



Gig Harbor Fire & Medic One

Commissioners' Meeting December 12, 2017

Acting Chairman Nelson called the meeting to order at 5:00 p.m.

Present were: Commissioners Sutich, Nelson, Smith and Entze, Chief Burgess, A/Chief Watson, A/Chief Nixon, A/C Bjurstrom, B/C Meyer, D/C Lyon, B/C Waters, LT Langlow, T. VanderVaate and citizen K. Kreitzer.

Our flag salute was led by Acting Chairman Nelson.

Communications

EA T. VanderVaate advised the Commissioners copies of thank you letters from California as well as a thank you letter from the Department of Corrections regarding use of our facilities for training are included in Board packets.

Changes to the Agenda

Items **10(d)** regarding extension of personal services contracts, and **10(e)** regarding Commissioner Duncan's absence were added to the agenda.

Minutes and Blanket Vouchers

Commissioners Sutich and Entze moved and seconded approval of the minutes from the November 28, 2017 Commissioner Meeting as mailed. With no further discussion, the motion carried.

Commissioners Smith and Sutich moved and seconded a motion to approve Blanket Vouchers 171706-171797 in the amount of \$186,283.50 and Payroll Vouchers 171682-171705 in the amount of \$1,291,812.66 for a total consideration of \$1,478,096.16. With no further discussion, the motion carried.

Chief's Report

- A/Chief Bjurstrom brought for discussion Resolution 2012-04 regarding authorization for the Fire Chief to approve vouchers on behalf of the District between meetings. No action is necessary on behalf of the Board, and any vouchers that may be authorized for payment will be presented retroactively to the Board at the next regularly scheduled meeting.

- A/C Bjurstrom advised the Board that Heron's Key has expressed an interest in putting together a health and safety expo. General discussion followed.
- A/C Nixon gave a Standards of Cover update, having held three meetings the committee is starting to move forward with work to be done. He currently anticipates having an actionable document in June of 2018.
- A/C Watson updated the Board regarding E56 getting a new (rebuilt) engine installed by Cummings. General discussion followed.

Standing Committee Reports

Commissioner Entze advised the Board that labor negotiations are ongoing with its next meeting scheduled for November 30, 2017.

Old Business

- Chief Burgess advised the Board the Professional Services Contract for Legal Services should be approved. Commissioners Smith and Sutich moved and seconded a motion to approve the Professional Services Contract as presented. With no further discussion, the motion carried unanimously by roll call vote.
- Chief Burgess presented the Interlocal Cooperation Agreement for final read and approval and advised the Board of his understanding that the District may be charged an additional hourly rate only when requesting work outside the scope of normal IT services and that a written estimate would be provided before charges incurred. Commissioners Entze and Smith moved and seconded a motion to approve the Interlocal Cooperation Agreement for IT Services as presented. With no further discussion, the motion carried unanimously by roll call vote.

New Business

- A/C Watson presented the board with Resolution 2017-19 regarding surplus hose. With no further discussion Commissioners Sutich and Entze moved and seconded a motion to approve Resolution 2017-19 as presented. With no further discussion, the motion carried unanimously by roll call vote.
- A/C Watson presented the board with Resolution 2017-20 regarding surplus medic unit. After a brief discussion, Commissioners Smith and Sutich moved and seconded a motion to approve Resolution 2017-20 as presented. With no further discussion, the motion carried unanimously by roll call vote.
- Elections were held to select the Chair and Vice-Chair for 2018. Commissioners Sutich Smith moved and seconded a motion nominating Bryce Nelson as Chairman. Commissioners Smith and Nelson moved and seconded a motion nominating Tom Sutich as Vice-Chairman. With no further discussion, the motions carried unanimously by roll call vote.
- The Commissioners briefly discussed 2018 committee assignments. It was agreed that the Chair and Vice Chair would put together a proposed list of committee assignments for

presentation at the January 2018 meeting and board members are asked to submit specific committee requests in advance. No further action was taken by the Board.

- A/C Bjurstrom advised the Board that the time for private bridge and road inspections is approaching in early 2018 and provided a proposed revised Emergency Access Policy A-2285 for first read. The proposed draft incorporates two primary changes: 1) if a property owner has an engineer willing to certify a private road or bridge for longer than 5 years between inspections the District will accept that certification up to a maximum of 10 years; and 2) removes the required format of letter providing the District more flexibility regarding tone of the notification for renewal. Discussion followed regarding the number of properties affected, costs involved and risk mitigation. No action was taken by the Board.
- Chief Burgess advised the board that three administrative employees have Personal Services Contracts expiring on December 31, 2017 and recommended the Board approve extending those contracts to June 30, 2018 or until a new contract is ratified. Commissioners Smith and Sutich moved and seconded a motion to approve extending those Personal Services Contracts. With no further discussion, the motion carried unanimously by roll call vote.
- Commissioners Sutich and Smith moved and seconded a motion to excuse Commissioner Duncan's absence from the November 14 and November 28, 2017 meetings. With no further discussion, the motion carried unanimously.

Public Comment

Citizen K. Kreitzer had comments regarding private bridges, the Health and Safety Expo and Standards of Cover/Lid Lift promise to voters regarding response times.

District #5 Member Comment

None.

Good of the Order

Commissioner Nelson gave a Santa Run recap.

Commissioner Smith gave a "Coffee Shop Democracy" recap – the December meeting was attended by three citizens who were mostly interested in school issues. He anticipates participating in future monthly meetings.

Chief Burgess and D/C Waters advised those present that Spencer Hutchins was appointed to the vacant seat on the City Council. He also serves on the Planning Commission. There were many well qualified candidates to choose from.

Chairman Nelson announced the signing of documents.

Special Interests/Upcoming Events

Chief Burgess invited the Board members to attend a Benefits Fair sponsored by Local 3390 and the Trust on January 8-9 at Station 50.


There being no further business to discuss, Chairman Nelson adjourned the meeting at 6:16 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held Tuesday January 9, at 5:00 p.m.



Attest: District Secretary



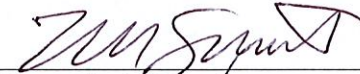
Chairman Commissioner




Commissioner



Commissioner



Commissioner



Commissioner