



# Gig Harbor Fire & Medic One

## COMMISSIONERS' MEETING MINUTES

September 24, 2019

Chairman Sutich called the meeting to order at 5:00 p.m.

Present: Commissioners Sutich, Nelson, Entze, Duncan and Wilsie, F/Chief J. Burgess, A/Chiefs S. Nixon, T. Meyer, D. Bjurstrom, D/C E. Waters, B/C J. Johnson, Vol. L. Rucker and EA T. VanderVaate.

### FLAG SALUTE

Citizen Karl Kreitzer led the flag salute.

### APPROVAL OF THE AGENDA

Commissioner Nelson made a motion to approve the agenda as presented. With no further discussion, the **MOTION CARRIED**.

### COMMISSIONER ABSENCE

None.

### COMMUNICATIONS

None.

### MINUTES AND BLANKET VOUCHERS

Commissioner Nelson made a motion to approve Minutes of the September 10, 2019 meeting. With no further discussion, the **MOTION CARRIED**.

Commissioner Nelson made a motion to approve the accounts payable vouchers as set forth in the agenda for a total consideration of \$116,723.91. With no further discussion, the **MOTION CARRIED**.

### LOCAL 3390 REPORTS

None.

### VOLUNTEER REPORTS

Volunteer Larry Rucker gave a brief report of August 2019 volunteer statistics (copy attached).

### CHIEFS REPORTS

Assistant Chief Bjurstrom reported the District has been awarded a SAFER Grant in the amount of \$1,839,841.65, it is a three year grant for firefighter hiring.

## **STANDING COMMITTEE REPORTS**

Commissioner Sutich reported that he and Commissioner Wilsie attended the Ad Hoc Deployment Planning Committee meetings as observers and thought there was excellent dialog.

Commissioner Sutich requested the Chiefs and Staff look into a new option presented by D/C C. Johnson to determine if it is feasible or viable so the Board can consider all options. A brief discussion followed. Assistant Chief Nixon indicated he will report back to the Board at the next meeting.

## **OLD BUSINESS**

A. City of Gig Harbor Inspection Program. Assistant Chief D. Bjurstrom reported that the City's Finance and Safety subcommittee has directed Katrina Knutsen to work on developing a contract with the District for a continuation of the inspection program, no further information is known at this time. A brief discussion followed.

## **NEW BUSINESS**

A. Personal Services Contract – Assistant Chief Todd Meyer. Chief Burgess recommended the Board approve the Personal Services Contract for Assistant Chief Todd Meyer as presented. Commissioner Sutich moved to approve the contract as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

B. Resolution 2019-08 – Temporary and/or Part-Time Employee Paid Sick Leave. Assistant Chief Bjurstrom presented a resolution for the Board's consideration indicating the resolution had been reviewed by legal counsel and is in compliance with State laws. After a brief discussion, commissioner Nelson moved to approve Resolution 2019-08 as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

C. 2020 Budget – First Draft. Chief Burgess presented the Board with the first draft of the 2020 Budget indicating the revenues reflected are projected estimates that do not include final numbers from Pierce County. The draft includes M&O – maintenance and operations items only, no new items. After reviewing the M&O items, Chief Burgess gave a review of the new budget requests by priority ranking and indicated approved items will be included in the second draft of the budget presented at the October 8, 2019 meeting.

## **PUBLIC COMMENT**

## **GOOD OF THE ORDER**

## **SPECIAL INTERESTS/UPCOMING EVENTS**

September 26, 2019 Pierce County Fire Commissioner meeting, 7pm at Graham Fire.

October 23-26, 2019 – WFCFA Annual Conference at Tulalip Resort.

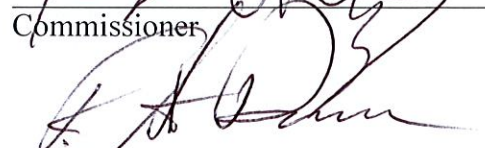
## **ADJOURNMENT**

There being no further business to discuss, Chairman Sutich adjourned the meeting at 6:50 p.m.

The next meeting will be 5:00 p.m. on Tuesday, October 8, 2019.

  
Chairman Commissioner

  
Commissioner

  
Commissioner

  
Commissioner

  
Commissioner

  
Attest: District Secretary

To: PCFD#5 Commissioners

24 Sep 2019

From: Vol DC Larry Rucker

Subj: Volunteer stats for August 2019

The following breakdown is the status of volunteer's involvement with Gig Harbor Fire and Medic One:

- Number of volunteers assigned: 15 (5 Fire fighters, 8 Medical Responders)
- 123 hours staffing apparatus at volunteer stations (apparatus E53, R54, E57, E55, T53, T55, T57, and AR56)
- 320 hours of documented stand-by time for volunteer apparatus (E57, T57, AR56, T55)
- 52 hours of training completed (this is either by hands-on, lecture, or computer based training)
- 9 calls answered by volunteers. 8 calls responded, 1 call responded to station but unable to respond apparatus due to limited staffing. (Only one person available)
- 90 students obtained certification in CPR/First Aid/ or a BLS-Health Care Provider through the CPR training program. (Managed by volunteers)