



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

November 27, 2018

Chairman Nelson called the meeting to order at 5:00 p.m.

Present: Commissioners Nelson, Sutich, Duncan, Entze and Wilsie, Chief Burgess, A/Chiefs E. Watson, S. Nixon, T. Meyer, D. Bjurstrom, D/C E. Waters, B/C P. Kauppila, Ron Wasmund and EA T. VanderVaate.

FLAG SALUTE

Chairman Nelson led the flag salute.

APPROVAL OF THE AGENDA

Commissioners Sutich and Duncan moved and seconded a motion to approve the agenda as presented. With no further discussion, the **MOTION CARRIED.**

COMMISSIONER ABSENCE

COMMUNICATIONS

Thank you letter regarding Mendocino Complex Fire.
Donation letter from Agnus Dei Lutheran Church.

MINUTES AND BLANKET VOUCHERS

Commissioners Sutich and Entze moved and seconded approval of the minutes from the November 13, 2018 Commissioner Meeting. With no further discussion, the **MOTION CARRIED.**

Commissioners Entze and Duncan moved and seconded a motion to approve Blanket Vouchers 181640-181705 in the amount of \$77,962.94 and Payroll Special Batch Voucher 181639 in the amount of \$11,034.42, for a total consideration of \$88,997.36. With no further discussion, the **MOTION CARRIED.**

CHIEFS REPORTS

A/Chief Meyer gave a wildland update regarding the California Woolsey Fire indicating our team members (Dumas, Foster, Freeby and Dower) did an excellent job administering aid and coordinating extraction by helicopter for a South Kitsap member severely injured during that deployment.

A/Chief Bjurstrom gave a report regarding HRA accounts for retirees and administrative staff indicating the auditor recommended moving the funds to a fully funded category and the District is in the process of transitioning those funds from WageWorks to Integraflex, which will end the unfunded liability for the District.

STANDING COMMITTEE REPORTS

OLD BUSINESS

a. 2019 Budget Resolutions. Chief Burgess advised the Board that no changes have been made to the budget since it was last presented and recommended the Board approve Resolution 2018-14 adopting the budget as presented. Commissioners Entze and Sutich moved and seconded approval of Resolution 2018-14. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Wilsie and Sutich moved and seconded approval of Resolution 2018-15 regarding the fire levy. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Wilsie and Sutich moved and seconded approval of Resolution 2018-16 regarding the EMS levy. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Chief Burgess reviewed the Department of Revenue Levy Certification forms that are submitted with the Budget to the County, noting they do not require Board approval.

b. Resolution 2018-17. Chief Burgess presented Resolution 2018-17 noting it was a scheduled and budgeted transfer to move money from the expense to the reserve account and recommended approving it as proposed. Commissioners Sutich and Entze moved and seconded approval of Resolution 2018-15. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

NEW BUSINESS

A. December 25, 2018 Meeting. Chairman Nelson noted the regularly scheduled meetings are the 2nd and 4th Tuesdays of each month and the 4th Tuesday of December happens to be Christmas Day and requested a motion to cancel the 2nd meeting for December 2018. Commissioners Sutich and Wilsie moved and seconded a motion to cancel the December 25, 2018 meeting. With no further discussion, the **MOTION CARRIED**.

PUBLIC COMMENT

GOOD OF THE ORDER

SPECIAL INTERESTS/UPCOMING EVENTS

December 6, 2018 – County Chiefs/County Commissioners Annual Awards Banquet @ CI Shenanigans in Tacoma, please RSVP to T. VanderVaate.

January 24, 2018 Legislative Day.

EXECUTIVE SESSION

Chairman Nelson announced the Board would be adjourning for a 30 minute Executive Session per RCW 42.30.140(4)(a), indicating no vote would be taken and it was expected after reconvening there would be no further business to conduct. Commissioner Nelson adjourned to Executive Session at 5:20 indicating it would reconvene at 5:50. At 5:50, Chairman Nelson announced a 30 minute extension of the Executive Session. At 6:20 Chairman Nelson called the meeting back into regular session.

ADJOURNMENT

There being no further business to discuss, Chairman Nelson adjourned the meeting at 6:21 p.m.

The next regularly scheduled meeting will be Tuesday December 11, 2018 at 5:00 p.m.




Attest: District Secretary



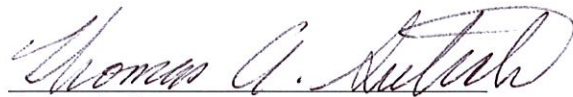
Chairman Commissioner



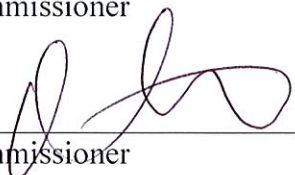
Commissioner



Commissioner



Commissioner



Commissioner