the District were denied.

D. Weyn updated the Board on the following:

- The State Auditor is still with us. We have made headway in the 2014-2015 years despite complications with Pierce County reporting changes made in 2015 in which the balance sheets look different and carry less data. Commissioner Sutich and Chief Burgess will be part of an exit interview before the end of the year, approximately two weeks after the audit has been completed.

Chief Burgess updated the Board on the following:

- The Sprinkler Ordinance has moved back to committee for further discussion, which is a good sign. Hopefully what comes out of the committee will be acceptable to all parties. We offered assistance to the City Manager regarding this issue and are waiting to hear back.
- There has been progress on the Combined Communication Network (CCN). The County has redone their budget and Jim Sharp as well as Andrew Neiditz think it will be well-received and pass. The new budget would limit the increase in cost to 5%, which would be needed to fit within what we initially budgeted. However, concerns remain that we will be back to the table on this issue every year. We still hope to move forward on the “10-Point Plan.” Commissioner Sutich commended Chief Burgess on bringing the County Commissioners “up to speed” and answering all questions that were put forward.

Standing Committee Reports

There were no Standing Committee Reports.

Old Business

Chief Burgess provided copies of the formal Budget Resolutions to the Board. There were no significant changes from the second read of the Resolutions on November 8, though they do reflect the successful EMS Lid Lift Levy. Attorney J. Quinn has reviewed and approved the documents. The Pierce County Treasurer has also reviewed the Resolutions and found no issues. Chief Burgess expressed a high degree of confidence in these Resolutions and recommended them for approval. Chief Burgess then introduced the following resolutions for the 2015 Budget:

Resolution 2016-17 declaring a finding that substantial need exists and directing that a limit factor of 101% be used for the EMS property tax levy to be collected in 2017. Draft copies were previously provided to the Board for their review. Chief Burgess recommended the Board adopt Resolution 2016-17 as presented. Commissioner Sutich moved and Commissioners Nelson and Entze seconded a motion to adopt Resolution 2016-17. With no further discussion, the motion carried unanimously by roll call vote.

Resolution 2016-18 authorizing Pierce County Assessor-Treasurer to levy \$18,289,460.04 on behalf of PCFD #5 which is a combination of assessed value of real properties and new construction and improvements within the boundaries of PCFD #5 and deposited into the General Expense Fund for utilization of the 2016 budget. Draft copies were previously provided to the Board for their review. Chief Burgess recommended the Board adopt Resolution 2016-18 as presented. Commissioners Entze and Smith moved and Commissioner Sutich seconded a motion to adopt Resolution 2016-18. With no further discussion, the motion carried unanimously by roll call vote

Resolution 2016-19 establishing the amount authorized to levy from the previous year for Fire in the amount of \$995,372.96 which is a percentage increase of 8.04% from the previous year. Draft copies were previously provided to the Board for their review. Chief Burgess recommended the Board adopt Resolution 2016-19 as presented. Commissioners Sutich and Nelson moved and seconded a motion to adopt Resolution 2016-19. With no further discussion, the motion carried unanimously by roll call vote.

Resolution 2016-20 establishing the amount authorized to levy from the previous year for EMS in the amount of \$3,798,844.30. Draft copies were previously provided to the Board for their review. Chief Burgess recommended the board adopt Resolution 2016-20 as presented. Commissioners Nelson and Smith moved and seconded a motion to adopt Resolution 2016-20. With no further discussion, the motion carried unanimously by roll call vote.

Chief Burgess presented the Board with the verification of at least one fulltime employee, pursuant to RCW 52.16.160. Chief Burgess will sign the verification and send to Assessor-Treasurer Mike Lonergan. No action was needed by the Board.

Chief Burgess presented the Board with the Levy Certification in accordance with RCW 84.52.020. Chief Burgess will sign the certification and send to the Washington State Department of Revenue. No action was needed by the Board.

New Business

There was no New Business.

Public Comment

There was no Public Comment.

District #5 Member Comment

There was no District #5 Member Comment.

Good of the Order

Chairman Duncan attended the leadership meeting hosted by Mayor Jill Guernsey at the Boys and Girls Club. A/Chief Nixon is on the board of Pen Met Parks and shared that they are moving

forward with the acquisition of the Boys and Girls Club. He expressed excitement at the opportunity for collaboration and believes it is a positive venture.

Santa runs will begin the week of December 5. Sign-ups are with Brad Harris and are being filled quickly. There will be five nights in total.

Chairman Duncan announced the signing of documents.

Special Interests/Upcoming Events

Gig Harbor Tree Lighting will be held at Donkey Creek Park this year on December 3.

There will be a District presence at the Canterwood Toy Drive.

The FISH Toy Drive will begin at Station 50 starting November 28.

At 5:33 Chairman Duncan announced an Executive Session per RCW 42.30.110 (1)(f) to receive and evaluate complaints or charges brought against a public officer or employee. Chairman Duncan will reconvene the meeting at 5:50 p.m.

There being no further business to discuss, Chairman Duncan adjourned the meeting at 6:25 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held Tuesday, December 13, 2016 at 5:00 p.m.

Attest: District Secretary

Chairman Commissioner

Commissioner

Commissioner

Commissioner

Commissioner