



Gig Harbor Fire & Medic One

Commissioners' Meeting

June 14, 2016

Chairman Duncan called the meeting to order at 5:05 p.m.

Present were: Commissioners Sutich, Entze, Nelson & Smith, Chief Burgess, A/Chiefs Nixon & Watson, D. Weyn, D/Chief Waters and C. Johnson, N. Tatom and Spouse, J. Quinn, A. Mattila, K. Kreitzer

Our flag salute was led by Chairman Duncan.

There were no communications.

Chief Burgess asked the Board to please update the agenda to show J. Quinn presenting immediately as he has another meeting to get to. The Board approved this request.

Chief Burgess and J. Quinn presented on the Emergency Medical Services Levy Lid Lift process. In 2012 the District passed a Permanent EMS Levy at a rate of \$.50 per \$1,000 of assessed values. Since 2013 (3 years), the levy amount has decreased by \$.04 due to the 1% tax limit. Each cent is \$80,000, resulting in \$320,000 of lost revenue (\$106,000 per year). The loss is expected to exceed \$426,000 in 2017. Chief Burgess addressed the financial needs of the district; the district is currently experiencing more demand and a lower staffing level, with a 25% increase in call volume; Staffing is down 3 FF/EMTs, 2 D/Chiefs, and 2 Admin Assistants; the SAFER Grant will end in 2018 and we will need to take on those wages; The Capital Facilities Plan shows we should be putting \$600,000/year into our facilities which has not happened since 2012; Inflation has increased by 8.3% since 2011. A multi-year levy lid lift, beginning in 2017, would bring in approximately \$426,000 per year (\$16 per household based on \$404,000 home value), and would have a lid limit of 6% per year for the remaining 5 years. Chairman Duncan asked Chief Burgess to prepare a resolution for the next Board Meeting.

Commissioners Entze and Nelson moved and seconded approval of the minutes from the May 24, 2016 Commissioner Meeting as mailed. With no further discussion, the motion carried.

Commissioners Nelson and Smith moved and seconded a motion to approve Blanket Vouchers 160799 - 160890 in the amount of \$99,216.06 and Payroll Vouchers 160891 - 160902 in the amount of \$1,217,585.46 for a total consideration of \$1,316,801.52. With no further discussion, the motion carried.

D/Chief Waters updated the Board on the following:

- He presented Nanette Tatom a recognition award from the Washington State Firefighters Association for Outstanding Washington State Fire & Life Educator of the Year.

- He gave a presentation at the Gig Harbor City Council Meeting last night supporting a requirement for residential sprinklers in all new construction. There were 13 fire deaths in residential dwellings in Washington State last year. Moving forward we will be working with Fire Marshall Rice and there are plans to reach out to City Council members to educate on the proposed ordinance. He thanked the District staff for their presence and testimonials at last night's meeting.

D. Weyn updated the Board on the following:

- Front Desk update: Payroll and Benefits K. Lawrence and Firefighter husband N. Lawrence welcomed a new baby girl into their family last week. K. Lawrence is expected to be out for 3 months. In her absence and to bridge the gap before we hire for a permanent front desk position, we have brought in a temp from West Sound Workforce. We hope to have the permanent position filled by this fall.

A/Chief Watson updated the Board on the following:

- Will be meeting next week with Central Pierce IT Department to discuss work to be done in connection with P. Riley's retirement on June 30th.
- Cascadia Rising drill was here last week. Peninsula Light Company is installing a "hard mounted" Satellite phone at our headquarters which will improve our emergency communication ability.

A/Chief Nixon updated the Board on the following:

- Recruit Chad Foster will be graduating this Friday at the Bates Central Campus at 7:00 p.m.
- The other six recruits will join their shifts this week.
- Volunteers will be graduating on Saturday, June 25th at the City Park.

At 6:20 p.m. Chairman Duncan called for a 10 minute recess to allow for a break. The meeting reconvened into session at 6:30 p.m.

Standing Committee Reports

Commissioner Sutich gave a report on the Fire Chief's Conference he attended in Chelan. A presentation was given on how to properly hire and evaluate key personnel.

Chief Burgess would like to get the Budget Committee together the week of June 27th.

Old Business

D. Weyn provided the Board with Resolution 2016-07 which allows the District to move forward with the financing of our Cardiac Monitor Equipment. Financing is through the States LOCAL Program. Commissioners Sutich and Nelson moved and seconded approval of Resolution 2016-07. With no further discussion, the motion carried unanimously by roll call vote.

D. Weyn provided the Board with Resolution 2016-08 which allows the District to seek financing for the new Medic Unit, A-17. Financing is through the States LOCAL Program. Commissioners Nelson and Smith moved and seconded approval of Resolution 2016-08. With no further discussion, the motion carried unanimously by roll call vote.

Commissioner Sutich provided the Board with an updated draft of the Excused Absence Policy. This policy would require Board Members unable to attend a meeting to notify the Chair, Chief Burgess, or the Executive Assistant. Commissioner Nelson asked that we possibly make the policy more flexible. The topic will be revisited at the next meeting.

New Business

Chief Burgess presented the Board with a Post-Retirement Medical Request from P. Riley. Prior to the meeting Chief Burgess met with legal counsel Joe Quinn regarding the request; Resolution 2014-03, which addresses the Post-Retirement Program, gives only two exception options and P. Riley's request falls outside of the exceptions. The only way to grant the request would be to replace the current resolution with a new resolution that decreases the age requirement for PERS Employees. No action was taken.

D. Weyn presented the Board with Resolution 2016-09 which will update the District's assignment of the "signature agent" to receive claims against the District in legal matters. During a recent review of the Resolution, we found it to be out of date. Commissioners Nelson and Smith moved and seconded approval of Resolution 2016-09. With no further discussion, the motion carried unanimously by roll call vote.

Public Comment

There was no public comment.

District #5 Member Comment

There was no District #5 Member Comment.

Good of the Order

Chairman Duncan announced the signing of documents.

Special Interests/Upcoming Events

At 7:07 pm the Board went into Executive Session for 15 minutes pursuant to RCW 42.30.140 (4) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. At 7:22 pm the executive session was extended 10 minutes until 7:32 pm. The Board reconvened into regular session at 7:32 pm.

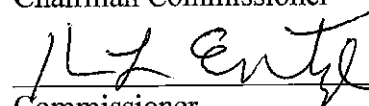
There being no further business to discuss, Chairman Duncan adjourned the meeting at 7:32 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held Tuesday June 28, 2016 at 5:00 p.m.



Attest: District Secretary



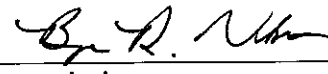
Chairman Commissioner



Commissioner



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