

## Commissioners' Meeting

November 13, 2012

Chairman Sutich called the meeting to order at 3:00 p.m.

Present were: Commissioners Casebolt, Entze, Stephens and Jarmon, Chief Burgess, A/Chiefs Watson & Nixon, AB/Chief O'Leary, P. Riley, L. Abbott, J. Brenner, N. Tatom, K. Kreitzer

Our flag salute was led by Steve Nixon.

L. Abbott reported on three letters received: #1. Letter addressed to Chief Burgess from Key Peninsula Fire District #16 Fire Chief Tom Lique thanking our department for the assistance provided to their District on October 3, 2012 due to the Library fire and Rocky Creek fire. #2. Letter addressed to the Board of Commissioners from Brian Caldier, resident of Fox Island and Central Pierce Fire & Rescue Lt/PM. Over the past year he has experienced interactions with members of our department due to various incidents. He stated as both a citizen and a fellow emergency services provider, he was impressed with the level of efficiency, competence and customer service provided by our organization. #3. Letter addressed to the Fire Commissioners from Samuel Weitz, citizen of Gig Harbor regarding the certified letter he received from GHF&MO informing him of the emergency response "private bridge" policy. Copies of the above three letters were provided to the Board for their review. A/Chief Watson expanded on the entire process followed by the department regarding the letters disbursed to all citizens where the bridge issue could be a concern. He has addressed all concerns received from citizens that have either called with questions and concerns or letters were received. Twelve citizens have contacted us as well as three engineering firms requesting clarification and getting questions answered. Additional information has been posted on the District's public website.

Commissioners Casebolt and Jarmon moved and seconded approval of the minutes from the October 22, 2012 meeting as mailed. With no further discussion, the motion carried.

Commissioners Entze and Casebolt moved and seconded a motion to approve Blanket Vouchers 122599 - 122707 in the amount of \$124,511.14 and Payroll Vouchers 122708 - 122854 in the amount of \$1,176,155.34 for a total consideration of \$1,300,666.48. With no further discussion, the motion carried.

Chief Burgess updated the Board on the following:

- Announced that Chiefs Interviews were conducted and Lt. Lance O'Leary has been selected to be the upcoming Battalion Chief replacing Erik Pearson when he retires on April 1, 2013.

Assistant Chief Watson updated the Board on the following:

- Gig Harbor Fire & Medic One has received the Bronze Award in the Fire Chief magazine's National *Station Style* Design awards for the renovation on Station 57. Copies of the e-mail from Rice Fergus Miller Architects were provided to the Board for their review. Article will be in the November issue of the Fire Chief magazine.

Assistant Chief Nixon updated the Board on the following:

- The Volunteer hiring process started with 21 application packets sent out, of which 16 were received back. Applications were reviewed and Chiefs interviews were conducted along with physicals and ride-alongs. We have narrowed it down to nine candidates that will be added to our volunteer / resident program. Four will be tender operators and five will be residents. He extended his appreciation to Kathy Fogle for her keeping these candidates under control allowing a timely and smooth process. All members are being asked for a three year commitment to our program. Some open discussion continued on various aspects, duties and costs of the volunteers / residents in our program.

### **Standing Committee Reports**

Commissioner Jarmon reported on the Audit report received from the State Auditor's Office Exit Conference held on November 1, 2012. L. Abbott reported that the Washington State Auditor's Office Accountability Audit Report dated November 13, 2012 has been received and posted to the Auditor's website. Copies of both reports were provided to the Board for their review. Our next audit is scheduled for February 2013.

Chairman Sutich reported on a new Ad hoc Committee recently formed to open communications with PCFD #16 regarding future preventative programs, Mutual Aid, etc. He and Commissioner Stephens will take the lead in this committee.

### **Old Business**

L. Abbott provided the Board with the 2013 Budget update along providing copies of the DRAFT Resolutions and documents for the Final Budget which will be presented at the next regularly scheduled Board meeting on November 26, 2012 in order to meet the November 30, 2012 deadline.

### **New Business**

A/Chief Watson introduced Resolution 2012-13 declaring the 1997 Chevrolet S-10 Blazer surplus to the needs of the department. Copies were provided to the Board for their review. A/Chief Watson recommended the Board adopt this Resolution as presented. Commissioners Casebolt and Entze moved and seconded a motion to adopt Resolution 2012-13 as presented, declaring the 1997 Chevrolet S-10 Blazer surplus to the needs of the department and authorized disposal. With no further discussion, the motion carried unanimously by roll call vote.

Chief Burgess presented the Board with Resolution Draft on Medical Services Membership for their review. Resolution will establish a medical services membership program, setting forth the qualifications of membership and the benefits of such membership. This item will be presented for adoption at the regularly scheduled Board meeting to be held December 10, 2012.

Chief Burgess addressed the Board regarding the 2013 Contract Renewal for Legal Counsel. Copies of the contract were previously provided to the Board for their review. Chief Burgess recommended that the Board approve the contract as presented and requested the Boards authorization to sign the contract on their behalf following clarification that rollover hours will continue. Commissioners Entze and Stephens moved and seconded a motion authorizing Chief Burgess to enter into an agreement and sign the annual contract with legal counsel as presented. With no further discussion, the motion carried unanimously by roll call vote.

There was no public comment.

**Good of the Order**

Chairman Sutich announced the signing of documents.

A/Chief Nixon reported that he and FF Ryan Kress will be meeting tonight with the Greater Gig Harbor Foundation regarding fundraising for the 9/11 Memorial Garden.

**Special Interests/Upcoming Events**

Pierce County Fire Commissioners meeting will be held at 7:00 pm on Thursday, November 15<sup>th</sup> at the Orting Multi Purpose Center – 202 Washington Ave S, Orting.

The Pierce County Fire Chiefs - Fire Commissioners 2012 Annual Awards Banquet will be held on Thursday, December 6th at the Tacoma Country & Golf Club in Lakewood.

There being no further business to discuss, Commissioners Jarmon and Casebolt moved and seconded a motion to adjourn the meeting at 3:50 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held November 26, 2012 at 3:00 PM.

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Attest: District Secretary

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Chairman Commissioner

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