

## **Commissioners' Meeting**

June 27, 2017

Chairman Duncan called the meeting to order at 5:00 p.m.

Present were: Commissioners Sutich, Nelson, Smith & Entze, Chief Burgess, A/Chiefs Bjurstrom, Watson and Nixon, D. Weyn, Citizens K. Kreitzer & T. Teeple Sr.

Our flag salute was led by Chairman Duncan.

### **Communications**

There were no Communications

There were no changes to the Agenda.

Commissioners Smith and Sutich moved and seconded approval of the minutes from the June 13, 2017 Commissioner Meeting as mailed. With no further discussion, the motion carried.

Commissioners Nelson and Entze moved and seconded a motion to approve Blanket Vouchers 170889 - 170943 in the amount of \$107,513.84. With no further discussion, the motion carried.

### **Chief's Report**

Executive Assistant Weyn updated the Board on the following:

- Panel interviews for the support staff hiring are complete. Nineteen candidates were interviewed and ten will move forward to suitability testing and Fire Chief's interviews.

A/Chief Nixon updated the Board on the following:

- Crews responded to two house fires this week; one in the Canterwood neighborhood and the other in Purdy.
- We will be increasing staffing levels for the upcoming 4<sup>th</sup> of July holiday and the Wings and Wheels Festival at the Tacoma Narrows Airport.

A/Chief Watson updated the Board on the following:

- The Battalion 51 vehicle has been repaired and is back in service. We have also taken delivery of a new Prevention van and Ford F150 pick-up truck
- Some of the new Ferno cots have been placed in service. The stair chairs that work with these units are working great.
- The new PTAC computers were put into service today.
- All of the projects reported on were budgeted for this year.

Chief Burgess updated the Board on the following:

- FF/EMT Bren Corcoran was promoted to Lieutenant to fill the vacancy created by Lt. Grant Wiltbank's retirement at the end of this month.

D/Chief Lyon updated the Board on the following:

- Volunteer recruit graduation will take place this Saturday at the Gig Harbor City Park.

### **Standing Committee Reports**

A/Chief Watson reported that we are still waiting for a bid from Enduris Insurance for the District's property coverage.

### **Old Business**

Chief Burgess addressed the Board regarding the proposed District Funding Committee. Funding has been identified in the recently approved Strategic Plan as a major focal point. It was suggested that we have a special meeting to discuss funding and establish parameters for the proposed committee. Another suggestion was that we have a discussion as part of a regular meeting in July. A/Chief Bjurstrom thanked the Board for their work in this area. Commissioner Sutich thanked Chairman Duncan and Chief Burgess for their thoughtfulness in this matter.

### **New Business**

A/Chief Bjurstrom presented the Board with first read of the new Per Diem Travel Policy. In order to meet the State Auditors requirements, the policy has been re-worked. The draft policy was provided to the Board for their review. The second read will take place at the next regularly scheduled meeting. A question and answer session followed.

### **Public Comment**

Citizen and retired District #5 volunteer Terry Teeple Sr. presented to the Board and meeting attendees a brief history of the Fire District.

### **District #5 Member Comment**

There was no District #5 Member Comment.

### **Good of the Order**

Chairman Duncan announced the signing of documents.

There being no further business to discuss, Chairman Duncan adjourned the meeting at 5:55 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held Tuesday July 11, at 5:00 p.m.

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Attest: District Secretary

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Chairman Commissioner

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