



# Gig Harbor Fire & Medic One

## Commissioners' Meeting

January 23, 2018

Chairman Nelson called the meeting to order at 5:00 p.m.

Present were: Commissioners Nelson, Sutich, Duncan, Smith and Entze, Chief Burgess, A/Chief Watson, A/Chief Nixon, A/Chief Bjurstrom, D/C Waters, D/C Lyon, B/C Meyer, T. VanderVaate and citizen K. Kreitzer.

**Flag Salute** was led by Chairman Nelson.

**Approval of the Agenda.** Commissioners Sutich and Smith moved and seconded approval of the agenda. With no further discussion, the motion carried.

**Commissioner Absence.** None.

### Communications.

EA T. VanderVaate advised the Commissioners the District received a thank you letter from the Gig Harbor Peninsula FISH Food Bank, a copy of the letter is included in the Board packets.

### Minutes and Blanket Vouchers

Commissioners Entze and Sutich moved and seconded approval of the minutes from the January 9, 2018 Commissioner Meeting as mailed. With no further discussion, the motion carried.

Commissioners Smith and Entze moved and seconded a motion to approve Payroll Voucher 180113 in the amount of \$116,658.74. With no further discussion, the motion carried.

### Chief's Report

- Chief Burgess advised the Board that due to employee illness the District will need to exercise its ability to approve vouchers in the interim and bring them for approval at the next meeting. No action was required of the Board.
- A/Chief Watson shared the status of major projects tied to the 2018 budget (page 11 in Board packets). Commissioner Sutich inquired if this type of report is prepared on a regular basis, expressing his appreciation for receiving a copy of the timeline and being kept informed.
- A/Chief Watson also shared with the Board that he reached out to the WSRB and they will attend a Board meeting and give a presentation if we provide them with some dates

for availability. Chief Burgess indicated we will reach out with upcoming dates and invite a representative to attend.

- A/C Bjurstrom and D/C Waters, in response to questions posed by the Commissioners at the January 9, 2018 Board meeting, have updates as follows:
  - The Board had asked if there are other agencies who also use the private bridges/roadways within the District. D/C Waters said there are other agencies who use the bridges and roadways, however, generally speaking, they do not have heavy equipment similar to the District. Mostly it's law enforcement and/or the school district – the school district stays on main roadways. Law enforcement uses smaller vehicles.
  - The Board had asked whether the District should consider notifying title companies regarding affected properties. D/C Waters found that Clark County as a municipality, adopted a standard that requires title notification, but he could not find any other fire district that does title notifications. He did learn that through PALS (Planning and Land Use Services), “Premise Notes” can be added and that is something that could be available to the District.
  - A/Chief Bjurstrom reported he discussed reporting to title companies with the District's legal counsel. Additional research would be required to determine, however it was legal counsel's opinion the District may not have the legal right to do title reporting. Unless directed otherwise by the Board, the District plans to use PALS for future notification.
  - Commissioner Sutich inquired if he receives inquiries regarding this subject, to whom should they be directed? A/C Bjurstrom said they should be directed to him.
  - Commissioner Sutich inquired if a structure is 1,000 feet from a private bridge, how would response to that property be handled? D/C Waters explained the district is currently using “premise notes” which means SS911 when dispatching has information that is provided to the responders including weight limits, how many feet from bridge and if there is elevation so the B/C can plan the response accordingly prior to arrival on scene.

### **Standing Committee Reports**

Commissioner Entze advised the Board that labor negotiations reached tentative agreement on a contract that will be presented to the Local for approval and then the Board. Commissioner Nelson reported once the agreement is ratified the District will begin negotiations for non-uniformed members.

### **Old Business**

- A/Chief Bjurstrom advised the Board that the policy included in the Board packets is the same as was previously presented, and that the draft policy and resolution had been posted to the District's website. Commissioners Smith and Entze moved and seconded

motion to approve Resolution 2018-01 regarding Emergency Access Policy as presented. With no further discussion, the motion carried unanimously by roll call vote.

- Commissioner Nelson brought for discussion the feasibility of constructing a Conex Container Training Tower and handed over the topic to Commissioner Sutich for discussion. Commissioner Sutich advised he is in favor of using Conex containers to build a training tower, expressing it may be a cost effective way to construct a training tower, if the District can do so legally under its current conditional use permit.
  - Commissioners Sutich and Duncan moved and seconded a motion directing Chief Burgess and his staff to contact the County and determine feasibility of constructing a burn tower using Conex containers. After further discussion, the motion carried unanimously by roll call vote.

**New Business**

**Public Comment**

**Good of the Order**


Chief Burgess advised the Board the District is holding an awards banquet on February 2, 2018.

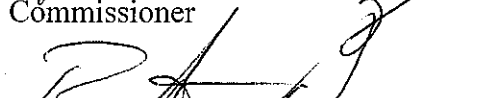
**Special Interests/Upcoming Events**


There being no further business to discuss, Chairman Nelson adjourned the meeting at 5:45 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held Tuesday February 13, at 5:00 p.m.

  
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Attest: District Secretary

  
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Chairman Commissioner

  
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