



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

June 12, 2018

Chairman Nelson called the meeting to order at 5:00 p.m.

Present were: Commissioners Nelson, Sutich, Duncan, Entze and Smith, Chief Burgess, A/Chief Watson, A/Chief Nixon, D. Weyn and T. VanderVaate.

FLAG SALUTE

Chairman Nelson led the flag salute.

APPROVAL OF THE AGENDA

Chief Burgess notified the Board there is one addition under New Business on the agenda. Commissioners Sutich and Entze moved and seconded a motion to approve the agenda as revised. With no further discussion, the **MOTION CARRIED**.

COMMISSIONER ABSENCE

COMMUNICATIONS

- State Farm – Grant check to support Crunch Time in the amount of \$10,000;
- Chapel Hill sent a thank you letter for the donation of two stair chairs and 4 AEDs. Copies of both letters are included in the Board packets.

MINUTES AND BLANKET VOUCHERS

Commissioners Sutich and Smith moved and seconded approval of the minutes from the May 22, 2018 Commissioner Meeting. With no further discussion, the **MOTION CARRIED**.

Commissioners Smith and Sutich moved and seconded a motion to approve Blanket Vouchers 180826-180923 in the amount of \$182,444.60 and Payroll Vouchers 180803-180825 in the amount of \$1,279,701.67 for a total consideration of \$1,462,146.27. With no further discussion, the **MOTION CARRIED**.

CHIEFS REPORTS

A/Chief Nixon gave a brief report regarding a structure fire on June 4, 2018.

Chief Burgess gave the following updates:

- Hiring – Chief Burgess has been busy interviewing candidates for the FF/EMT position. The candidate social on June 4th was well attended – all candidates attended and close to one third of our staff participated. It gave the candidates the opportunity to meet our people as well as for us to get to know them better. Chief Burgess is very pleased with the work our team has done.

Board of Commissioners

- GEMT – Several staff members worked very hard to get the project done. Thank you to D. Weyn for spearheading.
- Annual Financial Report – this project is finally finished, and is a lot of work for D. Weyn. Thank you again to her for getting that project done and submitted to the County.
- Peer Support Group – Chief Burgess missed the May 22 meeting so he could attend the State Fire Chiefs Conference in Kennewick. While away, Lt. Scott Booth gave a presentation regarding the Peer Support Program. Commissioner Sutich noted that Lt. Booth did a great job presenting. Commissioner Smith commented from both a personal and professional perspective, he is glad to see the District moving forward with establishing this program and thinks it is very worthwhile.

STANDING COMMITTEE REPORTS

Chief Burgess reported that the District has a tentatively agreed contract with the Local. They have begun the voting process and we expect to go into executive session at the next meeting to discuss.

OLD BUSINESS

NEW BUSINESS

A. 2018 Fire Protection Services Contract with Pierce County. Commissioner Nelson reminded the group that he is employed by Pierce County and therefore will abstain from any vote on the contract. Chief Burgess presented it for a first read and noted he will be making a recommendation to finalize the contract at the next meeting.

B. Presentation of First Draft of Capital Facilities Plan. A/Chief Watson presented a draft of the Capital Facilities Plan for review and discussion and walked the Commissioners through changes. There was general discussion regarding various items in the plan.

C. Commissioner Zachary Smith presented the Board with his letter of resignation effective June 13, 2018 noting it was a pleasure and a privilege to have served for the District. Chief Burgess and the Board members expressed their appreciation for the work Commissioner Smith did during his time on the Board. Commissioner Nelson presented Commissioner Smith with a plaque.

D. First Read Response Objectives Resolution – Chief Burgess recommended tabling this subject to the next meeting, the Commissioners agreed.

PUBLIC COMMENT

GOOD OF THE ORDER

SPECIAL INTERESTS/UPCOMING EVENTS

June 28 Pierce County Fire Commissioner Meeting at FPD #16 – 8911 Key Peninsula Hwy, KPN.

RECEPTION. There was a reception immediately following this meeting to thank Zachary Smith and his family for her service to our District and wish them well with relocating to Michigan.

ADJOURNMENT

There being no further business to discuss, Chairman Nelson adjourned the meeting at 6:07 p.m.

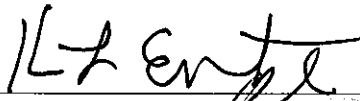
The next regularly scheduled meeting will be held Tuesday June 26, 2018 at 5:00 p.m.



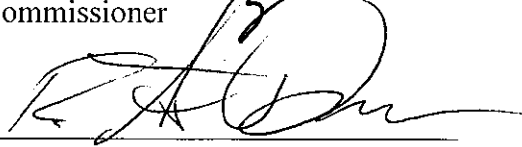
Attest: District Secretary



Chairman Commissioner



Commissioner



Commissioner

Commissioner

Commissioner