

Commissioners' Meeting

November 28, 2011

Chairman Sutich called the meeting to order at 3:00 p.m.

Present were: Commissioners Casebolt, Entze, Stephens and Jarmon, Chief Burgess, A/Chiefs Watson & Nixon, D/Chiefs Shoemaker & Waters, L. Abbott, J. Brenner, Lt. Duncan, R. Wasmund, Shift Personnel, Bruce & Shea Brown, K. Kreitzer

Our flag salute was led by Randy Stephens.

Commissioners Jarmon and Entze moved and seconded approval of the minutes from the November 14, 2011 meeting as mailed. With no further discussion, the motion carried.

Commissioners Entze and Jarmon moved and seconded a motion to approve Blanket Vouchers 112851 - 112913 in the amount of \$131,499.62. With no further discussion, the motion carried.

L. Abbott presented the financial report for October 2011. Expense Fund balance totaled \$8,905,937 in cash and investments for October. Reserve Fund balance ended the month at \$5,392,880 in cash and invested funds. Revenues in the amount of \$16,384,119 have been collected so far this year representing 88.26% of the revenues forecast for 2011. Expenditures utilized to date reached \$13,580,874 (73.16%) of the total budgeted amount. Earnings totaled \$14,791.27 earned to date on investments from both the Expense and Reserve accounts. HRA year to date earnings totaled \$1,451.82. Tax Collection figures for October; forecast amount was \$4,846,517 (31.89%); actual amount collected was \$5,067,255 (33.34%). Year to date amount received is \$13,306,325 (87.56%).

Chief Burgess updated the Board on the following:

- Reported on the DRS case still pending with Nanette Tatom regarding her enrollment into Leoff II or PERs II retirement systems. Some of the negotiations with DRS have broken down; Mr. Platt of Perkins Coie, Attorneys in Seattle is looking into this matter for the District. A letter was sent to DRS regarding utilizing Nanette Tatom in an EMT roll as well as Prevention Specialist. Positive response was received back from DRS regarding this change.
- P. Riley, IT Manager is working on developing a program for the District which will enable us to issue our own checks, allowing the possibility of reducing the Board meetings from two per month to just one meeting per month. P. Riley will

provide a report to the Board at the next regular Board meeting on December 12, 2011. He will also address the Boards concerns regarding web based personal e-mail addresses.

- The ePCR Tag Committee will be making a recommendation to the Board on a software program at the next regular Board meeting on December 12, 2011.

Standing Committee Reports:

Commissioner Casebolt reported on the District Organizational chart meeting held November 16th and addressed several issues that were discussed. Chief Burgess stated the EMS and Prevention Divisions will continue to work on their structure.

Old Business

Chief Burgess and L. Abbott expanded on the changes in the 2012 Budget being presented, as the final to go forward to the County. Budget Workbooks were provided to the Board for their review. There was some open discussion regarding a language change, provided by the district's attorney Joe Quinn, included in the Resolutions being adopted at this meeting. L. Abbott then introduced the following Resolutions for the 2012 Budget:

Resolution 2011-14 authorizing the Pierce County Assessor-Treasurer to levy \$14,035,591.99 on behalf of PCFD #5 which is a combination of assessed value of real properties and new construction and improvements within the boundaries of PCFD #5 and deposited into the General Expense Fund for utilization of the 2012 budget. Draft copies were previously provided to the Board for their review. L. Abbott recommended the Board adopt Resolution 2011-14 as presented. Commissioners Casebolt and Stephens moved and seconded a motion to adopt Resolution 2011-14 authorizing the Pierce County Assessor-Treasurers office to levy noted funds on behalf of PCFD #5. With no further discussion, the motion carried unanimously by roll call vote.

Resolution 2011-15 establishing the amount authorized an increase in the EMS property tax levy to be collected in the 2012 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$460,118.56 which is a percentage increase of 16.0029% from the previous year. Draft copies were previously provided to the Board for their review. L. Abbott recommended the Board adopt Resolution 2011-15 as presented. Commissioners Jarmon and Entze moved and seconded a motion to adopt Resolution 2011-15 authorizing the 16.0029% increase over the actual levy amount from the previous year. With no further discussion, the motion carried unanimously by roll call vote.

Resolution 2011-16 establishing the amount authorized to levy amount from the previous year for Fire in the amount of \$1,059,213.86 which is a percentage increase of 8.59585% from the previous year. Draft copies were previously provided to the Board for their review. L. Abbott recommended the Board adopt Resolution 2011-16 as presented. Commissioners Casebolt and Stephens moved and seconded a motion to adopt Resolution 2011-16 authorizing the 8.59585% increase over the actual levy amount from

the previous year. With no further discussion, the motion carried unanimously by roll call vote.

L. Abbott also expanded on the Levy Certifications required by the Pierce County Assessor's office.

Chairman Sutich congratulated Chief Burgess and Linda Abbott on the great job they did putting together the 2012 Budget.

New Business

There was no New Business to introduce.

There was no public comment.

Good of the Order

Chairman Sutich announced the signing of documents.

Commissioners Casebolt reported on a Federal Way Firefighter that was critically injured during the performance of his duties last Sunday while operating on Interstate 5.

L. Abbott addressed the Board regarding the Board of Commissioners meeting on December 26th which falls the Monday following Christmas Day. Recommendation was made to cancel this regular scheduled meeting. Commissioners Stephens and Entze moved and seconded a motion to cancel the December 26th Board meeting as discussed. With no further discussion, the motion carried.

Special Interests/Upcoming Events

The Pierce County Fire Chiefs - Fire Commissioners 2011 Annual Awards Banquet will be held on Thursday, December 1st at the Fircrest Golf Club.

At this time Chairman Sutich announced an Executive Session will be called in compliance with RCW 42.30.140 to discuss collective bargaining contract negotiations, sessions and proceedings. Commissioners Jarmon and Casebolt moved and seconded a motion to adjourn into an Executive Session for 30 minutes. At 3:55 pm L. Abbott announced an extension of the Executive Session for an additional 15 minutes. Chairman Sutich reconvened the regular meeting at 4:45 pm. No announcements were made.

There being no further business to discuss, Commissioners Casebolt and Entze moved and seconded a motion to adjourn the meeting at 4:45 pm. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held December 12, 2011 at 3:00 PM.

Attest: District Secretary

Chairman Commissioner

Commissioner

Commissioner

Commissioner

Commissioner