



# Gig Harbor Fire & Medic One

## COMMISSIONERS' MEETING MINUTES

June 26, 2018

Chairman Nelson called the meeting to order at 5:00 p.m.

Present were: Commissioners Nelson, Sutich, Duncan and Entze, Chief Burgess, A/Chief Watson, A/Chief Nixon, A/Chief Bjurstrom and T. VanderVaate.

### FLAG SALUTE

Chairman Nelson led the flag salute.

### APPROVAL OF THE AGENDA

Chief Burgess notified the Board there were a couple of minor changes to the agenda. Commissioners Sutich and Entze moved and seconded a motion to approve the agenda as revised. With no further discussion, the **MOTION CARRIED**.

### COMMISSIONER ABSENCE

Commissioner Sutich commented he may be absent from the July 24, 2018 meeting.

### COMMUNICATIONS

#### MINUTES AND BLANKET VOUCHERS

Commissioners Sutich and Entze moved and seconded approval of the minutes from the June 12, 2018 Commissioner Meeting. With no further discussion, the **MOTION CARRIED**.

Commissioners Entze and Sutich moved and seconded a motion to approve Blanket Vouchers 180924-180979 in the amount of \$87,813.44. With no further discussion, the **MOTION CARRIED**.

#### CITY OF GIG HARBOR MAYOR KIT KUHN

Mayor Kit Kuhn gave a presentation regarding a variety of items happening at the City of Gig Harbor and indicated he looks forward to announcing the new City Administrator very soon. Upon the conclusion of his presentation, Assistant Chief Bjurstrom presented the Mayor with several maps of Fire District No. 5 and Chief Burgess presented the Mayor with a challenge coin.

Commissioner Sutich left the meeting to attend to personal business at approximately 5:36 p.m.

### STANDING COMMITTEE REPORTS

### OLD BUSINESS

Board of Commissioners

A. Board of Fire Commissioners – Vacancy Update. Commissioner Nelson opened the subject regarding the vacant board seat and introduced legal counsel, Joe Quinn who discussed best practices to follow when filling the vacant seat. After a brief discussion, the Board directed Chief Burgess and his staff to use a previous vacancy as a template and prepare a draft timeline for approval in order to move forward with advertising the vacancy.

B. Presentation of Revised Draft of Capital Facilities Plan. A/Chief Watson presented a revised draft of the Capital Facilities Plan for review. After a brief review and discussion, Chief Burgess noted that the Board did not have to take action, but the District is trying to finalize the plan to meet a deadline provided by the City of Gig Harbor for inclusion in a comprehensive plan. Chief Burgess noted this is a planning document but also a document to back up impact fee requests and that legal counsel is assisting with drafting because we want to use defensible data. Chief Burgess indicated the goal is to have a final document for review at the next Board meeting.

C. Resolution 2018-07 Response Objectives. A/Chief Nixon gave an update regarding draft Resolution 2018-07. After A/Chief Nixon's presentation Chief Burgess reminded the Board this is a first read and no action is required today.

D. 2018 Fire Protection Services Contract with Pierce County. Commissioner Nelson reminded the group he is employed by Pierce County and therefore will abstain from any vote on the contract. Due to lack of a quorum, it was agreed to set this item over for the next meeting.

#### **NEW BUSINESS**

A. Presentation of Resolution 2018-08 Alternative Fuel Resolution. A/Chief Watson advised the Board that due to new legislative rules, it was necessary to draft this resolution for adoption. Chief Burgess advised the Board this is a first read and does not require action today.

#### **EXECUTIVE SESSION**

At 6:16 p.m., Commissioner Nelson announced a 15 minute executive session for purposes of discussing collective bargaining and professional negotiations. The meeting was called back to regular session at 6:35 p.m. Chief Burgess announced it was the administrative staff's recommendation that the Contract between Local 3390 and the District be approved, noting that the COLA this year was 3%, and the District agreed to a 3.4% increase. Commissioners Entze and Duncan moved to adopt the agreement between Local 3390 and the District. After a short discussion the motion CARRIED by roll call vote.

#### **PUBLIC COMMENT**

Citizen Carl Kreitzer voiced his concern that he does not know any of the details regarding the contract that was just adopted and reiterated his opinion that discussions regarding salary should occur in open public meeting.

#### **GOOD OF THE ORDER**

Chief Burgess advised the group that conditional offers of employment have been extended to nine candidates and two alternate candidates noting that once the background/medical/physical clearances are complete there will be an announcement.

**SPECIAL INTERESTS/UPCOMING EVENTS**

June 28 Pierce County Fire Commissioner Meeting at FPD #16 – 8911 Key Peninsula Hwy, KPN.

July 26 Pierce County Fire Commissioner BBQ – Browns Point @ 6:00 p.m.

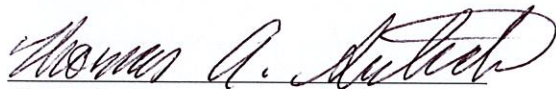
**ADJOURNMENT**

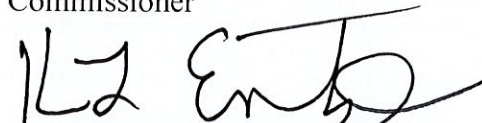
There being no further business to discuss, Chairman Nelson adjourned the meeting at 6:46 p.m.

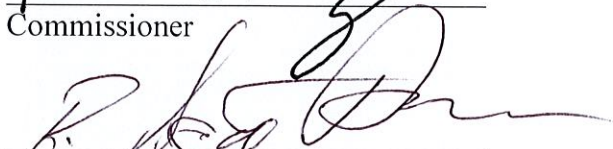
The next regularly scheduled meeting will be held Tuesday July 10, 2018 at 5:00 p.m.

  
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Attest: District Secretary

  
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Chairman Commissioner

  
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