



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

March 10, 2020

Chairman Sutich called the meeting to order at 5:00 p.m.

Present: Commissioners Sutich, Nelson, Entze, Wilsie and Urvina, F/Chief J. Burgess, A/Chiefs E. Watson, S. Nixon, D. Bjurstrom T. Meyer and EA T. VanderVaate.

FLAG SALUTE

Chairman Sutich led the flag salute.

APPROVAL OF THE AGENDA

Commissioner Wilsie moved to approve the agenda as presented. With no further discussion, the **MOTION CARRIED.**

COMMISSIONER ABSENCE

COMMUNICATIONS

MINUTES AND BLANKET VOUCHERS

Commissioner Wilsie moved to approve Minutes of the February 25, 2020 meeting. With no further discussion, the **MOTION CARRIED.**

Commissioner Nelson moved to approve the vouchers and ACH transfers as set forth in the agenda for a total consideration of \$1,805,713.48. With no further discussion, the **MOTION CARRIED.**

LOCAL 3390 REPORTS

VOLUNTEER REPORTS

CHIEFS REPORTS

Chief Watson reported the Request for Qualifications – Architectural Services discussed at the February 25, 2020 meeting has been advertised and the District is starting to receive calls from interested firms. The closing date is March 20, 2020.

Chief Meyer gave a COVID-19 update reporting the District has stood up a partial incident command to help guide the process. South Sound 911 has adjusted their screening protocols when people call 911. We are doing our best to secure additional PPE and keep our employees

and community members safe. The District will be limiting access to stations effective March 11, 2020. There will be a press release and signage for entry doors. Discussion followed.

STANDING COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

A. Employment Agreement for Exempt Personnel – HR Program Manager. Chief Bjurstrom presented the proposed contract for Chi Herrington who will commence work on March 11, 2020. Discussion followed.

B. Resolution 2020-04 Emergency Purchasing Authority. Chief Burgess presented a resolution prepared by District's legal counsel and recommended the Board vote to approve as presented. Commissioner Nelson moved to approve Resolution 2020-04. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

C. Revised Organizational Chart. Chief Burgess presented a draft organizational chart proposed to be effective July 1, 2020. After discussion, Chairman Sutich moved to approve the proposed organizational chart. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

PUBLIC COMMENT

GOOD OF THE ORDER

SPECIAL INTERESTS/UPCOMING EVENTS

ADJOURNMENT

There being no further business to discuss, Chairman Sutich adjourned the meeting at 5:59 p.m. The next meeting will be 5:00 p.m. on Tuesday, March 24, 2020.


Thomas A. Sutich (May 4, 2020)

Chairman Commissioner


Bryce Nelson (May 4, 2020)


Commissioner


Kevin Entze (May 4, 2020)

Commissioner


Alex Wildig (May 9, 2020)

Commissioner


Joe Vito (May 9, 2020)

Commissioner


John E. Burgess (May 11, 2020)

Attest: District Secretary