



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

January 14, 2020

Chairman Sutich called the meeting to order at 5:00 p.m.

Present: Commissioners Sutich, Nelson, Entze, Wilsie and Urvina, F/Chief J. Burgess, A/Chiefs E. Watson, S. Nixon and Meyer, and EA T. VanderVaate.

FLAG SALUTE

Chairman Sutich led the flag salute.

OATH OF OFFICE

Chief Burgess administered the Oath of Office to Commissioners Tom Sutich, Alex Wilsie and Joe Urvina who were elected by the voters in the November 2019 General Election to serve as Fire Commissioner.

ELECTION AND COMMITTEE ASSIGNMENTS

Commissioner Nelson nominated Commissioner Sutich to serve as Chairman of the Board. With no further discussion, the **MOTION CARRIED**. Commissioner Sutich nominated Commissioner Nelson to serve as Vice Chairman of the Board. With no further discussion, the **MOTION CARRIED**. Chairman Sutich brought for discussion committee assignments and recommended assigning newly elected Commissioner Urvina to sit on the same committees previously assigned to former Commissioner Duncan. All present agreed and there was no further discussion.

APPROVAL OF THE AGENDA

Commissioner Wilsie moved to approve the agenda as presented. With no further discussion, the **MOTION CARRIED**.

COMMISSIONER ABSENCE

Commissioner Wilsie announced he would be absent from the January 28, 2020 meeting. Chairman Sutich moved to excuse Chairman Wilsie's absence. With no further discussion, the **MOTION CARRIED**.

COMMUNICATIONS

The District received a donation from Agnus Dei Lutheran Church, a copy is in the Board packets.

Chairman Sutich expressed his appreciation to Volunteer Larry Rucker for his efforts in coordinating an engine driver (Assistant Chief Steve Nixon) and Santa (Firefighter Bruce Brown) on December 22, 2019. Their visit and donations to a family with an ill child was very moving and their efforts appreciated.

MINUTES AND BLANKET VOUCHERS

Commissioner Entze moved to approve Minutes of the December 10, 2019 meeting. With no further discussion, the **MOTION CARRIED**.

Commissioner Nelson moved to approve the vouchers and ACH transfers as set forth in the agenda for a total consideration of \$1,888,769.36. With no further discussion, the **MOTION CARRIED**.

LOCAL 3390 REPORTS

VOLUNTEER REPORTS

Volunteer Larry Rucker reported volunteer statistics for November and December 2019 (copy of report attached). Chairman Sutich thanked Volunteer Rucker for the thorough reports he brings to the meetings.

CHIEFS REPORTS

Chief Watson reported regarding an engine damaged in an accident on the Tacoma Narrows Bridge. Some repairs may be done locally, but it is anticipated the engine will be out of service for several months.

Chief Watson reported regarding the District's new Air Truck which should be here next month. A meeting is scheduled to plan setup. Chief Burgess requested the air truck be available at the January 28, 2020 Board meeting.

Chief Burgess reported firefighter candidate interviews went well, though it was a competitive process, several candidates received offers from other districts. Currently the District has extended 13 conditional offers (includes one lateral candidate) to candidates expected to start work on April 1, 2020. When those candidates complete fire academy they will go to EMT school, along with an additional four (4) candidates who received conditional offers to begin work on July 6, 2020. The District is also advertising to hire three (3) lateral paramedics.

Chief Burgess let the Board know he would not be attending the Firefighter Ball on January 25, 2020, as he will be in Colorado on bereavement leave.

STANDING COMMITTEE REPORTS

Chairman Sutich asked Commissioners Entze and Urvina if they, as members of the Policy and Procedure Committee, would like to meet with District Staff to review policies applicable to the Commissioners, or if they would prefer District Staff review and make suggestions for updating. After a brief discussion, it was agreed District staff should review and make suggested updates and then provide them for review.

Chairman Sutich noted there would be a Finance Committee meeting immediately following this evening's meeting.

Commissioner Wilsie indicated the Insurance Committee may need to schedule a meeting to discuss cyber security.

OLD BUSINESS

NEW BUSINESS

A. Inspection Interlocal Agreement with City of Gig Harbor. Chief Watson presented an Interlocal Agreement proposed by the City of Gig Harbor for inspection services and indicated Firefighter Paul Hayes has been temporarily assigned to day shift in anticipation of the Board approving the contract. Chief Burgess reported the City agreed to the rate proposed by the District and the contract had been reviewed by legal. Commissioner Nelson moved to approve the Interlocal Agreement between the City of Gig Harbor and the District for fire inspection services. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

B. Resolution 2020-01 – Surplus Equipment. Chief Watson presented Resolution 2020-01 to surplus a variety of equipment no longer needed by the District. After a brief discussion, Chairman Sutich moved to approve Resolution 2020-01 as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

PUBLIC COMMENT

GOOD OF THE ORDER

Chairman Sutich reminded those present the January 2020 Pierce County Fire Commissioner meeting is scheduled for 7:00 p.m., January 23, 2020, here in our building.

SPECIAL INTERESTS/UPCOMING EVENTS

ADJOURNMENT

There being no further business to discuss, Chairman Sutich adjourned the meeting at 5:36 p.m.

The next meeting will be 5:00 p.m. on Tuesday, January 28, 2020.



 Chairman Commissioner



 Commissioner




 Commissioner



 Commissioner

 Commissioner



 Attest: District Secretary

To: PCFD#5 Commissioners

14 Jan 2020

From: Act. Vol DC Larry Rucker

Subj: Volunteer stats for November and December 2019

The following breakdown is the status of volunteer's involvement with Gig Harbor Fire and Medic One:

- Number of volunteers assigned: 10 (2 Fire fighters, 4 Medical Responders, 2 Chaplains, 2 CPR instructors)
 - 1 Fire fighter is on a temporary leave of absence. (Gonzo Tello)
 - 2 Fire fighters were given conditional offers of hire with GHFD (Dave Pinley, Marty Pattin)
 - 2 Medical Responders under review for lack of participation in volunteer program.
- 158 hours for November and 147 hours for December staffing apparatus at volunteer stations or on ride along with career staff.
- 105 hours for November and 108 hours for December of documented stand-by time for volunteer apparatus.
- 58 hours for November and 70 hours for December in support to district by our Chaplains.
- 36 hours for November and 48 hours for December of training completed (this is either by hands-on, lecture, or computer based training)
- 3 calls answered by volunteers. 1 calls responded, 2 calls responded to station but unable to respond apparatus due to limited staffing. (Only one person available) for the months of November and December.
- 21 calls responded by our Chaplains.
- 29 students obtained certification in CPR/First Aid/ or a BLS-Health Care Provider through the CPR training program during the months of November and December.