



# Gig Harbor Fire & Medic One

## COMMISSIONERS' MEETING MINUTES

February 27, 2018

Chairman Nelson called the meeting to order at 5:00 p.m.

Present were: Commissioners Nelson, Sutich, Duncan, and Entze, Chief Burgess, A/Chief Watson, A/Chief Nixon, A/Chief Bjurstrom, D. Weyn and T. VanderVaate.

### FLAG SALUTE

Chairman Nelson led the flag salute.

### APPROVAL OF THE AGENDA

T. VanderVaate advised there were two minor changes to the agenda. Commissioners Sutich and Duncan moved and seconded to approve the agenda. **MOTION CARRIED.**

### COMMISSIONER ABSENCE

Commissioner Nelson announced that Commissioner Smith would not be in attendance for this meeting. Commissioners Sutich and Nelson moved and seconded a motion to excuse Commissioner Smith's attendance. **MOTION CARRIED.**

### COMMUNICATIONS

No communications.

### MINUTES AND BLANKET VOUCHERS

Commissioners Sutich and Duncan moved and seconded approval of the minutes from the February 13, 2018 Commissioner Meeting as mailed. **MOTION CARRIED.**

Commissioners Entze and Sutich moved and seconded a motion to approve Blanket Vouchers 180251-180318 in the amount of \$113,290.46. **MOTION CARRIED.**

### CHIEF'S REPORT

- A/Chief Bjurstrom advised the Board that he, Danette Weyn and Katrina Lawrence attended a BIAS software conference in Spokane February 20-23 noting this software upgrade is a significant enhancement over our older software.
- A/Chief Nixon advised the Board that LT B. Corcoran coordinated PCSORT trench training this month here at headquarters and did a great job.
- A/C Watson updated the Board that the District has been researching information regarding our conditional use permit and that he and Chief Burgess are scheduled to meet with legal counsel on March 5, 2018 to discuss the legal aspects of potentially building a Conex training tower.

## **QUARTERLY FINANCIAL REPORT**

D. Weyn presented the quarterly financial report for December 31, 2017 (copy attached to these minutes). The Expense Fund balance totaled \$4,717,023 in cash and investments. The Reserve Fund balance totaled \$4,162,770 in cash and invested funds. The District ended the quarter 2.5% over anticipated tax revenue, due to higher than anticipated collection of delinquent taxes. Revenue from all sources exceeded the budgeted amount by 3%. Spending was 95% of projected.

## **STANDING COMMITTEE REPORTS**

No standing committee reports.

## **OLD BUSINESS**

No old business.

## **NEW BUSINESS**

A. Resolution 2018-02 – Surplus Radio Equipment. A/C Watson presented the Board with Resolution 2018-02 and reported that LT Jason Black, while on light duty, did a great job of putting together a comprehensive inventory of surplus radios. Commissioners Sutich and Nelson moved and seconded a motion to approve Resolution 2018-02 as presented. With no further discussion, the **MOTION CARRIED** unanimously by roll call vote.

B. Resolution 2018-03 – Reserve Funds Transfer. Chief Burgess presented the Board with Resolution 2018-02 regarding transferring funds from reserves, indicating the amount is lower this year to cover the shortfall prior to receiving tax revenues in April. Commissioners Sutich and Duncan moved and seconded a motion to approve Resolution 2018-03 as presented. With no further discussion, the **MOTION CARRIED** unanimously by roll call vote.

C. A/C Bjurstrom reported to the Board regarding GEMT (Ground Emergency Medical Transport) and requested the Board make a motion authorizing Chief Burgess to enter into a Contract for Services with AP Triton in the amount of \$13,500. This cost was not budgeted and the District may or may not get reimbursed this year, but should be a one-time cost. A/C Bjurstrom indicated having AP Triton assist with GEMT will facilitate the District in submitting for transport reimbursement and once the District establishes a process for submitting for these reimbursements it should no longer need to contract with AP Triton. Commissioners Entze and Sutich moved and seconded a motion authorizing Fire Chief Burgess to enter into agreement with AP Triton. Commissioner Duncan requested discussion regarding risks. After some discussion, the **MOTION CARRIED** unanimously by roll call vote.

## **PUBLIC COMMENT**

No public comment.

## **GOOD OF THE ORDER**

There was a general discussion regarding the Gig Harbor City Council's decision to enact a temporary building moratorium.

**EXECUTIVE SESSION**

At 5:40 p.m., Chairman Nelson adjourned into Executive Session under RCW 42.30.140 for collective bargaining and professional negotiations. At 6:30 p.m. Chairman Nelson called the meeting back into Regular Session. The Board took no action during Executive Session.

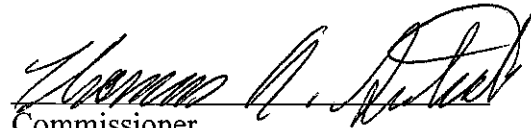
**SPECIAL INTERESTS/UPCOMING EVENTS**


**ADJOURNMENT**

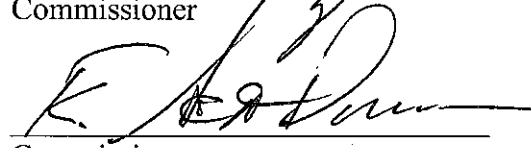
No further business was introduced. The next regularly scheduled meeting will be held Tuesday March 13, 2018 at 5:00 p.m.

  
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Attest: District Secretary

  
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Chairman Commissioner

  
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