

## **Commissioners' Meeting**

February 25, 2013

Chairman Sutich called the meeting to order at 3:00 p.m.

Present were: Commissioners Entze, Stephens and Jarmon, Chief Burgess, A/Chiefs Watson & Nixon, B/Chief Pearson, D/Chiefs Shoemaker & Waters, L. Abbott, P. Riley, D. Weyn, M. Spencer, FF/PM Norby Johnson, FF/PM Scot Kilbourn, FF/EMT Doug Shirer, Vol. Lt. Larry Rucker, Local 3390 Representatives, Shift Personnel, K. Kreitzer, family of friends of Larry Rucker, Norby Johnson, Doug Shirer and Danette Weyn

Commissioner Casebolt has an excused absence.

Our flag salute was led by Steve Nixon.

Chairman Sutich reported on the inquiry made at the last Board Meeting by Eric Waters, Union Representative, regarding the status of any additional discussions between District 16 and District 5. He informed the Board that the union concerns have been addressed. Because of additional inquiries from employees and community members from both districts, Chairman Sutich announced his plan to address this issue at the March 25<sup>th</sup> Board of Commissioners meeting.

Commissioners Stephens and Entze moved and seconded approval of the minutes from the February 11, 2013 meeting as mailed. With no further discussion, the motion carried.

Commissioners Entze and Sutich moved and seconded a motion to approve Blanket Vouchers 130308 - 130362 in the amount of \$72,149.85. With no further discussion, the motion carried.

Chief Burgess updated the Board on the following:

- Attended the legislative session last week along with Sutich and Casebolt. He expanded on some of the Houser Bill issues being addressed at the upcoming legislative session that were pertinent to fire service.
- Informed the Board of the promotion of TJ Teeple to Lt. which is a replacement for Lt. O'Leary when he promotes to Battalion Chief.
- IT Tech Chief interviews will be Friday of this week. Three applicants will be interviewed for the position.

A/Chief Watson updated the Board on the following:

Friday will be the final day for homeowners to contact the fire department with documentation on their respective bridge capacity. Currently we have 10 engineer reports out of the 30 bridges within our district. Some open discussion continued regarding usage of tenders being allowed to cross bridges.

L. Abbott presented the Board with the 2012 Year End Expense Fund report which included the figures for the 13<sup>th</sup> month. Revenues in the amount of \$17,953,951 have been collected representing 95.18% of the revenues forecast for 2012. Expenditures utilized reached \$18,334,075 (96.95%) of the total budgeted amount. Copies of the report were provided to the Board for their review.

### **Old Business**

L. Abbott introduced Resolution 2013-03 Appointing John E. Burgess, Fire Chief to the position of District Secretary. Copies were provided to the Board for their review. L. Abbott recommended the Board adopt Resolution 2013-03 as presented. Commissioners Stephens and Entze moved and seconded a motion to adopt Resolution 2013-03 appointing John E. Burgess, Fire Chief to the role of District Secretary as requested. This appointment will become effective May 1, 2013. With no further discussion, the motion carried unanimously by roll call vote.

### **New Business**

Chief Burgess addressed the Board regarding the Personal Services Contract for Pat Riley, Finance/IT Director. Copies of the contract were previously provided to the Board and copies of the job description were provided to the Board for their review. This contract will be for a one (1) year period starting March 1, 2013. Chief Burgess recommended that the Board approve the contract as presented. The Board approved the Personal Services Contract for Pat Riley, Finance/IT Director as requested. With no further discussion, Mr. Riley's new position will become effective March 1, 2013.

### **Good of the Order**

Chairman Sutich announced the signing of documents.

A/Chief Nixon announced the passing of a long time volunteer retiree, Burt Beneville. A memorial service will be held March 2<sup>nd</sup> at St. Nicholas church at 1:00 pm.

Chief Burgess presented Awards for those unable to attend the Awards Celebration. Chief's Award and Career Firefighter of the Year Award were presented to FF/PM Norby Johnson. Presidents Award, Volunteer Firefighter of the Year Award and the Volunteer Training Award were presented to Volunteer Lt. Larry Rucker.

Chief Burgess presented Year Pins to the following personnel that were unable to attend the Awards Celebration; 15 year pin to Scot Kilbourn; 5 year pin to Joanne Brenner and 5 year pin to Doug Shirer.

Chief Burgess formally recognized the promotions of the following Administrative Staff members: Danette Weyn, Executive Assistant; Michele Spencer, HR Generalist; Pat Riley, Finance/IT Director; Joanne Brenner, Accounts Payable/Purchasing Agent.

A celebration will follow the meeting adjournment for all to attend.

**Special Interests/Upcoming Events**

PCFD #5 will be hosting the Pierce County Fire Commissioners Association meeting at 7:00 pm on Thursday, February 28, 2013 at District Headquarters.

Pierce County Fire Chief’s Association meeting will be held at 11:30 am on Thursday, March 7<sup>th</sup> at the Pierce County EOC – 2501 South 35<sup>th</sup> St., Tacoma.

The Gig Harbor Fire & Medic One Health & Safety Expo will be held on Saturday, March 9, 2013 from 9:00 am – 2:30 pm at Station 50.

A Presentation of the Freedom Award – Certificate of Recognition will be held at the March 11, 2013 Board Meeting. All personnel are welcome to attend.

There being no further business to discuss, Commissioners Entze and Jarmon moved and seconded a motion to adjourn the meeting at 3:36 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held March 11, 2013 at 3:00 PM.

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Attest: District Secretary

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Chairman Commissioner

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