

## Commissioners' Meeting

April 23, 2012

Chairman Sutich called the meeting to order at 3:00 p.m.

Present were: Commissioners Casebolt, Entze, Stephens and Jarmon, Chief Burgess, A/Chiefs Watson & Nixon, B/Chief Pearson, D/Chiefs Lyon & Shoemaker, L. Abbott, J. Brenner, Lt. Duncan, Local 3390 Representatives, Shift Personnel, Joe Quinn, John Tupper - Boy Scout Explorer Program

Our flag salute was led by Tom Sutich.

L. Abbott informed the Board of two letters received from Mr. Charles Woodke III via fax on April 15 & 16, 2012 requesting additional information from the Fire District. The documents requested were prepared and mailed.

Commissioners Jarmon and Casebolt moved and seconded approval of the minutes from the April 9, 2012 meeting as mailed. With no further discussion, the motion carried.

Commissioners Entze and Casebolt moved and seconded a motion to approve Blanket Vouchers 120959 - 121029 in the amount of \$285,769.02 and Blanket Voucher 121030 in the amount of \$437.50 for a total consideration of \$286,206.52. With no further discussion, the motion carried.

L. Abbott presented the financial report for March 2012. Expense Fund balance totaled \$4,062,382 in cash and investments for March. Reserve Fund balance ended the month at \$5,401,468 in cash and invested funds. Revenues in the amount of \$2,485,634 have been collected so far this year representing 13.18% of the revenues forecast for 2012. Expenditures utilized to date reached \$4,331,571 (22.91%) of the total budgeted amount. Earnings totaled \$2,173.46 earned to date on investments from both the Expense and Reserve accounts. Tax Collection figures for March; forecast amount was \$485,631 (3.46%); actual amount collected was \$495,998 (3.26%). Year to date amount received is \$697,531 (4.59%). Commissioners Entze and Casebolt moved and seconded a motion to approve the report as given. With no further discussion, the motion carried.

Chief Burgess read a prepared statement.

- He thanked the community for their support on passing the EMS Levy. He expanded on the importance of how this Levy will affect the District and our citizens. He further thanked the volunteers who worked on this campaign and to our Community Co-Chairs; Former Mayor Gretchen Wilbert, Former City

Councilmember Paul Conan, and Community Leader Karl Kreitzer. He also recognized Local 3390 for their contribution and hard work on this campaign. Commissioners Entze and Jarmon also thanked everyone for their hard work.

No Standing Committee Reports were introduced.

### **Old Business**

Chief Burgess addressed the Board regarding the Pen Met Parks Contract for Fire Protections Services. Legal Counsel has developed a contract between PCFD #5 and Pen Met Parks to provide fire protection services and emergency medical services to improvements and facilities owned by Pen Met Parks. Copies of the contract were provided to the Board for their review. The contract will be presented to the Board for signatures once the members of Pen Met Parks approve the language.

Assistant Chief Watson announced that the District has received offers for the two (2) Mobile Homes that were recently surplus from Stations 53 & 57. Two offers were received, lowest bid was received for \$500 each and highest bid was received from Peregrine Homes in Port Orchard for \$601 each. A/Chief Watson recommended the Board accept the offer from Peregrine Homes for both mobile homes at \$601.00 each. Commissioner Casebolt and Entze moved and seconded a motion to accept the offers as presented. With no further discussion, the motion carried unanimously by roll call vote.

### **New Business**

L. Abbott addressed the Board regarding the May 28, 2012 Board meeting which falls on a holiday. She recommended that the meeting be moved to May 29, 2012 to accommodate processing of the vouchers. Chairman Sutich requested that the Board table this item until the May 14, 2012 Board meeting for final decision as to the date the second meeting in May will be held.

L. Abbott introduced Resolution 2012-08 authorizing a transfer of funds from the Reserve Fund to the Expense Fund in the amount of \$400,000.00 to provide payments necessary to finalize the remodels of Station 53 and Station 57. Commissioners Casebolt and Stephens moved and seconded a motion to adopt Resolution 2012-08 authorizing a transfer of funds from the Reserve Fund to the Expense Fund as requested. This transfer will take place on April 30, 2012. With no further discussion, the motion carried unanimously by roll call vote.

There was no public comment.

### **Good of the Order**

Chairman Sutich announced the signing of documents.

Chairman Casebolt announced he will be on vacation and requested an excused absence for the May 14, 2012 Board Meeting.

Chief Burgess reported on two recent incidents warranting mention. Car vs. pedestrian incident occurred on Wednesday, April 18<sup>th</sup> at the intersection of Rosedale and Stinson. A young male was skateboarding down Rosedale and was struck by a vehicle, he was pinned him under the right front axle and tire. During the same time the department had three additional incidents which warranted mutual aid from District #16.

A/Chief Nixon and B/Chief Pearson expanded on the 3-alarm fire that occurred at the Historic Glen Cove Hotel on Key Peninsula at 4:30 am Sunday, April 23<sup>rd</sup>. Mutual aid was called; PCFD #5 and South Kitsap Fire & Rescue both responded.

### **Special Interests/Upcoming Events**

Pierce County Fire Commissioners meeting will be held at 7:00 pm on Thursday, April 26<sup>th</sup> at PCFD #22 – East Pierce Fire & Rescue at #8 Edgewood.

Pierce County Fire Chief’s Association meeting will be held at 11:30 am on Thursday, May 3<sup>rd</sup> at Graham Fire & Rescue – 23014 710<sup>th</sup> Ave E.

At this time Chairman Sutich announced an Executive Session will be called in compliance with RCW 42.30.140 to discuss collective bargaining contract negotiations, sessions and proceedings. Commissioners Casebolt and Entze moved and seconded a motion to adjourn into an Executive Session at 3:30 pm for 45 minutes. At 4:15 pm L. Abbott announced an extension of the Executive Session for an additional 5 minutes. Chairman Sutich reconvened the regular meeting at 4:20 pm. Chairman Sutich announced the Board would authorize an ERISA Attorney selected by Joe Quinn to review the Trust Agreement presented for their review, not to exceed a cost of \$1,000.00. Commissioners Casebolt and Stephens moved and seconded a motion that the Board authorize the expenditure as requested. With no further discussion the motion carried.

There being no further business to discuss, Commissioners Sutich and Casebolt moved and seconded a motion to adjourn the meeting at 4:26 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held May 14, 2012 at 3:00 PM.

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Attest: District Secretary

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Chairman Commissioner

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