

Commissioners' Meeting

October 22, 2012

Chairman Sutich called the meeting to order at 3:00 p.m.

Present were: Commissioners Casebolt, Entze, Stephens and Jarmon, Chief Burgess, A/Chiefs Watson & Nixon, B/Chief Kauppila, D/Chief Waters, L. Abbott, P. Riley, J. Brenner, Local 3390 Representatives, Shift Personnel, K. Kreitzer, John Ueland of Crescent Valley

Our flag salute was led by Kevin Entze.

L. Abbott reported on a letter received from Kittitas County Fire District #7 extending their appreciation and gratitude for Pierce County Fire District #5's assistance during the Taylor Bridge Fire.

Commissioners Jarmon and Casebolt moved and seconded approval of the minutes from the October 9, 2012 meeting as mailed. With no further discussion, the motion carried.

Commissioners Entze and Casebolt moved and seconded a motion to approve Blanket Vouchers 122533 - 122598 in the amount of \$206,945.84. With no further discussion, the motion carried.

L. Abbott presented the financial report for September 2012. Expense Fund balance totaled \$3,663,928 in cash and investments for September. Reserve Fund balance ended the month at \$5,004,650 in cash and invested funds. Revenues in the amount of \$11,281,210 have been collected so far this year representing 59.80% of the revenues forecast for 2012. Expenditures utilized to date reached \$13,532,591 (71.56%) of the total budgeted amount. Earnings totaled \$6,775.79 earned to date on investments from both the Expense and Reserve accounts. HRA year to date earnings totaled \$1,520.46. Tax Collection figures for September; forecast amount was \$207,727 (1.48%); actual amount collected was \$230,284 (1.64%). Year to date amount received is \$7,567,527 (53.92%).

Chief Burgess updated the Board on the following:

- State Auditors Exit Conference is scheduled for Thursday, November 1st at 9 am.
- Notice of Opportunity for Executive Assistant Position will be posted tomorrow, October 23, 2012. Selection process is open to career members of Gig Harbor

Fire & Medic One. Letter of Interest and Resume' are due by Friday, November 16, 2012 and Peer Reviews due by November 30, 2012.

No Standing Committee Reports were introduced.

Old Business

Chairman Sutich addressed the Board regarding Resolution 2012-12 A-2285 Emergency Access Policy which was tabled from the October 9, 2012 Board meeting. Copies of A-2285 Emergency Access Policy were provided to the Board for their review. This policy has been previously reviewed and discussed at the last three regularly scheduled Board meetings. Chairman Sutich recommended the Board adopt Resolution 2012-12 as presented. Commissioners Stephens and Casebolt moved and seconded a motion to adopt Resolution 2012-12 A-2285 Emergency Access Policy as requested.

Commissioner Entze spoke to the importance of passing this resolution regarding the safety of personnel and potential risk to apparatus and the department. With no further discussion, the motion carried unanimously by roll call vote.

P. Riley presented the Revenue Hearing for the 2013 Budget as required by State Law and must be held in a public meeting. This review includes the types of revenues to be collected and where they will come from throughout the year. He presented a PowerPoint presentation and corresponding handouts to the Board. After which L. Abbott discussed in detail sections of the updated Budget Workbooks provided to the Board. The Final Budget will be presented at the regularly scheduled Board meeting on November 26, 2012 in order to meet the November 30, 2012 deadline.

New Business

L. Abbott addressed the Board regarding the Commissioner Meeting change for November. The first regularly scheduled Board meeting in November falls on November 12, 2012 which is an observed holiday for Veterans Day. Recommendation was made to move the meeting to November 13th which is the first business day following this holiday. The Board agreed to move the November 12th meeting to Tuesday, November 13, 2012 at 3:00 pm. Notice of Board Meeting Change will be provided to the Chairman for signature. Commissioners Jarmon and Entze moved and seconded a motion to move the November 12, 2012 meeting to November 13, 2012 as discussed. With no further discussion, the motion carried.

There was no public comment.

Good of the Order

Chairman Sutich announced the signing of documents.

Special Interests/Upcoming Events

The Washington Fire Commissioners Association Annual Conference will be held October 25th – 27th at the Yakima Convention Center. All Commissioners will be attending.

Pierce County Fire Chief’s Association meeting will be held at 11:30 am on Thursday, November 1st at Orting Valley Fire & Rescue - 401 Washington Ave SE, Orting.

There being no further business to discuss, Commissioners Casebolt and Jarmon moved and seconded a motion to adjourn the meeting at 3:55 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held November 13, 2012 at 3:00 PM.

Attest: District Secretary

Chairman Commissioner

Commissioner

Commissioner

Commissioner

Commissioner