



# Gig Harbor Fire & Medic One

## Commissioners' Meeting

November 28, 2017

Acting Chairman Nelson called the meeting to order at 5:00 p.m.

Present were: Commissioners Sutich, Nelson, Smith and Entze; Chief Burgess, A/Chief Nixon, A/C Bjurstrom, B/C Kauppila, B/C Meyer, D/C Waters, D. Weyn, T. VanderVaate and several citizens.

Our flag salute was led by Chairman Nelson.

### Communications

EA T. VanderVaate advised the Commissioners that we continue to receive numerous thank you letters from California residents, copies are included in Board packets.

### Changes to the Agenda

Commissioner Sutich requested to add an item to old business regarding Commissioner Duncan's absence.

### Minutes and Blanket Vouchers

Commissioners Sutich and Entze moved and seconded approval of the minutes from the November 14, 2017 Commissioner Meeting as mailed. With no further discussion, the motion carried.

Commissioners Smith and Sutich moved and seconded a motion to approve Blanket Vouchers 171652-171681 in the amount of \$60,949.55. With no further discussion, the motion carried.

### Chief's Report

- Chief Burgess advised the Board that DuPont Fire is in need of a FF/EMT hiring list in short order. He intends to make a copy of our most recent list available to them. No action was required of the Board.

### Standing Committee Reports

Commissioner Entze advised the Board that labor negotiations are ongoing.

## Old Business

- Chief Burgess advised the Board that no substantive edits have been made to the 2018 Budget with the exception of proofing/formatting edits being made. The only thing new being presented today are the graphs.

After review of the graphs, Chief Burgess advised the Board there are three resolutions for review and approval in their packets. There have been no significant changes from the first read of the Resolutions on November 14, though they do reflect the successful Lid Lift Levy. Attorney J. Quinn has reviewed and approved the documents. The Pierce County Treasurer has also reviewed the Resolutions and found no issues. Chief Burgess expressed a high degree of confidence in these Resolutions and recommended them for approval. Chief Burgess then introduced the resolutions as follows:

Resolution 2017-16 authorizing Pierce County Assessor-Treasurer to levy \$20,801,834.32 on behalf of PCFD #5 which is a combination of assessed value of real properties and new construction and improvements within the boundaries of PCFD #5 and deposited into the General Expense Fund for utilization of the 2018 budget. Draft copies were previously provided to the Board for review. Chief Burgess recommended the Board adopt Resolution 2017-16 as presented. Commissioners Entze and Sutich moved and seconded a motion to adopt Resolution 2017-16 as presented. With no further discussion, the motion carried unanimously by roll call vote.

Resolution 2017-17 establishing the amount authorized to levy from the previous year for EMS in the amount of \$4,641,306.75. Draft copies were previously provided to the Board for their review. Chief Burgess recommended the Board adopt Resolution 2017-17 as presented. Commissioners Entze and Smith moved and seconded a motion to adopt Resolution 2017-17 as presented. With no further discussion, the motion carried unanimously by roll call vote.

Resolution 2017-18 establishing the amount authorized to levy from the previous year for Fire in the amount of \$13,633,584.59; and the registered voters of the district did, at the November 2017 general election approve a "multi-year lid lift", re-establishing the tax rate of \$1.50 per thousand dollars of assessed valuation, and establishing a limit factor of 6% applicable to tax increases, if any, for the five succeeding years; and The regular property tax allowed by RCW 52.16 for Pierce County Fire District #5 shall be levied at the rate of \$1.50 per \$1,000 of assessed valuation as authorized by voter approval of Proposition One on November 7, 2017. The requested levy amount, as shown on the District #5 levy certification, shall be \$15,742,268.53 for 2018 collection. Draft copies were previously provided to the Board for their review. Chief Burgess recommended the Board adopt Resolution 2017-18 as presented. Commissioners Sutich and Smith moved and seconded a motion to adopt Resolution 2017-18 as presented. With no further discussion, the motion carried unanimously by roll call vote.

Chief Burgess advised the Board that he would be executing the Levy Certification on behalf of the District and in accordance with RCW 84.52.020 and that D. Weyn would be delivering the resolutions, along with required levy certification paperwork to the Pierce County Auditor's office, as well as the Pierce County Elections office to obtain a certified copy of the election results on November 29, 2017. No action was required of the Board.

- Commissioners Sutich and Smith moved and seconded a motion to excuse Commissioner Duncan's absence from the November 14 and November 28 meetings. With no further discussion, the motion carried unanimously.

### **New Business**

- Chief Burgess presented the Board with a Professional Services Contract for Legal Services for first read and review. Chief Burgess advised the board that the District has been using fewer than budgeted hours forecast for legal services so there is a reduction in the 2018 contract amount. Also reflected in the contract is a modest hourly rate increase of \$15 for E. Quinn bringing his hourly rate to \$200. The overall monthly contract rate, however, decreases from \$767 per month to \$600 per month.
- Chief Burgess presented the Board with the Interlocal Cooperation Agreement for IT Services. Commissioner Smith commented he feels \$45/hour is very reasonable for IT services, but questioned how the District knows when it is being charged for extra hours. Chief Burgess indicated he will seek clarification prior to the next meeting.
- Commissioner Sutich raised the subject of Commissioner Conduct and conduct of elected officials. There was discussion regarding appearing in public spaces and public events and the need to avoid unintentionally forming a quorum. Discussion followed. Chief Burgess commended the Board for getting out in the community and that the spirit and their intent regarding public outreach is outstanding.

### **Public Comment**

Citizen K. Kreitzer questioned if the District was going to thank the voters for passing the Levy Lid Lift. Chief Burgess advised that a letter had been sent for publication in the Gateway and Gig Harbor Life, as well as posted on the District's Facebook page and website.

There was a brief discussion regarding labor negotiations being held in private vs. public and the opportunity for more transparency.

### **District #5 Member Comment**

None.

### **Good of the Order**

Chairman Nelson announced the signing of documents.


**Special Interests/Upcoming Events**

EA T. VanderVaate reminded the Board of upcoming community events: Gig Harbor Tree lighting at Skansie Park on December 2; FISH Toy Drive under way at Station 50; and Santa Runs happening the week of December 4 for anyone interested in signing up.

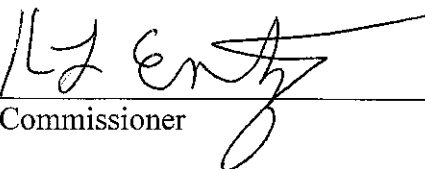
There being no further business to discuss, Chairman Nelson adjourned the meeting at 6:06 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held Tuesday December 12, at 5:00 p.m.

  
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Attest: District Secretary

  
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Chairman Commissioner

  
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