



# Gig Harbor Fire & Medic One

## COMMISSIONERS' MEETING MINUTES

February 26, 2019

Chairman Sutich called the meeting to order at 5:00 p.m.

Present: Commissioners Sutich, Nelson, Entze and Wilsie, Chief Burgess, A/Chiefs E. Watson, S. Nixon, T. Meyer, D. Bjurstrom and EA T. VanderVaate.

### FLAG SALUTE

Chairman Sutich led the flag salute.

### APPROVAL OF THE AGENDA

Commissioners Nelson and Wilsie moved and seconded a motion to approve the agenda as revised. With no further discussion, the **MOTION CARRIED**.

### COMMISSIONER ABSENCE

Commissioners Sutich and Nelson moved to excuse Commissioner Duncan's absence. With no further discussion, the **MOTION CARRIED**.

### COMMUNICATIONS

A couple of thank you cards were received, one from Representative Michelle Caldier regarding Legislative Day and another from a citizen. Copies of both cards are included in the Board packets.

### MINUTES AND BLANKET VOUCHERS

Commissioners Wilsie and Entze moved and seconded approval of the minutes from the January 22, 2019 Commissioner Meeting. With no further discussion, the **MOTION CARRIED**.

Commissioners Nelson and Wilsie moved and seconded a motion to approve Blanket Vouchers 190106-190133 in the amount of \$41,467.88, transmitted to Pierce County on February 6, 2019 and Blanket Vouchers 190148-190166 in the amount of \$60,996.60 with Payroll Vouchers 190134-190147 and ACH Payroll Transfers in the amount of \$1,560,195.55 transmitted to Pierce County on February 12, 2019, pursuant to Resolution 2012-04 and Blanket Vouchers 190167-190233 in the amount of \$89,950.39 for a total consideration of \$1,752,610.42. With no further discussion, the **MOTION CARRIED**.

### AWARDS PRESENTATION

Chief Watson presented FF/PM R. Turner and Commissioner B. Nelson with their 5 year pins and thanked them for their service to the District. Commissioner Sutich announced a 5 minute recess.

## **CHIEFS REPORTS**

Assistant Chief Meyer reported regarding the Tri County Complex training that is included as part of the CCTA Grant. The program brings first responders from Snohomish, King and Pierce Counties together to work and train together to establish model procedures and better coordinated/unified responses to major incidents such as high risk active shooter. A copy of the joint model procedures is included in the Board packets, the District has not adopted the procedures yet, but is participating in training. A short discussion followed.

Assistant Chief Meyer reported regarding the 2019 winter storm referred to as “snowmageddon.” There were six days the District saw impacts to operations, the District responded with additional staffing. Call volumes were up 100% when compared to the same time last year. Chief Burgess noted the extra staffing cost the District approximately \$25-30,000, but no damage was sustained by District Vehicles. Chief Burgess also noted the entire team stepped up and did a great job.

Chief Burgess presented a revised organizational chart reflecting several changes in the District. It memorializes the addition of the 4<sup>th</sup> Assistant Chief position, and Chief Burgess plans to move forward with filling the vacant B/C and LT positions created as a result of this change. The admin assistants have been assigned to reflect where a majority of their workflow originates, they will now report directly to their primary supervisor, the Admin Manager will still coordinate coverage. The last change is the addition of a Human Resources person, that position is budgeted beginning March 1, 2019, however the hiring process has not yet begun. The new organizational chart will be effective March 1, 2019.

Chief Burgess advised the Board that the CCN Contract with South Sound 911 has been formalized and signed for 2019. There were no substantive changes, and the cost remained the same.

Chief Burgess advised the Board it is the time of year when we begin to formalize the District’s plans for State mobilization and EMAC response. It is the District’s plan to participate at the same level as last year with one exception, we will not be sending our tenders due to cracking in the tanks. The tanks have a lifetime warranty, but the additional downside is loss of the equipment during repairs, even if covered by warranty.

Chief Burgess reported there is another SAFER Grant opening and he recommends assigning Assistant Chief Bjurstrom to work on the grant and get it submitted. A brief discussion followed with agreement that this is a good use of Chief Bjurstrom’s time.

Chief Burgess also reported he and Commissioner Sutich participated in an exit interview with the State auditors this afternoon. The results were good, there were no findings and only one recommendation. The auditors had positive words regarding the District’s work. Chief Burgess thanked the finance staff for their hard work during the audit.

## **STANDING COMMITTEE REPORTS**

Commissioner Nelson reported that non-uniformed contract negotiations are ongoing – the last meeting was cancelled due to winter weather, the next meeting is tomorrow, for February 27, 2019.

Chairman Sutich indicated he and Commissioner Entze are attending a conference on March 2, 2019 and he hopes to talk with representatives of other fire districts to see how they are handling the new PFMLA for their fire commissioners.

Commissioner Nelson reported he has reached out to County Councilmember Derek Young regarding the planning and rebuilding of Artondale Elementary. Commissioner Nelson wants to see the County and School District include a traffic light and crosswalk in their plans for the new campus to improve overall safety along 40<sup>th</sup> St NW. A brief discussion followed.

## **LOCAL 3390 REPORTS**

None.

## **VOLUNTEER REPORTS**

None.

## **OLD BUSINESS**

A. Post Retirement Medical Program. Commissioners Sutich and Nelson moved and seconded a motion to approve Resolution 2019-03 as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

## **NEW BUSINESS**

A. Banking Resolution. Assistant Chief Dan Bjurstrom presented a revised banking resolution allowing the District to close accounts it no longer uses. Commissioners Nelson and Wilsie moved and seconded a motion to approve Resolution 2019-04 as presented. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

## **PUBLIC COMMENT**

Citizen Karl Kreitzer asked why someone was paying for transport as indicated in a thank you letter. Commissioner Sutich indicated he would have a representative of the District look into an answer and respond as the answer was not immediately known.

## **GOOD OF THE ORDER**

The District's Physician advisor, Dr. Keith Gates, was in attendance at tonight's meeting. Chief Burgess (re)introduced him to the Board. A general discussion followed.

## **SPECIAL INTERESTS/UPCOMING EVENTS**

February 28, 2019 Pierce County Fire Commissioner Association Meeting @ Central Pierce  
March 2, 2019 – WFCA Saturday Seminar Series @ Clearwater Resort  
March 23, 2019 – WFCA Saturday Seminar Series @ Olympia (rescheduled from February 2, 2019)

April 13-13, 2019 – Washington Fire Chiefs Annual Symposium @ Wenatchee  
June 1, 2019 – WFCA Saturday Seminar Series @ Chelan

**ADJOURNMENT**

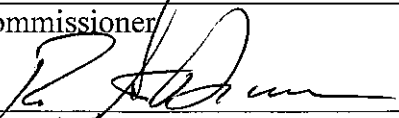
There being no further business to discuss, Chairman Sutich adjourned the meeting at 5:43 p.m.


The next regularly scheduled meeting will be Tuesday, March 12, 2019 at 5:00 p.m.


  
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Attest: District Secretary

  
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Chairman Commissioner

  
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