

## **Commissioners' Meeting**

May 23, 2017

Chairman Duncan called the meeting to order at 5:00 p.m.

Present were: Commissioners Nelson, Smith & Entze, Chief Burgess, A/Chiefs Watson and Nixon, D/Chief Waters, D. Weyn, Citizen K. Kreitzer.

Commissioner Sutich had an excused absence.

Our flag salute was led by Chairman Duncan.

### **Communications**

There were no Communications

There were no changes to the Agenda.

Commissioners Entze and Nelson moved and seconded approval of the minutes from the May 9, 2017 Commissioner Meeting as mailed. With no further discussion, the motion carried.

Commissioners Nelson and Entze moved and seconded a motion to approve Blanket Vouchers 170712 - 170782 in the amount of \$177,031.52. With no further discussion, the motion carried.

### **Chief's Report**

Chief Burgess updated the Board on the following:

- Two new staff vehicles will be arriving soon.

A/Chief Watson updated the Board on the following:

- The Prevention staff has completed their move to Station 50 and are in the process of unpacking and getting settled. D/Chief Waters moved into his new office which brings all three Division Chiefs together in the west wing of the building.

A/Chief Nixon updated the Board on the following:

- Firefighter/EMT Chad Foster completed his probationary year in mid-April. We hope to recognize his accomplishment at an upcoming meeting.
- New members T.J. Freeby, Jake Flick, Max Haas and Ryan Gilletti were introduced to the Board. There have been great reports from the Line on our new medics, Freeby and Flick. Haas and Gilletti were both chosen for Chief's Company Awards at the conclusion of their Westside Academy attendance. A brief discussion about staffing and seasonal deployments followed.

D. Weyn updated the Board on the following:

- The process to hire two additional support staff members is underway.
- The Department of Labor and Industries has provided us with a five year claim history to help us understand our recent disability insurance rate increases. The report is available to Commissioners upon request.

### **Standing Committee Reports**

There were no standing committee reports.

### **Old Business**

Chief Burgess presented the board with the final draft of the District's 2017-2021 Strategic Plan. There have been no changes or updates since the first read, only formatting improvements. Chief Burgess recommended the Board approve the 2017-2021 Strategic Plan as presented. Commissioners Smith and Entze moved and seconded a motion to approve the Strategic Plan. With no further discussion, the motion carried unanimously by roll call vote. Commissioner Entze extended his appreciation to A/Chief Bjurstrom and all those who worked to put the plan together.

A/Chief Watson presented the Board with the second read of Resolution 2017-07 adopting a Credit Card Policy for the District. A/Chief Watson recommended the Board approve Resolution 2017-07 as presented. Commissioners Smith and Entze moved and seconded a motion to approve Resolution 2017-07. With no further discussion, the motion carried.

### **New Business**

A/Chief Watson presented the Board with Resolution 2017-06 authorizing the surplus and disposal of an obsolete cardiac monitor. The District plans to donate the monitor to a department that is able to use it. A/Chief Watson recommended the Board approve Resolution 2017-06 as presented. Commissioners Nelson and Smith moved and seconded a motion to adopt Resolution 2017-06. With no further discussion, the motion carried unanimously by roll call vote.

### **Public Comment**

Citizen K. Kreitzer asked if there are plans for an annual update in the five year Strategic Plan. Chief Burgess explained that annual updates are built into the plan structure.

### **District #5 Member Comment**

Local #3390 President Ron Wasmund presented the Board with a formal request to open up the bargaining process.

**Good of the Order**

Commissioner Entze commended the District’s participation in the Gig Harbor High School’s Mock Crash assembly, stating members did a great job.

Chairman Duncan announced the signing of documents.

There being no further business to discuss, Chairman Duncan adjourned the meeting at 5:35 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held Tuesday June 13, at 5:00 p.m.

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Attest: District Secretary

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Chairman Commissioner

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Commissioner

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