

Commissioners' Meeting

Sept 23, 2013

Chairman Sutich called the meeting to order at 3:00 p.m.

Present were: Commissioners Jarmon, Entze, Stephens and Nelson, Chief Burgess, A/Chiefs Nixon & Watson, P. Riley, D. Weyn, D/Chiefs Shoemaker, Waters & Lyon, B/Chief O'Leary, S. Duncan, K. Kreitzer

Our flag salute was led by Bryce Nelson.

No communications were received.

No additional items were added to the Agenda.

Commissioners Jarmon and Sutich moved and seconded approval of the minutes from the September 9, 2013 meeting as mailed. With no further discussion, the motion carried.

Commissioners Entze and Stephens moved and seconded a motion to approve Blanket Vouchers 131481-131539 in the amount of \$88,841.56. With no further discussion, the motion carried.

Chief Burgess updated the Board on the following:

- The 2012 financial audit is complete with no findings. The Auditor's office reported that they were pleased with our internal controls. We will be receiving a full written report within 30 days.
- It is time to schedule the annual PCSORT Policy Board meeting to review and approve a 2014 budget. A proposed date of October 3, 2013 was accepted.

A/Chief Watson updated the Board on the following:

- The Capital Facility Plan paperwork is currently in process to address impact fees. The first part of the process will be completed by January 1, 2014.

A/Chief Nixon updated the Board on the following:

- The annual FireComm policy meeting was held September 17th. There will be an increase in 2014 FireComm user fees. Commissioner Sutich inquired as to how user fees are determined. A/Chief Nixon explained that the new formula used to determine fees is significantly affected by call volumes.

Medical D/Chief Shoemaker updated the Board on the following:

- The EPCR program set up and training is still underway. Once the program basics are functioning properly, the program will be deployed in the field.

Executive Assistant D. Weyn updated the Board on the following:

- The Westside Insurance meeting will be tomorrow morning. One more proposal will be heard prior to making a decision on the 2014 coverage.

No Standing Committee Reports were introduced.

Old Business

Chief Burgess updated the Board on the Post Retirement Medical Report. The report will be ready by the second meeting in November. Chairman Sutich suggested that a Special Meeting should be scheduled for a future date to discuss the subject. Commissioner Stephens made a motion to hear the District's report at the second meeting in November. With no further discussion, the motion carried by roll call vote.

New Business

Commissioners Sutich and Entze moved and seconded approval to change the first meeting in October from Monday the 14th to Tuesday the 15th due to the Columbus Day holiday. With no further discussion, the motion carried.

P. Riley introduced Resolution 2013-07 authorizing the budgeted transfer of Reserve Fund into the Expense Fund for the amount of \$250,000.00. Commissioners Entze and Stephens moved and seconded a motion to adopt Resolution 2013-07 authorizing a transfer of funds from the Reserve Fund to the Expense Fund as requested. The transfer will take place on September 30, 2013. With no further discussion, the motion carried unanimously by roll call vote.

P. Riley presented the Board with the first draft of the 2014 Budget. Members were provided with budget work books and an overview of their contents. This is the first of three budget presentations. Voting on the final budget will take place November 25, 2013.

Public Comment

There was no Public Comment.

Good of the Order

Chairman Sutich asked D. Weyn to update the Board on the Scarecrow Festival. The festival will take place Saturday, October 5th. The District will have an Engine and Scarecrow on display for this annual, community event at Sehmel Homestead Park.

Chairman Sutich announced the signing of documents.

Special Interests/Upcoming Events

There will be an open house for prospective lateral paramedics this Wednesday, September 25th at District Headquarters, Station 50.

There being no further business to discuss, Commissioners Sutich and Entze moved and seconded a motion to adjourn the meeting at 3:55 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held October 15, 2013 at 3:00 PM.

Attest: District Secretary

Chairman Commissioner

Commissioner

Commissioner

Commissioner

Commissioner