



# Gig Harbor Fire & Medic One

## COMMISSIONERS' MEETING MINUTES

October 13, 2020

Chairman Sutich called the virtual Zoom meeting to order at 5:00 p.m.

Present: Commissioners Sutich, Nelson, Entze, Wilsie and Urvina, F/C J. Burgess, A/Chiefs E. Watson, D. Bjurstrom, T. Meyer and J. Johnson, B/C S. Booth, Union President Jake Flick, guest speaker Mark Risen, EA T. VanderVaate along with several employees and members of the public.

### APPROVAL OF THE AGENDA

Commissioner Entze moved to approve the agenda as presented. With no further discussion, the **MOTION CARRIED**.

### PROTHMAN FIRE CHIEF SEARCH

Chairman Sutich introduced guest Mark Risen of the Prothman Company to give an update on the fire chief hiring process. Mr. Risen reported advertising is under way and first review of candidates will begin November 15. Mr. Risen will select 7-10 candidates for review by the Board who will determine 4-6 finalists. Prothman recommends reviewing candidate materials and qualifications during executive session for a variety of reasons, however no votes can or will take place during any executive session. The Board will determine how many panels and who sits on those panels for final interviews. Each panel will provide feedback to the Board during an executive session, which allows for honest feedback. Discussion followed. Commissioners Nelson and Entze moved and seconded that the Board follow Prothman's recommendations of how to review applicants during the hiring process, reserving the right for the Board to make changes and adjust along the way. After further discussion, the **MOTION CARRIED** 4 to 1, with Chairman Sutich being the sole no vote.

### COMMISSIONER ABSENCE

**COMMUNICATIONS** – two thank you letters included in agenda packets.

### MINUTES AND BLANKET VOUCHERS

Commissioner Nelson moved to approve Minutes of the September 22, 2020 meeting. With no further discussion, the **MOTION CARRIED**.

Commissioner Nelson moved to approve the vouchers as set forth in the agenda for a total consideration of \$2,482,442.65. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

### LOCAL 3390 REPORTS

## **VOLUNTEER REPORTS**

### **CHIEFS REPORTS**

Chief J. Johnson gave a brief COVID19 update and reported the District will begin conducting some business by appointment only – helmet fitting, car seat installations and address signs, indicating more information will be coming, we are adapting to an environment that is constantly changing. Chief Johnson also reported the District is working with the Local's Health Care Trust to set up a flu vaccination clinic for employees, commissioners and their immediate family members. Chief Burgess followed up reporting a zero increase in medical premiums and extended his appreciation to Local 3390 for their leadership.

Chief Watson reported Puget Paving has started work grinding and grading. Due to rains today, repairs will happen Friday and paving will take place Monday.

Chief Meyer reported a small promotional ceremony is scheduled Thursday afternoon for Lieutenants Harris and Jorgenson. Due to restrictions on gatherings, this ceremony will be very limited plans are under way to livestream the event for others to watch online.

Chief Burgess reported the District has tentatively agreed to a contract extension with Local 3390. The Non-Uniformed group has voted and passed their agreement and the Local is still collecting votes for the Uniformed group. Chief Burgess hopes to present both contracts at the next Board meeting.

Chief Burgess reported the District has received five requests to participate in the post-retirement medical program from employees retiring between April and November of 2021.

### **STANDING COMMITTEE REPORTS**

Commissioner Urvina reported that the Fleet and Facilities Committee met with District staff and toured Station 58 with the architect working on predesign plans. Some changes were requested, a plan will be presented to the full Board after revisions come back.

### **OLD BUSINESS**

a. 2021 Budget – 2<sup>nd</sup> Draft. Chief Bjurstrom reviewed the budget process timeline and reviewed changes to revenue, capital facilities and new items added to the second draft. A revenue hearing will be held at the next meeting and the new insurance info will be incorporated. New in this year's budget, some items marked with an asterisk to indicate new/one-time items that will not carry over into the 2022 budget.

### **NEW BUSINESS**

a. Resolution 2020-12 – Surplus Equipment. Chief Watson reported this resolution is to surplus painter's coveralls purchased for early COVID preparation. The District has since been able to acquire gowns. Commissioners Sutich and Urvina moved and seconded a motion to approve Resolution 2020-12 as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

**PUBLIC COMMENT**

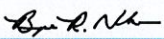
**GOOD OF THE ORDER**

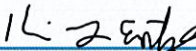
**SPECIAL INTERESTS/UPCOMING EVENTS**


**ADJOURNMENT**


There being no further business to discuss, Chairman Sutich adjourned the meeting at 6:41p.m.  
The next meeting will be 5:00 p.m. on Tuesday, October 27, 2020.

  
Thomas A Sutich (Oct 28, 2020 15:13 PDT)  
Chairman Commissioner

  
Bryce Nelson (Oct 28, 2020 17:07 PDT)  
Commissioner

  
Kevin L Entze (Oct 28, 2020 18:26 PDT)  
Commissioner

  
Alex Wilsie (Nov 10, 2020 09:41 PST)  
Commissioner

  
Joe Urvha (Nov 10, 2020 09:48 PST)  
Commissioner

  
John E. Burgess (Nov 10, 2020 10:33 PST)  
Attest: District Secretary