

Commissioners' Meeting

August 12, 2013

Vice Chairman Entze called the meeting to order at 3:00 p.m.

Present were: Commissioners Jarmon and Stephens, Chief Burgess, D/Chiefs Waters & Shoemaker, B/Chief Meyer, D. Weyn, Local 3390 Representatives, Shift Personnel, L. Jarmon, K. Kreitzer

Commissioners Sutich and Nelson had excused absences.

Our flag salute was led by Kevin Entze.

No communications were received.

No additional items were added to the Agenda.

Commissioners Stephens and Jarmon moved and seconded approval of the minutes from the July 22, 2013 meeting as mailed. With no further discussion, the motion carried.

Commissioners Stephens and Jarmon moved and seconded a motion to approve Blanket Vouchers 131227-131309 and 131332 in the amount of \$170,704.27 and Payroll Vouchers 131310-131331 in the amount of \$1,110,879.54 for a total consideration of \$1,281,583.81. With no further discussion, the motion carried.

Chief Burgess updated the Board on the following:

- Two letters of interest have been received for the Payroll/Benefits position. Interviews will take place on August 21, 2013.
- The 2014 Budget process has started. A timeline has been provided for the Board to review.
- The Washington State Auditor will start the 2012 financial and grant audit on Tuesday August 13th.
- .The Ribbon Cutting Ceremony for the Rotary Bark Park will take place on Saturday, August 17th. There will be District staff in attendance.

A/Chief Nixon updated the Board on the following:

- There have been two wildland deployments to Eastern Washington. Our members have returned, but the fire season continues.
- The first fatality fire in a very long time occurred in our district on July 29th. D/Chief Waters gave a brief description of the incident and response.

Executive Assistant D.Weyn updated the Board on the following:

- Commissioner Stephens, Chief Burgess and A/Chief Watson took part in an insurance pre-renewal meeting with the West Side Central Group and Fournier Insurance. Our broker, Fournier, is currently shopping rates for our October 1st renewal date.
- An error in the placement of a name was discovered and corrected in the July 8, 2013 meeting minutes. The correction has been made and a copy is available for review.

No Standing Committee Reports were introduced.

Old Business

Chief Burgess addressed the Board about the signing of the amended Personal Service Contract for M. Spencer. The amended contract will remain in effect until January 31, 2014, for the position of Administrative Assistant. Chief Burgess recommended that the Board approve the contract as presented. With no further discussion, the Board approved the contract as requested.

New Business

There was no New Business to introduce.

Public Comment

There was no Public Comment.

Good of the Order

Vice Chairman Entze announced the signing of documents.

Vice Chairman Entze gave an overview of the recently attended Social Media class. He praised the content and value of the subject matter presented.

Special Interests/Upcoming Events

There will be a Pierce County Fire Commissioners Association Annual Picnic - Thursday, August 22nd at 6:30 p.m.

PenMet Parks Ribbon-Cutting Ceremony celebrating the opening of Rotary Bark Park – Saturday, August 17th at 9:00 a.m. in front of Station 50.

There being no further business to discuss, Commissioners Stephens and Jarmon moved and seconded a motion to adjourn the meeting at 3:28 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held August 26, 2013 at 3:00 PM.

Attest: District Secretary

Chairman Commissioner

Commissioner

Commissioner

Commissioner

Commissioner