



# Gig Harbor Fire & Medic One

## COMMISSIONERS' MEETING MINUTES

March 12, 2019

Chairman Sutich called the meeting to order at 5:00 p.m.

Present: Commissioners Sutich, Nelson, and Duncan, Chief Burgess, A/Chiefs E. Watson, T. Meyer, D. Bjurstrom, D/Chief E. Waters, AM D. Weyn and EA T. VanderVaate.

### FLAG SALUTE

Chairman Sutich led the flag salute.

### APPROVAL OF THE AGENDA

Commissioners Duncan and Nelson moved and seconded a motion to approve the agenda as presented. With no further discussion, the **MOTION CARRIED**.

### COMMISSIONER ABSENCE

Commissioners Sutich and Nelson moved and seconded a motion to excuse Commissioner Wilsie's absence from today's meeting. With no further discussion, the **MOTION CARRIED**. Commissioners Sutich and Nelson moved and seconded a motion to excuse Commissioner Entze's absence from today's meeting. With no further discussion, the **MOTION CARRIED**.

### COMMUNICATIONS

#### MINUTES AND BLANKET VOUCHERS

Commissioners Nelson and Duncan moved and seconded approval of the minutes from the February 26, 2019 Commissioner Meeting. With no further discussion, the **MOTION CARRIED**.

Commissioners Nelson and Sutich moved and seconded a motion to approve Blanket Vouchers 190250-190286 in the amount of \$43,281.92 and Payroll Vouchers 190234-190249 and ACH Payroll Transfers in the amount of \$1,690,891.25 for a total consideration of \$1,734,173.17. With no further discussion, the **MOTION CARRIED**.

#### LOCAL 3390 REPORTS

President Ron Wasmund indicated the Union looks forward to the Labor Management Committee meeting scheduled for March 13 as well as the next non-uniformed negotiations meeting scheduled for March 20.

#### VOLUNTEER REPORTS

None.

## **CHIEFS REPORTS**

D/Chief Waters reported he reached out to Patrick Gillespie at Peninsula School District requesting the School District incorporate traffic planning and improved crosswalk safety in the design phase of the new Artondale Elementary School. The School District has assigned a project management team to the project and Chief Waters expects they will reach out to us in early April. A short discussion followed.

D/Chief Waters reported regarding the County Coordinated Water System Plan which was last updated in 2001 and is part of the County Comprehensive Plan. The County has hired a consultant to update/rewrite the plan. Chief Waters is participating in a subcommittee looking at supply and demand design systems that support urban growth.

A/Chief Bjurstrom reported the District received 47 applications for the vacant finance/accounts payable position. Review of the applications has been completed, with 22 candidates moving forward to skills testing. Panel interviews will be held the week of March 25.

A/Chief Watson gave a brief update regarding several logistics projects in progress. An update sent by email is included in the Board packets. Chief Watson will work with the Facilities Committee regarding new furniture for the boardroom, that project is likely to get under way in April. iPads for the Commissioners will be purchased in second quarter.

## **STANDING COMMITTEE REPORTS**

Commissioner Nelson reported labor negotiations for the non-uniformed group are ongoing, as President Wasmund indicated. Chief Burgess reported the negotiation team is making good progress.

## **QUARTERLY FINANCIAL REPORT**

D. Weyn presented the quarterly financial report for December 31, 2018. The Expense Fund balance totaled \$6,691,953 in cash and investments. The Reserve Fund balance totaled \$4,722,429 in cash and invested funds. The District ended the quarter 3.7% over anticipated tax revenue, due to unpredictable factors such as Wildland funds received, Investment Interest and the new Ground Emergency Medical Transport (GEMT) monies. Transport revenue was more than 33% higher than budgeted. Spending was 95% of projected.

## **OLD BUSINESS**

A. PFMLA. Commissioner Sutich indicated the State Attorney General is looking at the issue of PFMLA and that the District's legal counsel, Joe Quinn, sent a legal opinion to the State Attorney General. Commissioner Sutich indicated he would like to set this topic over and discuss at another meeting when all Commissioners are present. Chief Bjurstrom commented the taxes are payable quarterly and we are looking at a very small amount of money.

## **NEW BUSINESS**

**PUBLIC COMMENT**

**GOOD OF THE ORDER**

**SPECIAL INTERESTS/UPCOMING EVENTS**

March 23, 2019 WFCA Saturday Seminar Series @ Olympia (rescheduled from 2/9/2019)

March 28-29, 2019 – LERA Conference @ Seattle

May 20-23 – Washington Fire Chiefs Annual Conference @ Kennewick

June 1, 2019 – WFCA Saturday Seminar Series @ Chelan


**ADJOURNMENT**

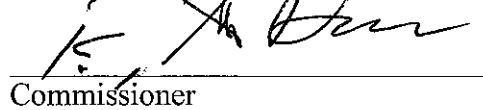
There being no further business to discuss, Chairman Sutich adjourned the meeting at 5:30 p.m.

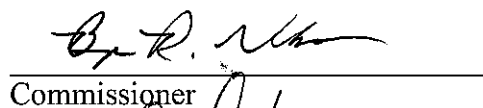
The next regularly scheduled meeting will be Tuesday, March 26, 2019 at 5:00 p.m.

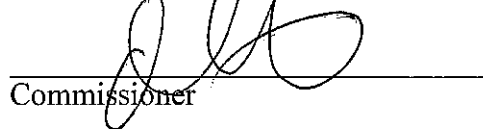
  
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Attest: District Secretary

  
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Chairman Commissioner

  
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